

***Pinellas County Schools***  
**Regular School Board Meeting**

Tuesday, January 26, 2016 @ 5:00 PM  
School Administration Building

301 Fourth Street SW  
Largo, FL 33770  
<https://www.pcsb.org>

***Vision:***  
***100% Student Success***

***Mission:***  
***“Educate and prepare each student for college, career and life.”***



**Agenda**

- I. Call to Order
- II. Amendments to the Agenda
- III. Invocation: Captain Michael S. Harris, Salvation Army, 1625 N. Belcher Road, Clearwater, FL 33765
- IV. Pledge of Allegiance

***National Anthem***

***Video: Pinellas County Schools Celebrates Support Employee of the Year, Jeffrey Redett***

- V. Introduction of Professional and Community Organization Reps

***Lisa M. Wolf, Public Information Officer***

- VI. Presentation by Student Rights and Responsibilities: Seminole High School

- VII. Adoption of Agenda

- VIII. Special Order Agenda

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**XIII. New Business**

- A. Items Introduced by Superintendent**
- B. Items Introduced by School Board Attorney**
- C. Items Introduced by the Board**
- D. Review of Board Requests**
- E. School Board Meeting Evaluation**

**XIV. Adjournment**

**1. The above listed recommendations to the School Board of Pinellas County are submitted for consideration and approval at the meeting of January 26, 2016. \_\_\_\_\_ Superintendent of Schools**

2. Public Participation  
Meeting Procedures

The Board welcomes public comment. For those who wish to speak to the Board, please note the following:

You are given three separate opportunities to speak. The first is during "Public Comment" on a topic not included in the agenda but pertaining to the general business of the district, and this opportunity occurs after adjournment of regular meetings. The second is on one or more agenda items upon which the Board will vote, and this opportunity occurs after the special order agenda at regular meetings and as appropriate at special meetings. The third is at public hearings, such as budget hearings, and second readings on Board policy, when you are able to speak to the Board before it takes action.

In each case, (1) you must register to speak with the Superintendent's designee at the entrance to the meeting room as described below; (2) you will be called in the order you registered with the Superintendent's designee or as announced by the vice chairperson; (3) you will be allotted three (3) minutes, which may only be extended with the approval of the chairperson; and (4) you may not yield your time to any other person. To avoid repetition, speakers supporting or opposing the same issue are encouraged to designate a spokesperson and have the spokesperson request that members of the audience supporting the position stand during the presentation.

If you wish to speak to agenda items, you must register prior to the time the Chairperson calls for speakers or before the last speaker on agenda items concludes his or her comments whichever is later. If you wish to speak during the Public Comment period, you must register prior to the time the Chairperson calls for speakers or before the last speaker concludes his or her comments, whichever is later. If you wish to speak during a Public Hearing, you must register prior to the time the Chairperson calls for speakers or before the last speaker during the Public Hearing concludes his or her comments, whichever is later.

The following additional procedures apply depending upon the specific speaking opportunity:

1. Public Comment. The Board will hear public comment on the general business of the district after adjournment of regular meetings. The Board will not act on any matter you may raise during your presentation.

2. Numbered Agenda Items. Time will be set aside immediately following the special order agenda at regular meetings and as appropriate at

special meetings for you to address numbered agenda items upon which the Board will vote. You may address as many agenda items as you wish during your three (3) minute period, other than items pertaining to employee or student discipline, or any other matter listed in Section 286.0114(3), F.S., such as ministerial acts or emergencies.

3. Public Hearings. Time will be set aside at each public hearing for you to speak on the agenda item. You must confine your comments to the agenda item.

### Regulation of Disruptive Speech

Board meetings are a limited open forum for First Amendment purposes, and your exercise of your First Amendment right of free speech in that context will be recognized and protected, subject to reasonable restrictions as to time, place, and manner. Applause is permitted only when awards are granted.

To ensure the expeditious and orderly process of Board meetings, the Chairperson may:

1. Interrupt or terminate a speaker when his/her statement is not relevant, exceeds the time allotted, or is abusive, threatening, defamatory, obscene, profane, loud, interruptive, or otherwise of a disruptive or disorderly nature; and
2. Order the removal of any person interfering with the expeditious or orderly process of the meeting, provided the Chairperson has first issued a warning that continued interference with the orderly processes of the meeting will result in removal.

Nothing herein is intended, nor shall anything be construed, to limit or restrain negative, positive, or neutral comments about the manner in which Board employees, agents, the Superintendent, and Board members carry out their duties in public employment or office.

### Recording of Board Meetings

Recordings are permitted under the following conditions:

1. No obstructions are created between the Board and the audience.

2.No interviews are conducted in the meeting room while the Board is in session.

3.No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

Revised 8/28/15

**SCHEDULED**

**RECOGNITION (ID # 5578)**

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January 26, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D, SUPERINTENDENT

**SUBJECT:** Presentation of a Proclamation for National Mentoring Month January 2016,  
Presented by Valerie Brimm, Ed.D., Director, Office of Strategic Partnerships

**BACKGROUND:**

President Barack Obama has proclaimed January as National Mentoring Month. Currently, Pinellas County Schools celebrates over 2800 active mentors who play a powerful role in providing young people with tools and strategies to make responsible decisions, stay focused, and engage in school. Our tutoring programs include Lunch Pals, Take Stock in Children, 5000 Role Models of Excellence, Girlfriends, St. Petersburg Promise, Big Brothers Big Sisters, and Peer to Peer Mentoring.

The National Mentoring Month public awareness campaign is led by the National Mentoring Partnership, the Corporation for National and Community Service, the Harvard School of Public Health, the Office of Juvenile Justice and Delinquency Prevention, and United Way Worldwide.

**DATA SOURCE:**

Valerie Brimm, Ed.D., Director, Office of Strategic Partnerships

**SUBMITTED BY:**

Lori Matway, Associate Superintendent, Student and Community Services

**ATTACHMENTS:**

- NATIONAL MENTORING MONTH (PDF)

NATIONAL MENTORING MONTH, 2016  
BY THE PRESIDENT OF THE UNITED STATES OF AMERICA  
A PROCLAMATION

At the heart of America's promise is the belief that we all do better when everyone has a fair shot at reaching for their dreams. Throughout our Nation's history, Americans of every background have worked to uphold this ideal, joining together in common purpose to serve as mentors and lift up our country's youth. During National Mentoring Month, we honor all those who continuously strive to provide young people with the resources and support they need and deserve, and we recommit to building a society in which all mentors and mentees can thrive in mutual learning relationships.

By sharing their own stories and offering guidance and advice, mentors can instill a sense of infinite possibility in the hearts and minds of their mentees, demonstrating that with hard work and passion, nothing is beyond their potential. Whether simply offering a compassionate ear or actively teaching and inspiring curiosity, mentors can play pivotal roles in young peoples' lives. When given a chance to use their talents and abilities to engage in their communities and contribute to our world, our Nation's youth rise to the challenge. They make significant impacts in their communities and shape a brighter future for coming generations.

My Administration is committed to fostering opportunities for mentorship -- because when our children have strong, positive role models to look up to, they grow up to be good neighbors and good fellow citizens. Through the My Brother's Keeper initiative, we are working with local governments, businesses, and charitable organizations across our country to connect more of our youth to effective mentoring programs and support networks to reinforce the fact that all young people are valued and to empower them with the skills they need to reach their full potential. We have achieved the highest high school graduation rate on record -- 82 percent -- and we remain focused on setting high standards that will help our students graduate ready for college and careers. In addition, we are supporting job-driven training initiatives like apprenticeships so our doers and dreamers can earn and learn at the same time. And through First Lady Michelle Obama's Reach Higher initiative, we are working to ensure every student has the opportunity to pursue their education and life goals.

Every young person can benefit from having a mentor, and all people carry unique ideas and experiences they can employ as a mentor. I encourage all Americans to visit [www.Serve.gov/Mentor](http://www.Serve.gov/Mentor) to learn more about opportunities to make a lasting difference in the lives of our youth. This month, let us pledge our support for our Nation's young people, and let us honor those who give of themselves to uplift our next generation. Working together, we can provide every child with the tools, guidance, and confidence they need to flourish and succeed.

NOW, THEREFORE, I, BARACK OBAMA, President of the United States of America, by virtue of the authority vested in me by the Constitution and the laws of the United States, do hereby proclaim January 2016 as National Mentoring Month. I call upon public officials, business and community leaders, educators, and Americans across the country to observe this month with appropriate ceremonies, activities, and programs.

IN WITNESS WHEREOF, I have hereunto set my hand this thirty-first day of December, in the year of our Lord two thousand fifteen, and of the Independence of the United States of America the two hundred and fortieth.

BARACK OBAMA

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5579)**

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Presentation of the Resolution to Recognize February 5, 2016, as Crossing Guard Appreciation Day

**BACKGROUND:**

Thousands of students walk and bicycle to Pinellas County schools every school day. The school board's Crossing Guard Appreciation Day Resolution is a means to express thanks and appreciation to the hundreds of crossing guards in Pinellas County who daily help provide safer walking and bicycling trips for thousands of students. Considerable time and resources are expended by the school district and the various jurisdictions and agencies throughout Pinellas County to provide safer routes for these students.

School board members participate on the Metropolitan Planning Organization's School Transportation Safety Committee. Additionally, several interagency staff-level committees meet regularly and include representatives of the School District's Facilities and Operations, Safety and Security, Student Assignment, and Transportation departments, in addition to school administrators and regional office personnel.

Local, county and state jurisdictions and agencies allocate approximately 5 million dollars per year to enhance school-pedestrian safety, a major component of which is the well-established crossing guard program.

Governor Rick Scott has declared February 5, 2016, as Crossing Guard Appreciation Day. Pinellas County Schools joins the state and numerous other jurisdictions and public agencies in acknowledging February 5, 2016, as Crossing Guard Appreciation Day.

**STRATEGIC DIRECTION:** Learning in a Safe Environment

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Crossing Guard Resolution (PDF)

**RESOLUTION**

*The School Board of Pinellas County  
Largo, Florida*

**Whereas**, February 5, 2016, is officially recognized by the State of Florida as “Crossing Guard Appreciation Day,” and

**Whereas**, there are approximately 450 crossing guards at approximately 350 crossing guard posts daily in Pinellas County, and

**Whereas**, approximately 5 million dollars is expended per year by jurisdictions and agencies to provide crossing guards countywide, and

**Whereas**, the crossing guard program is an essential component in providing safe walkways for students;

**Now, therefore, be it resolved** that the School Board of Pinellas County, the Superintendent and the community acknowledge Friday, February 5, 2016, as “Crossing Guard Appreciation Day.” In so doing, we express our sincere thanks and appreciation to the crossing guards in Pinellas County who daily help provide safer walking and bicycling school trips for thousands of students.

Adopted at the regular session of the School Board held on the 26th day of January, 2016.

THE SCHOOL BOARD OF PINELLAS  
COUNTY, FLORIDA

By: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary

Attachment: Crossing Guard Resolution (5579 : Presentation of the Resolution for Crossing Guard Appreciation Day)

**SCHEDULED**

**RECOGNITION (ID # 5591)**

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January 26, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Recognition of Advanced International Certificate of Education (A.I.C.E.) Top Performing Students, Presented by Judith Vigue, Director, Advanced Studies and Academic Excellence

**BACKGROUND:**

The Advanced International Certificate of Education (AICE) programs students sit for exams each May and receive their results in August. Cambridge International Exams (CIE) then recognizes the top performing students in the fall.

This fall, 27 Pinellas County students were recognized for their outstanding performance on multiple exams - 6 Clearwater High School students, 8 Dixie M. Hollins High School students and 13 Tarpon Springs High School students. Additionally, two students received extremely rare awards from Cambridge International Exams.

Sierra Klein from the Tarpon Springs High School AICE program achieved “Top in Country” status for AS (first year of college study) Psychology, which means she earned the highest score among US students taking this exam.

Samuel Pontello from the Dixie M. Hollins High School AICE program achieved “Top in World” status for AS (first year of college study) English Language, which means he earned the highest score awarded on this exam throughout the world.

**STRATEGIC DIRECTION:** Student Achievement

**SUBMITTED BY:**

Pamela T. Moore, Associate Superintendent, Teaching and Learning

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5588)**

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recognition of Semifinalists and Finalists for the 2015-2016 Support Employee of the Year Recognition Program, Presented by Carrie Rivera, Senior Professional Development Coordinator, Human Resources Services

This year, 100 talented support employees from Pinellas County Schools were nominated for the 2015/2016 Support Employee of the Year Recognition Program. Our dedicated support staff spends numerous hours in many different ways going above and beyond their job to help us reach 100% Student Success and make a difference in our district!

Nominations were accepted in the following six categories: Classroom Support, Clerical, Food Service, Maintenance/Safety/Health, Plant Operations, and Transportation. Following a paper screening by a three-member judging team consisting of support staff leadership, administrators, former category winners, the PESPA and SEIU presidents or representatives, and other support employees representing many different job classifications, 16 semifinalists were selected. The three scores were added together and ranked in order from highest to lowest. There were a total of 16 semifinalists representing up to the top three in each of the six categories. After this review, the three highest scores in each category were deemed the category winners and were eligible as finalists for the overall award. The highest overall score of the category winners determined the 2015/2016 Support Employee of the Year.

On January 4, 2016, a lunch was held at Feather Sound Country Club, where the semifinalists and finalists were honored, and the district's 2015/2016 Support Employee of the Year was announced.

For the past 20 years, Achieva Credit Union has sponsored the lunch and provided gifts and monetary awards for category semifinalists, finalists, and the overall winner.

We are extremely proud of all of our support employees in Pinellas County and are pleased to introduce these outstanding support employee semifinalists and finalists.

**STRATEGIC DIRECTION:** Student Achievement

**Category Semifinalists:**

**Classroom Support**

- Eva Cano-Fernandez, Seventy-Fourth Street Elementary School, Bilingual Assistant
- Erik Lucero, Sandy Lane Elementary School, Teacher Assistant

**Clerical**

- Paula Melton, St. Petersburg High School, Senior Data Management Technician
- Shirley Whiting, Morgan Fitzgerald Middle School, Secretary III

**Food Service**

- Tammy Endicott, Ridgecrest Elementary School, Food Service Assistant
- Linda Folts, Clearwater Fundamental Middle School, Food Service Manager II

**Maintenance/Safety/Health**

- Caleb Alfred, Clearwater High School, Pool Technician

**Plant Operations**

- Cornelia Ali, Calvin Hunsinger ESE Center, Plant Operator II
- James Hingley, Starkey Elementary School, Night Foreman II

**Transportation**

- Marlene Saari, Transportation - Clearwater Garage, Bus Service Recorder

**Category Finalists:****Classroom Support Employee of the Year**

- Haydee Marrero-Valdes, ESE Associate, Boca Ciega High

**Clerical Support Employee of the Year**

- Valerie Jones, Library Media Assistant / Clerical Assistant, Jamerson Elementary School

**Food Service Support Employee of the Year**

- Michelle Ondick, Food Service Assistant, Cross Bayou Elementary

**Maintenance/Safety/Health Support Employee of the Year**

- Gerald Niles, Police Officer, Sanders Exceptional Student Education Center

**Plant Operations Support Employee of the Year**

- Jeffrey Redett, Head Plant Operator II, Ponce de Leon Elementary

**Transportation Support Employee of the Year**

- Barbara Gieselman, Bus Driver, Transportation - Lealman Compound

**2015/2016 - Pinellas County Schools' Support Employee:****Plant Operations Support Employee of the Year**

- Jeffrey Redett, Head Plant Operator II, Ponce de Leon Elementary

**SUBMITTED BY:**

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5589)**

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Introduction of Newly Appointed Administrators

The following individuals have been appointed to the positions listed below and will be introduced to the board. Background information is as follows:

**Shana H. Rafalski, Executive Director, Elementary Education**

Shana Rafalski began her career in education in 1993 in Tampa, Florida. She has served as a Classroom Teacher at McDonald Elementary School (1993-1996) and Limona Elementary School (1996-2001); a Curriculum Specialist (2001-2002) and an Assistant Principal at Lincoln Elementary Magnet School of Technology (2002-2005); and a Principal at Philip Shore Elementary Magnet School of the Arts (2005-2008) for Hillsborough County Public Schools. Dr. Rafalski has also served as a consultant for the School Choice Programs (2008-2009) and Principal, Thacker Avenue Elementary School for International Studies (2009-2012) for Osceola County Schools; a Principal, Spring Lake Elementary School (2012-2013) for Seminole County Public Schools; and served as the Director for Elementary Curriculum and Instruction for Orange County Public Schools from 2013 until she was appointed Executive Director, Elementary Education effective January 5, 2016.

Dr. Rafalski earned her bachelor's degree in Elementary Education and her master's degree in Educational Leadership from the University of South Florida, and her doctoral degree in Educational Leadership from the University of Central Florida. In addition, Dr. Rafalski holds a Paralegal Certification from Washington Online Learning Institute with continuing education from the Florida Supreme Court Mediation Training from the University of South Florida.

**Antonio M. Burt, Director, School Leadership**

Antonio Burt began his career in education in Tennessee in 2003. He has served as a Classroom Teacher (2003-2008); a Resident Principal (2008-2009); an Assistant Principal (2009-2010); a Principal (2010-2015); a Leadership Coach - The New Teacher Project (TNTP) (2015); and served as Chief of Special Academic Projects, Achievement School District in Tennessee from 2015 until he was appointed Director, School Leadership effective January 25, 2016.

Mr. Burt earned a bachelor's degree in Education from the University of North Alabama and master's and specialist's degrees in Administration and Supervision from Freed-Hardeman University.

**Felita D. Grant, Director, Title I**

Felita Grant began her employment in Pinellas County Schools in 2000. She has served as a Classroom Teacher at Lakewood Elementary School (2000); a Teacher on Special Assignment

(2000-2001) and an Assistant Principal at Maximo Elementary School (2001-2002); a Principal at Pinellas Central Elementary School (2002-2005), at Tarpon Springs Middle School (2005-2008), and served at Bay Point Elementary School from 2012 until she was appointed Director, Title I effective December 9, 2015. Dr. Grant's educational background also includes a Classroom Teacher (1994-1999) in Duval County Schools and Alachua County Schools; an Assistant Principal in Duval County Schools (1999-2000); a Project Coordinator - Florida's Parental Involvement Resource Center with the U.S. Department of Education (2009-2010); and a Supervisor, Title I for Hernando County Schools (2010-2012).

Dr. Grant earned a bachelor's degree in Elementary Education from the University of Florida, a master's degree in Educational Leadership from the Nova Southeastern University, and a doctoral degree in Educational Leadership and Policy Studies from the University of South Florida.

**Sara A. DePerro, Principal, Bay Point Elementary School**

Sara DePerro began her career in Pinellas County Schools in 2000. She has served as a Classroom Teacher at Pinellas Park Middle School (2000-2003) and at Thurgood Marshall Fundamental Middle School (2003-2011); and served as Assistant Principal/Magnet Coordinator for the Center of Advancement of Science and Technology at Bay Point Elementary School from 2011 until she was appointed Principal, Bay Point Elementary School effective January 13, 2016.

Ms. DePerro earned a bachelor's degree in Biology from the Wittenberg University and a master's degree in Educational Leadership from the University of South Florida.

**Connisheia T. Mathews, Principal, Lealman Innovation Academy**

Connisheia Mathews began her career in Pinellas County Schools in 2005. She has served as a Substitute Teacher (2005-2006); Classroom Teacher at Tyrone Middle School (2007-2010); a Curriculum Specialist (2010-2011); an Instructional Staff Developer (2011-2012); and an Assistant Principal at Pinellas Park Middle School (2012-2014), at Blanton Elementary School (2014), and served at Lealman Innovation Academy from 2014 until she was appointed Principal, Lealman Innovation Academy effective January 13, 2016.

Ms. Mathews earned a bachelor's degree in English Education from the University of South Florida and a master's degree in Educational Leadership from Saint Leo University.

**Donna L. De Sena, 9-12 Mathematics Specialist**

Donna De Sena began her career in education in 2004. She has served as a Classroom Teacher at Manatee School for the Arts (2004-2005), at School in the Park (2005-2006), at Epiphany Cathedral School (2006-2008), and for Hillsborough County Public Schools (2008-2011); a Secondary Mathematics Coach (2011-2013); and served as a District Resource Teacher for Secondary Mathematics for Hillsborough County Public Schools from 2013 until she was appointed 9-12 Mathematics Specialist effective January 25, 2016.

Ms. De Sena earned a bachelor's degree in Psychology with a minor in Education from the University of Florida and a master's degree in Teaching from the University of Tampa.

**Teri R. Statton, Exceptional Student Education Specialist (focus on PreK)**

Teri Statton began her career with Pinellas County Schools in 1990. She has served as a Classroom Teacher at Garrison Jones (1990-2010), and served as an Assistant Principal, Lake St. George Elementary School from 2010 until she was appointed Exceptional Student Education Specialist (focus on PreK) effective January 13, 2016.

Ms. Statton earned a bachelor's and master's degrees in Early Childhood Education from Queens College and certification in Educational Leadership from the University of South Florida.

SUBMITTED BY:

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5587)**

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Request for Approval of Minutes: To Approve the Minutes of the Regular School Board Meeting of January 12, 2016

**ATTACHMENTS:**

- board meeting minutes 011216 (PDF)

## Regular School Board Meeting

Tuesday, January 12, 2016 10:00 AM

School Administration Building

301 Fourth Street SW  
Largo, FL 33770

~ Minutes ~

<https://www.pcsb.org>

### I. Call to Order

The meeting was called to order at 10:00 a.m. on Tuesday, January 12, 2016, at the School Board Administration Building, 301 Fourth Street SW, Largo, Florida.

| Attendee Name    | Title  | Status  | Arrived |
|------------------|--|---------|---------|
| Rene Flowers     | Board Member                                       | Present |         |
| Ken Peluso       | Board Member                                       | Present |         |
| Carol J. Cook    | Board Member                                       | Present |         |
| Janet R. Clark   | Board Member                                       | Present |         |
| Terry Krassner   | Vice Chairperson                                   | Present |         |
| Linda S. Lerner  | Board Member                                       | Present |         |
| Peggy O' Shea    | Chairperson  | Present |         |
| Michael A. Grego | Superintendent                                     | Present |         |
| David Koperski   | Board Attorney                                     | Present |         |
| William Corbett  | Deputy Superintendent                              | Present |         |
| Clinton Herbic   | Associate Superintendent/Operations                | Present |         |
| Kevin Smith      | Associate Superintendent/Finance Business Services | Present |         |
| Ann Simonetti    | Clerk to the Board and Administrative Assistant    | Present |         |

### II. Amendments to the Agenda

There were no amendments made to the agenda.

### III. Invocation: Reverend Becky Robbins-Penniman, Church of the Good Shepherd, 639 Edgewater Drive, Dunedin, Florida 34698

The Invocation was delivered by Reverend Robbins-Penniman.

Attachment: board meeting minutes 011216 (5587 : Request for Approval of Minutes)

#### IV. Pledge of Allegiance

The Pledge of Allegiance followed the Invocation.

##### ***National Anthem***

Following the Pledge of Allegiance, the National Anthem was sung by the Rebel Clefs Pop Ensemble, a student vocal group from Dixie Hollins High School.

##### ***Video: Pinellas students take part in global computer coding event to prepare for technology-driven workforce***

The video highlighted how students from Tyrone Middle School are developing skills for a workplace that has become increasingly dependent on technology. Tyrone Middle is one of thirty-one schools throughout the district whose students participated in a global event called the Hour of Code. During the event, students chose from multiple programs that required them to apply logic, reasoning, and problem solving skills. The event offered students a basic introduction of coding and helps to develop a passion for computer science and computer programming. Throughout Pinellas County Schools, students participate in coding through STEM clubs, programming and coding units in computer classes and special clubs like the "Girls who Code" program at Meadowlawn Middle. At several of the district's high schools, students can participate in Java, dot Net programming, and game and simulation classes; offered at Career Academies of Seminole, Clearwater, Countryside, Dixie Hollins, Gibbs, Northeast, St. Petersburg, Lakewood and Tarpon Springs.

#### V. Introduction of Professional and Community Organization Reps

##### ***Lisa M. Wolf, Public Information Officer***

Lisa M. Wolf, Public Information Officer, introduced the following individuals: Nelly Henjes, PESPA; Mike Gandolfo, PCTA; Cindy Ehrenzeller, PCCPTA; Victoria Hagedorn and Randi Hilleso, Arts for a Complete Education.

Colleen Wright, Tampa Bay Times, arrived following the introductions.

#### VI. Presentation by Student Rights and Responsibilities: Dixie Hollins High School

Danielle Morris and Michael Stover, Student Rights and Responsibilities representatives from Dixie Hollins High School, addressed the Board to share information regarding programs and achievements taking place at their school.

## VII. Adoption of Agenda

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                              |
| <b>MOVER:</b>    | Terry Krassner, Vice Chairperson                        |
| <b>SECONDER:</b> | Rene Flowers, Board Member                              |
| <b>AYES:</b>     | Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea |

## VIII. Special Order Agenda

1. Presentation of a Proclamation for First Responder Appreciation Week, Presented by Mark Hunt, Executive Director, Career, Technical and Adult Education

Mr. Mark Hunt, Executive Director, Career, Technical and Adult Education introduced the first responders that were in attendance. He acknowledged officers from Pinellas County Schools Police, Pinellas County Sheriffs Office, and Largo Police Department, and students from Pinellas Park High first responder and criminal justice programs along with their assistant principal, Mr. Peppers.

Dr. Grego thanked them for their service.

**Terry Krassner read the proclamation aloud.**

**It was moved by Rene Flowers, seconded by Janet Clark, and carried with a 7-0 vote to approve January 4-8, 2016 as Florida First Responder Appreciation Week.**

2. Presentation of the 2014-2015 Independent Citizens Referendum Oversight Committee (ICROC) Annual Report to the Pinellas County School Board and Citizens of Pinellas County, Presented by, Robert J. Safransky, Ph.D., Chairperson, Independent Citizens Referendum Oversight Committee

Ms. Pam Moore, Associate Superintendent, Teaching and Learning Services, introduced Dr. Robert Safransky, chairperson of the ICROC committee. A video was shown entitled "Referendum Dollars at a Glance."

Mrs. O'Shea thanked the public for their support and noted that it will be on the ballot in November 2016.

3. Recognition of Student Essay Winners Receiving Four-Year Florida College Plan Scholarships From Their Participation in the 2015 Hispanic Heritage Month State Contest, Presented by Pamela Moore, Associate Superintendent, Teaching and Learning Services

Mrs. Pam Moore, Associate Superintendent, Teaching and Learning Services, stated that two of the three state winners are students in Pinellas County schools. Both winners have received a four-year Florida Prepaid scholarship.

Miss Camila Olivero and Miss Annelise Vieira were greeted and congratulated by the Board.

4. Recognition of the Tarpon Springs Outdoor Performance Ensemble Under the Direction of Kevin Ford and Staff for Being Named the 2015 Bands of America National Super Regional Champion and Being Awarded the Blue Ribbon of Excellence Award by the National Band Association, Presented by Jeanne W. Reynolds, PreK-12 Performing Arts Specialist
- Dr. Grego called upon Ms. Jeanne Reynolds, PreK-12 Performing Arts Specialist, acknowledge this outstanding accomplishment. She stated that under the direction of Kevin Ford, the TSHS Outdoor Performance Ensemble has earned the Blue Ribbon of Excellence Award; the only high school in the nation to receive this honor.

Mr. Kevin Ford, Director, TSHS Leadership Conservatory for the Arts, Mr. Chris DeLeon, Associate Director, TSHS Leadership Conservatory for the Arts, and Ms. Leza Fatolitis, principal, Tarpon Springs HS, were greeted and congratulated by the Board.

5. Recognition of Jim's Harley-Davidson and the Jim Rosenkrans Memorial Toy Run Support to the Pinellas County Schools and Students
- Ms. Lori Matway, Associate Superintendent, Student and Community Services, introduced Jamie Rosenkrans, widow of Jim Rosenkrans and owner of Jim's Harley Davidson. Ms. Matway noted that this year's toy run raised \$35,042 in cash, toys, and canned foods. Their efforts impact sixteen of our elementary and middle schools.

Ms. Jamie Rosenkrans and Mr. Steve Greenstein, general manager of Jim's, were greeted and congratulated by the Board.

## IX. Public Comments on Agenda Items

The following individuals addressed the Board to offer their comments on selected agenda items:

### 1. Vonchinna Woodard

*Consent Agenda Item #10: Request Approval of the Recommendation to Dismiss Ms. Vonchinna Woodard, Bus Driver, Employed with the Transportation Department*

Ms. Woodard spoke on her own behalf regarding her pending dismissal. (She was allotted five minutes per board policy.)

Ms. Laurie Dart, Staff Attorney, referenced Policy 4140 and the progressive discipline process which has been followed.

### 2. Mark Klutho

*Consent Agenda Item #12: Request Approval of the Following Special Projects Agreement With Learning Sciences International School Turnaround, \$117,070.50*

*Consent Agenda Item #21: Request Approval of Amendment No. 4 to Agreement With Harvard Jolly, Inc. for Architectural and Contract Administration Services in Connection With Road*

*Improvements in the Area of Largo High School on 1<sup>st</sup> Avenue NE, 2<sup>nd</sup> Street, and 4<sup>th</sup> Street NE in the Amount of \$122,566.50, Resulting in a Total Project Architect/Engineer (PA/E) fee of \$3,761,630.50 at Largo High School, Project No. 4511*

*Consent Agenda Item #22: Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovation (Building 9) as of September 11, 2015, Which is a Portion of the Project at Pinellas Park Elementary School, Project No. 9185*

*Consent Agenda Item #23: Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovations (Building 5, 1<sup>st</sup> Floor) as of November 20, 2015 Which is a Portion of the Project at Sawgrass Lake Elementary School, Project No. 9183*

*Consent Agenda Item #24: Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovations (Building 5, 2<sup>nd</sup> Floor) as of December 2,*

*2015 Which is a Portion of the Project at Sawgrass Lake Elementary School, Project No. 9183*

Mr. Klutho shared his viewpoint regarding school buildings and their impact on climate change.

## X. Unfinished Business

## XI. Consent

Mrs. Cook pulled Consent Agenda Item #10: Request Approval of the Recommendation to Dismiss Ms. Vonchinna Woodard, Bus Driver, Employed With the Transportation Department, prior to the vote on the consent agenda.

**It was moved by Ken Peluso and seconded by Carol Cook to adopt the consent agenda as amended. It passed with a 7-0 vote.**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                             |
| <b>MOVER:</b>    | Ken Peluso, Board Member                                |
| <b>SECONDER:</b> | Janet R. Clark, Board Member                            |
| <b>AYES:</b>     | Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea |

1. Request Approval of Minutes: To Approve the Minutes of the Special School Board Meeting of December 4, 2015; and the Regular School Board Meeting of December 8, 2015  
Approved as submitted
2. Request Approval of Personnel Recommendations  
Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)

3. Request Approval of the Administrative Appointment of the Principal, Bay Point Elementary School  
Appointment approved- Sara A. DePerro  
(Copy to be found in Supplemental Minute Book #162.)
  
4. Request Approval of the Administrative Appointment of the Principal, Lealman Innovation Academy  
Appointment approved- Connisheia T. Matthews  
(Copy to be found in Supplemental Minute Book #162.)
  
5. Request Approval of the Administrative Appointment of the Assistant Principal, Belleair Elementary School  
Appointment approved- Renee N. Kelly  
(Copy to be found in Supplemental Minute Book #162.)
  
6. Request Approval of the Administrative Appointment of the Assistant Principal, Bay Point Middle School  
Appointment approved- Jason V. Helbling  
(Copy to be found in Supplemental Minute Book #162.)
  
7. Request Approval of the Administrative Appointment of the Assistant Principal, Tarpon Springs High School  
Appointment approved- Nicole Gallucci  
(Copy to be found in Supplemental Minute Book #162.)
  
8. Request Approval of the Appointment of the 9-12 Mathematics Specialist  
Appointment approved- Donna L. De Sena  
(Copy to be found in Supplemental Minute Book #162.)
  
9. Request Approval of the Appointment of the Exceptional Student Education Specialist (Focus on PreK)  
Appointment approved- Teri R. Statton  
(Copy to be found in Supplemental Minute Book #162.)

10. Request Approval of the Recommendation to Dismiss Ms. Vonchinna Woodard, Bus Driver, Employed With the Transportation Department  
**PULLED:** See XII: Agenda Items Pulled
11. Request Approval of Amendment (Change in Statute Wording) to Interagency Agreement With Department of Children and Families, Suncoast Region, Eckerd Youth Alternatives, Inc., d/b/a Eckerd, CBC Lead Agency, Worknet Pinellas, Inc., and The Florida Agency for Persons With Disabilities, Suncoast Region  
 Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)
12. Request Approval of the Following Special Projects Agreement with Learning Sciences International School Turnaround, \$117,070.50  
 Approved as follows:
  - Agreement With Learning Sciences International School Turnaround, \$117,070.50  
 (Copy/copies to be found in Supplemental Minute Book #162.)
13. Request Approval of Budget Amendment No. 2 (October 2015) to the District's 2015/16 Budget  
 Approved as submitted
14. Request Approval of the Financial Statements for the Month Ending October 31, 2015  
 Approved as submitted
15. Request Acceptance of the 2014/15 Annual Financial Report  
 Approved as submitted
16. Request Adoption of the Investment Portfolio Financial Statements for the Quarter Ended September 30, 2015  
 Approved as submitted
17. Request Approval of the Agreement Between the Juvenile Welfare Board of Pinellas County and the School Board of Pinellas County, Florida for Collaborative Data  
 Approved as submitted
18. Request Approval to Accept a Boat Donation to Pinellas Technical College, Clearwater from Philip Alphonse Dur  
 Approved as submitted

19. Request Approval for Continuing Contracts for Construction Managers at Risk  
Approved as submitted
  
20. Request Approval of Substantial Completion for Interior Renovations as of August 10, 2015 at East Lake Middle School Academy of Engineering, Project No. 4513  
Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)
  
21. Request Approval of Amendment No. 4 to Agreement With Harvard Jolly, Inc. for Architectural and Contract Administration Services in Connection With Road Improvements in the Area of Largo High School on 1st Avenue NE, 2nd Street, and 4th Street NE in the Amount of \$122,566.50, Resulting in a Total Project Architect/Engineer (PA/E) fee of \$3,761,630.50 at Largo High School, Project No. 4511  
Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)
  
22. Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovation (Building 9) as of September 11, 2015, Which is a Portion of the Project at Pinellas Park Elementary School, Project No. 9185  
Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)
  
23. Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovations (Building 5, 1st Floor) as of November 20, 2015 Which is a Portion of the Project at Sawgrass Lake Elementary School, Project No. 9183  
Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)
  
24. Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovations (Building 5, 2nd Floor) as of December 2, 2015 Which is a Portion of the Project at Sawgrass Lake Elementary School, Project No. 9183  
Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)
  
25. Request Approval of a Vehicle Use Agreement to a Non-Profit Organization for a Period of one Year  
Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)
  
26. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site  
Approved as submitted

27. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets  
Approved as submitted
28. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes  
Approved as submitted. (Copy to be found in Supplemental Minute Book #162.)

## XII. Agenda Items Pulled

**PULLED:** *Consent Agenda Item #10: Request Approval of the Recommendation to Dismiss Ms. Vonchinna Woodard, Bus Driver, Employed with the Transportation Department*

Mrs. Carol Cook pulled this item to review some of the employee's evaluation and discipline history, as listed on page 113 of the board agenda, and stated that she was supporting the superintendent's recommendation for dismissal.

**It was moved by Ken Peluso and seconded by Carol Cook to approve the item as written. It passed with a 7-0 vote.**

(Copy to be found in Supplemental Minute Book #162.)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                             |
| <b>MOVER:</b>    | Ken Peluso, Board Member                                |
| <b>SECONDER:</b> | Carol J. Cook, Board Member                             |
| <b>AYES:</b>     | Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea |

## XIII. Nonconsent

## XIV. New Business

### A. *Items Introduced by Superintendent*

Dr. Grego's report included the following:

1) He stated that the State Board of Education voted to support the recommendations of Commissioner Pam Stewart with regard to setting achievement level cut scores for the Florida Standards Assessment (FSA) with regard to the calculation of school grades. He said that school superintendents, including him, were present at the meeting and shared their support for the Commissioner Stewart's recommendation. He added that he testified before the Board. Her recommendation was based on the established and transparent process that includes stakeholder review and comment and would result in a slight majority of students passing the assessment with a Level 3 or higher. He said the State Board voted 6-1 to adopt. He added that it has been a tough year for state accountability. Schools will receive their official results in February, after the rule takes effect.

2) He said our district's high school graduation rate increased for 2014-15 to 78.3% and we have seen a 13.1% increase since 2010-11. Our district outperformed the state graduation rate of 77.8%. He said our graduation rate is second highest in the Tampa Bay area. He thanked Ms. Rita Vasquez, Executive Director, High School Education, for her involvement. Fifteen of our sixteen traditional high schools increased the number of students graduating on time. He shared some of the highlights: Clearwater HS achieved an 86.8% graduation rate, which was the largest improvement and an increase of 4.9% more students graduating in 2015; Boca Ciega HS increased to 88.8% from 84%; Dunedin HS improved to 85.3%, an increase of 3.7%; St. Petersburg HS improved by 2% to 88.5% and Gibbs HS improved 2% to 82%. Additionally, four high schools saw graduation rates in the 90<sup>th</sup> percentile: East Lake HS, Osceola Fundamental HS, Palm Harbor University HS and Tarpon Springs HS.

3) He shared that our district will host the Ford Next Generation Learning 2016 Winter Conference, February 17-19 at the Tradewinds Resort at St. Pete Beach. He advised that each day of the conference, participants will visit district schools and academy programs.

4) He stated that the Kindergarten Roundup is scheduled for January 12-14 to facilitate registration of kindergarten students for 2016-17. All the details are given on our website.

5) He said the application period for the district's choice programs is underway and will end on Friday, January 15. Application assistance is being offered at Gibbs HS on Wednesday, January 13, from 6-8 p.m. and at our administration building on Thursday, January 14 from 4:30-7 pm.

6) He shared that the Support Employee of the Year is Jeff Redett, head plant operator at Ponce de Leon Elementary. The Outstanding Educator of the Year will be named from the ten finalists at the Pinellas Education Foundation's Evening of Excellence on February 2 at Ruth Eckerd Hall.

7) He shared the success of the Ties and Tennis Shoes Gala and 5k fundraising event sponsored by the Pinellas Education Foundation. Donations totaled \$600,000. The amount is matched by the state; so a total of 1.2 million was raised for the Take Stock in Children scholarship program.

8) He said there is a new program benefitting Pinellas Technical College students; free transportation will be provided by PSTA. An agreement starting January 1, 2016 will allow PTC students or staff members a free bus ride by showing their ID. This could potentially impact 3,000 students. There is also a marketing campaign to promote PTC being run on the back of two buses whose routes run the length of the county and on the inside of 200 buses. PTC ran a four page insert in the Tampa Bay Times most recent Sunday edition.

9) He shared that Parent University is scheduled for Saturday, February 6 at Countryside HS from 8:00 am-12 noon. These free informational sessions are designed to support families in the academic life of their children.

10) He informed the Board that he will be attending the Dr. Martin Luther King Jr. banquet in St. Petersburg, Friday evening, January 15. He will also ride in the parade on Monday, January 18.

#### **B. Items Introduced by School Board Attorney**

Mr. Koperski stated that he had no report.

**C. Items Introduced by the Board**

Mrs. Lerner- She wanted to respond to recent remarks about the district and wished to clarify a few points. She shared that student achievement and behavior concerns have seen a marked improvement. She said that several programs had been added to south county schools such as Thurgood Marshall Fundamental Middle and James B. Sanderlin IB World School . In addition magnet programs were added to Melrose, Lakewood, Maximo and Campbell Park elementary schools. Regarding transportation to fundamental programs; both she and Dr. Grego have supported that idea and Thurgood Marshall has transportation provided. She does want to revisit providing transportation to fundamental programs. She said that she supports the decrease in out of school suspensions. She stated that as we look at in-school suspensions, instructors in room is a better practice. She wants to note that we are making progress.

Ms. Flowers- 1) She shared that she serves on the Juvenile Detention Alternatives Initiative (JDAI) committee which works in collaboration with JWB. She also wants to note that the data for students arrested at school for non-school offenses is included in the arrest data. Municipal police departments will be discussing standardization in practices to support decreasing juvenile arrests. 2) She is happy about the progress being made in our graduation rates. 3) The new PSTA program of offering bus passes for PTC students will remove barriers and afford access to education for many individuals in the community. 4) She said that regarding transportation to specific programs; she wanted to acknowledge that all our schools offer wonderful programs. 5) She said that at community forums, individuals are entitled to express their feelings; we are looking at discipline concerns, but students must be accountable for their actions. There are some good ideas being presented and she encourages individuals to become involved in the focus on solutions. She thanked those that have come forward to share their time as school volunteers and mentors. She thanked Dr. Brimm in Strategic Partnerships for helping with this process. 6) She wished everyone a Happy New Year.

Mrs. O'Shea- She asked about the traffic and safety issue surrounding Seminole schools. Information had been shared at a workshop and she asked Mr. Herbic to get updated information regarding the status of these projects.

**D. Review of Board Requests**

Dr. Corbett had no board requests to share.

**E. School Board Meeting Evaluation**

The evaluation of the meeting followed the adjournment of the meeting; and, the results are as follows:

*Pluses*

- button (mic) worked
- Mrs. Lerner's clarifications
- well run meeting

*Opportunities*

- we do not need to defend ourselves
- allow singers to sing 2<sup>nd</sup> song

**XV. Adjournment**

There being no further business to be brought before the School Board, this meeting adjourned at 11:37 AM.

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Chairperson

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Superintendent and Ex Officio Secretary

**XVI. Public Speakers**

Following the adjournment of the meeting, the following individuals presented their comments:

1. Lenore Faulkner

Ms. Faulkner shared some personal issues.

2. Ernest Wright

Ms. Ernest Wright shared a concern regarding the employment of her spouse.

3. Mark Klutho

Mr. Klutho shared his viewpoint on environmental concerns.

**This session ended at 11:48 AM.**

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5590)**

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Request Approval of Personnel Recommendations

**ATTACHMENTS:**

- Jan 26 2015 FINAL HR Board Agenda Sets A-B (PDF)

MEMORANDUM

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2015/2016

The following personnel matters are submitted to you for your approval: Page

Job Descriptions: <http://www.pcsb.org/Page/1660>

Administrative

Instructional

|   |    |       |
|---|----|-------|
| Appointments of Probationary Contract                                       | 18 | 1-2   |
| Appointments of Annual Contract   | 2  | 2     |
| Appointments of Annual Contract for the Pay for Performance Salary Schedule | 27 | 2-4   |
| Change of Contract Status   | 1  | 4     |
| Leaves of Absence   | 14 | 4-5   |
| Return From Leave of Absence  | 7  | 5     |
| Terminations  |    |       |
| Resignations  | 18 | 6-7   |
| Retirements   | 22 | 7-8   |
| Substitute Appointments   | 23 | 8-9   |
| Teaching Out-of-Field for ESOL  | 16 | 9-10  |
| Teaching Out-of-Field Co-Teachers   | 2  | 10    |
| Teaching Out-of-Field for Other Subject Areas                               | 1  | 10    |
| Teaching Out-of-Field Long Term Substitutes                                 | 10 | 10-11 |

AGE = Adult General Education  
 ELA = English Language Acquisition  
 AVID = Advancement Via Individual Determination  
 CASAS = Comprehensive Adult Student Assessment Systems  
 CTAE = Career, Technical, and Adult Education  
 CPI = Crisis Prevention Institute  
 DA = Differentiated Accountability  
 EIS = Educational Information System

ELP = Extended Learning Program  
 ESE = Exceptional Student Education  
 ESOL = English for Speakers of Other Languages  
 FCAT = Florida Comprehensive Assessment Test  
 FDLRS = Florida Diagnostic and Learning Resources System  
 FSA = Florida Standards Assessment  
 HOSA = Health Occupations Students of America  
 IMAST = Interdisciplinary Math and Science with Technology  
 JROTC = Junior Reserve Officer Training Corps

MSAP = Middle School Achievement Program  
 MTSS = Multi-Tiered System of Support  
 NCLB = No Child Left Behind  
 PATHS = Promoting Alternative THinking Strategies  
 PCS = Pinellas County Schools  
 PCCA = Pinellas County Center for the Arts  
 PD = Professional Development  
 PS/RTI = Problem Solving/Response to Instruction and Intervention  
 RTTT = Race-To-The-Top  
 SAT = Scholastic Assessment Test  
 SIG = School Improvement Grant  
 SIM = Self Instructional Module  
 SIP = School Improvement Plan  
 SLC = Smaller Learning Communities  
 STIP = Summer Technology Institute Project  
 STEM = Science, Technology, Engineering, and Mathematics  
 VPK = Voluntary Pre K

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT ON  
INSTRUCTIONAL PERSONNEL

January 26, 2016

2015/2016

APPOINTMENTS OF PROBATIONARY CONTRACT

| NAME                     | COST CENTER               | GRADE/SUBJECT                   | EFFECTIVE |
|--------------------------|---------------------------|---------------------------------|-----------|
| Brown, Morgan            | Communication Disorders   | Speech and Language Pathologist | 01/04/16  |
| Campos, Amy N            | Northeast High            | Language Arts                   | 01/04/16  |
| Donham, Laura R          | Garrison-Jones Elementary | Elementary                      | 01/04/16  |
| Jeffo, Maribel           | Dixie Hollins High        | Foreign Language                | 01/04/16  |
| Jones, Patricia F        | Tyrone Middle             | Reading                         | 12/01/15  |
| Lee, Kathleen A          | Southern Oak Elementary   | Instructional Staff Developer   | 01/19/16  |
| Lovett II, Christopher J | Maximo Elementary         | Physical Education              | 01/05/16  |
| Marinkovich, Louis A     | Melrose Elementary        | Kindergarten                    | 12/09/15  |
| Morgan, Joan C           | Gibbs High                | Science                         | 12/14/15  |
| Nolan, Savannah R        | Oldsmar Elementary        | Elementary                      | 12/16/15  |
| Ohlemann, Lisa V         | Gibbs High                | Social Studies                  | 01/04/16  |
| Raiford, Brianna A       | Westgate Elementary       | Kindergarten                    | 01/04/16  |
| Rutland, Jeanette        | Sandy Lane Elementary     | Behavior Specialist             | 12/07/15  |
| Valencia, Lorenza        | Southern Oak Elementary   | Behavior Specialist             | 12/10/15  |
| Weitzel, Max C           | Pinellas Park Middle      | Autism Spectrum Disorder        | 12/17/15  |
| Whitehurst, Karen M      | Seminole High             | Language Arts                   | 01/04/16  |

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
 2015/2016 School Year

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APPOINTMENTS OF PROBATIONARY CONTRACT  
 (Continued)

| NAME                  | COST CENTER        | GRADE/SUBJECT | EFFECTIVE |
|-----------------------|--------------------|---------------|-----------|
| Wolfgram, James E     | Palm Harbor Middle | Mathematics   | 01/04/16  |
| Wolfinger, Christen N | Ozona Elementary   | Elementary    | 01/04/16  |

APPOINTMENTS OF ANNUAL CONTRACT

| NAME                    | COST CENTER          | GRADE/SUBJECT                 | EFFECTIVE |
|-------------------------|----------------------|-------------------------------|-----------|
| Kubes, Cindy K          | Northwest Elementary | Emotional/Behavioral Disorder | 10/13/15  |
| Stephens, Christopher G | Tyrone Middle        | Reading                       | 12/24/15  |

APPOINTMENTS FROM THE GRANDFATHERED SALARY SCHEDULE TO THE PAY FOR PERFORMANCE SALARY SCHEDULE REVERTING TO ANNUAL CONTRACT

| NAME                 | COST CENTER                 | EFFECTIVE |
|----------------------|-----------------------------|-----------|
| Balducci, Valerie J  | Anona Elementary            | 08/13/15  |
| Baynard, Sally P     | North Shore Elementary      | 08/13/15  |
| Carter, William L    | Plumb Elementary            | 08/13/15  |
| Chonko, Doreen K     | Palm Harbor University High | 08/13/15  |
| Denton, Nancy P      | Plumb Elementary            | 08/13/15  |
| Dirscherl, Barbara S | Palm Harbor University High | 08/13/15  |
| Dreaden, Daniel      | Frontier Elementary         | 08/13/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
 2015/2016 School Year

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APPOINTMENTS FROM THE GRANDFATHERED SALARY SCHEDULE TO THE PAY FOR  
 PERFORMANCE SALARY SCHEDULE REVERTING TO ANNUAL CONTRACT

(Continued)

| NAME                    | COST CENTER                 | EFFECTIVE |
|-------------------------|-----------------------------|-----------|
| Ewald, Sally A          | Oakhurst Elementary         | 08/13/15  |
| Fraser, David C         | Countryside High            | 08/13/15  |
| Gray, Gwendolyn W       | Northeast High              | 08/13/15  |
| Hamm, Katie D           | Ridgecrest Elementary       | 08/13/15  |
| Kaufholz, Beth R        | Starkey Elementary          | 08/13/15  |
| Kolhoff, Malla S        | Palm Harbor University High | 08/13/15  |
| Ladd, Sandra            | Plumb Elementary            | 08/13/15  |
| Lau, Heidi L            | Cypress Woods Elementary    | 08/13/15  |
| Libby, Diana L          | Starkey Elementary          | 08/13/15  |
| Lima, Diane P           | Ridgecrest Elementary       | 08/13/15  |
| MacFarlane III, David J | Palm Harbor University High | 08/13/15  |
| McGonegal, Randy C      | Palm Harbor University High | 08/13/15  |
| Miles, Patricia D       | Anona Elementary            | 08/13/15  |
| Mullins, Laureen B      | Brooker Creek Elementary    | 08/13/15  |
| O'Steen, Barbara F      | Bauder Elementary           | 08/13/15  |
| Rosenbluth, Susan L     | Communication Disorders     | 08/13/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
 2015/2016 School Year

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APPOINTMENTS FROM THE GRANDFATHERED SALARY SCHEDULE TO THE PAY FOR  
 PERFORMANCE SALARY SCHEDULE REVERTING TO ANNUAL CONTRACT

(Continued)

| NAME               | COST CENTER                   | EFFECTIVE |
|--------------------|-------------------------------|-----------|
| Schneider, Debra L | Clearwater Fundamental Middle | 08/13/15  |
| Smith, Lauren E    | Palm Harbor Middle            | 08/13/15  |
| Thro, Karen M      | East Lake High                | 08/13/15  |
| Waldrop, Karen K   | Shore Acres Elementary        | 08/13/15  |

## CHANGE OF CONTRACT STATUS

| NAME                | COST CENTER    | FROM         | TO           | EFFECTIVE DATE |
|---------------------|----------------|--------------|--------------|----------------|
| Jackson, Jennifer B | OT-PT/Medicaid | 4/7-Contract | 5/7-Contract | 01/04/16       |

## LEAVES OF ABSENCE

| NAME                  | COST CENTER                          | EFFECTIVE |
|-----------------------|--------------------------------------|-----------|
| Astone, Colleen E     | Tarpon Springs Elementary            | 12/08/15  |
| Banks, Kendra J       | Thurgood Marshall Fundamental Middle | 12/17/15  |
| Chenoweth, Jennifer K | Plumb Elementary                     | 11/12/15  |
| Crum, Kathleen M      | McMullen-Booth Elementary            | 12/07/15  |
| Daily, Cori M         | Walsingham Elementary                | 12/08/15  |
| Edwards, Lyman L      | St Petersburg High                   | 01/04/16  |
| Harman, Nicole A      | Plumb Elementary                     | 12/07/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
 2015/2016 School Year

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LEAVES OF ABSENCE  
 (Continued)

| NAME                | COST CENTER             | EFFECTIVE |
|---------------------|-------------------------|-----------|
| Koss, Carey E       | Leila Davis Elementary  | 11/30/15  |
| Kucek, Heather N    | San Jose Elementary     | 12/14/15  |
| Mathis, Tamika J    | Lakewood Elementary     | 11/02/15  |
| Morton, Monique     | Fitzgerald Middle       | 11/04/15  |
| Pera, Allison G     | Maximo Elementary       | 12/14/15  |
| Reynolds, Steven M  | Dunedin Highland Middle | 11/30/15  |
| Tatangelo, Robert P | Woodlawn Elementary     | 11/18/15  |

RETURN FROM LEAVE OF ABSENCE

| NAME                 | COST CENTER               | GRADE/SUBJECT                    | EFFECTIVE |
|----------------------|---------------------------|----------------------------------|-----------|
| Cain, Anna M         | Campbell Park Elementary  | Elementary                       | 12/08/15  |
| Erb, Bethann         | Pinellas Virtual K-12     | Guidance                         | 12/09/15  |
| Goulet, Katherine B  | Lake St George Elementary | Kindergarten                     | 11/13/15  |
| Graham, Vivianna M   | Azalea Elementary         | Autism Spectrum Disorder         | 01/04/16  |
| Kenjerski, Rebecca L | Tarpon Springs High       | Reading                          | 12/16/15  |
| Milisav, Lidija      | Largo High                | Educational Alternative Services | 12/14/15  |
| Quinette, Amy S      | Frontier Elementary       | Elementary                       | 12/17/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
 2015/2016 School Year

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TERMINATIONS

| NAME                  | COST CENTER                 | EFFECTIVE |
|-----------------------|-----------------------------|-----------|
| <u>Resignations</u>   |                             |           |
| Agar, Diana C         | Curlew Creek Elementary     | 12/07/15  |
| Ausdemore, Debra I    | Dunedin Elementary          | 12/18/15  |
| Brandow, Scott A      | Palm Harbor University High | 01/06/16  |
| Bridges, Angela L     | Maximo Elementary           | 01/08/16  |
| Couchenour, William I | Maximo Elementary           | 12/17/15  |
| Danglade, Dawn        | Maximo Elementary           | 12/17/15  |
| Davidson, Sarah F     | Azalea Middle               | 01/04/16  |
| Dodge, Douglas D      | Azalea Middle               | 12/18/15  |
| Ferri, Peter A        | Dixie Hollins High          | 12/15/15  |
| Glime, Jeannette M    | Fairmount Park Elementary   | 01/04/16  |
| Hill, Corbin R        | Osceola Middle              | 12/18/15  |
| Jackson, Brenda       | Dixie Hollins High          | 12/09/15  |
| Ladouceur, Sheree M   | Fitzgerald Middle           | 01/04/16  |
| Machado, Brian L      | Fitzgerald Middle           | 01/04/16  |
| Mancini, Tanna A      | Clearwater High             | 12/09/15  |
| McCoy, Fredrika       | Dunedin Highland Middle     | 12/18/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
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TERMINATIONS  
 (Continued)

| NAME                    | COST CENTER                   | EFFECTIVE |
|-------------------------|-------------------------------|-----------|
| <u>Resignations</u>     |                               |           |
| (Continued)             |                               |           |
| Raymond, Nona M         | Woodlawn Elementary           | 12/01/15  |
| Rodriguez, Rachel A     | Dunedin Highland Middle       | 12/18/15  |
| <u>Retirements</u>      |                               |           |
| Allbritton, Maryhelen H | Clearwater Fundamental Middle | 12/31/15  |
| Battista, Suzanne W     | McMullen-Booth Elementary     | 12/31/15  |
| Bernard, Sandra K       | Skycrest Elementary           | 12/31/15  |
| Bragg, Gary             | Meadowlawn Middle             | 01/04/16  |
| Brathwaite, Eldon G     | Palm Harbor University High   | 12/18/15  |
| Cliborne, David K       | Dunedin High                  | 01/05/16  |
| Frangipane, Gregg       | Bayside High                  | 01/08/16  |
| Golbom, Deborah D       | Pinellas Park Elementary      | 12/31/15  |
| Houle, Pamela D         | Oak Grove Middle              | 01/04/16  |
| Leach, Kathleen A       | Highland Lakes Elementary     | 02/01/16  |
| Lopez-Diaz, Fernando F  | Psychological Services        | 01/04/16  |
| Ludlow, Ellen           | Communication Disorders       | 12/31/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
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TERMINATIONS  
 (Continued)

| NAME                              | COST CENTER                      | EFFECTIVE |
|-----------------------------------|----------------------------------|-----------|
| <u>Retirements</u><br>(Continued) |                                  |           |
| Masters Jr, William A             | Largo High                       | 01/04/16  |
| Poliquin, Mary Ann M              | Garrison-Jones Elementary        | 12/31/15  |
| Stephens, Robin L                 | Tarpon Springs Middle            | 12/31/15  |
| Storrs, Linda E                   | Safety Harbor Middle             | 12/18/15  |
| Taylor, Luverne M                 | Plumb Elementary                 | 01/04/16  |
| Tillotson, Diane E                | Garrison-Jones Elementary        | 12/31/15  |
| Troy, Mary P                      | Educational Alternative Services | 12/31/15  |
| Walker, Lori J                    | Cypress Woods Elementary         | 12/11/15  |
| Wallen, Linda I                   | Osceola Fundamental High         | 01/29/16  |
| Winslow, Harriet K                | Palm Harbor Middle               | 12/18/15  |

SUBSTITUTE APPOINTMENTS

It is recommended that the persons named on this list be appointed as substitute teachers. Their names are submitted with the understanding that they will comply with all regulations of the State Department of Education and the School Board of Pinellas County, Florida, pertaining to substitute teachers.

| NAME             | NAME              |
|------------------|-------------------|
| Assad, Nehad G   | Barnes, Frank F   |
| Beshay, Mervat B | Brooks, Deborah E |

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
 2015/2016 School Year

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### SUBSTITUTE APPOINTMENTS

(Continued)

| NAME                      | NAME                |
|---------------------------|---------------------|
| Collins, Chasity D        | Donham, Laura R     |
| Gerges, Amira K           | Haller, Shane N     |
| Hermann, Mark L           | Hornung, Maria I    |
| Jackson Fuller, Natalie D | Kelley, Vivian L    |
| Knight, Siobhan C         | Knox, Leslie H      |
| Love, Scott D             | Manfre, Jessica M   |
| McAlpin, Raymond D        | Padinske, Kristin L |
| Parker, Jordan D          | Pearson, Devin R    |
| St Clair, Denise C        | Storch, Ariel C     |
| Woods, Leanne M           |                     |

### TEACHERS OUT-OF-FIELD FOR ESOL

The following teachers serve as providers to ELL (English Language Learners) students, but do not possess the required English for Speakers of Other Languages (ESOL) endorsement or the ESOL content coverage on their Florida certificates. School Board approval is necessary in order that teachers may be considered as “qualified instructional personnel” under State Board Rule 6A-1.0503, which reads in part as follows: “A qualified instructional staff member who holds a valid Florida educator’s certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the School Board to teach out-of-field.”

| COST CENTER             | NAME              |
|-------------------------|-------------------|
| Azalea Middle           | Selzler, Krista R |
| Curlew Creek Elementary | Keller, Beth E    |
| Dixie Hollins High      | Mayle, Pamela I   |
| Dunedin Elementary      | Micale, Melanie J |
| Dunedin Highland Middle | Epperson, Kassy M |
| Juvenile Detention      | Sanders, Derek J  |
| Largo Middle            | Meitz, Sarah C    |

Recommendation of Superintendent on Instructional Personnel  
 January 26, 2016  
 2015/2016 School Year

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TEACHERS OUT-OF-FIELD FOR ESOL  
 (Continued)

| COST CENTER              | NAME                 |
|--------------------------|----------------------|
| Melrose Elementary       | Moss, Kathleen A     |
| Northwest Elementary     | Krajnik, Catherine M |
| Osceola Middle           | Shircliff, Jill A    |
| Pinellas Park High       | Freed, Cynthia       |
| Plumb Elementary         | Beatty, Katelyn J    |
| Sawgrass Lake Elementary | Saint Jean, Guether  |
| Seminole High            | Whitehurst, Karen M  |
| Stephens ESE Center      | O'Connell, Judith A  |
| Walsingham Elementary    | Fox, Kylie R         |

CO-TEACHERS OUT-OF-FIELD

The following Co-Teachers are teaching one or more courses not covered by Florida teaching certificates. School Board approval is necessary in order that teachers may be considered as "qualified instructional personnel" under State Board Rule 6A-1.0503, which reads in part as follows: "A qualified instructional staff member who holds a valid Florida educator's certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the School Board to teach out-of-field."

| COST CENTER             | TEACHER          | SUBJECT              |
|-------------------------|------------------|----------------------|
| Dixie Hollins High      | Baker, Dylan L   | Biology              |
| Orange Grove Elementary | Parker, Jordan D | Elementary Education |

#### TEACHER OUT-OF-FIELD

The following teacher is teaching one or more courses not covered by Florida teaching certificates. School Board approval is necessary in order that teachers may be considered as “qualified instructional personnel” under State Board Rule 6A-1.0503, which reads in part as follows: “A qualified instructional staff member who holds a valid Florida educator’s certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the School Board to teach out-of-field.”

| COST CENTER             | NAME              | SUBJECT |
|-------------------------|-------------------|---------|
| Dunedin Highland Middle | Russell, Justin T | Gifted  |

#### LONG-TERM SUBSTITUTE OUT-OF-FIELD

The following long-term substitute teachers are teaching one or more courses not covered by Florida teaching certificates. Board approval is necessary in order that teachers may be considered as “qualified instructional personnel” under State Board Rule 6A-1.0503, which reads in part as follows: “A qualified instructional staff member who holds a valid Florida educator’s certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the Board to teach out-of-field.”

| COST CENTER                 | NAME                  | SUBJECT              |
|-----------------------------|-----------------------|----------------------|
| Bauder Elementary           | Kelley, Vivian L      | Elementary Education |
| Boca Ciega High             | Douglas, Nancy R      | Health Science       |
| Cypress Woods Elementary    | Szymanski, Emily C    | Music                |
| East Lake High              | Harrison, Hannah E    | Business Education   |
| Garrison-Jones Elementary   | Williams, Lavonne J   | Pre-K                |
| High Point Elementary       | Paquette, Kassandra A | Elementary Education |
| Pinellas Central Elementary | Arrant, Sonja J       | Elementary Education |
| Pinellas Park Elementary    | Bodie, Meghan A       | Elementary Education |

Recommendation of Superintendent on Instructional Personnel  
January 26, 2016  
2015/2016 School Year

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LONG-TERM SUBSTITUTES OUT-OF-FIELD  
(Continued)

| COST CENTER               | NAME                 | SUBJECT              |
|---------------------------|----------------------|----------------------|
| Tarpon Springs Elementary | Gilmore, Nicole      | Elementary Education |
| Tyrone Middle             | Remillard, Abigail R | Language Arts        |

APPROVED: \_\_\_\_\_  
Michael A. Grego, Ed.D.  
Superintendent of Schools

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

MEMORANDUM

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2015/2016

The following personnel matters are submitted to you for your approval: Page

Job Descriptions: <http://www.pcsb.org/Page/1660>

Supporting Services

|                         |    |     |
|-------------------------|----|-----|
| Appointments            | 19 | 1-2 |
| Part-Time Appointments  | 4  | 2   |
| Substitute Appointments | 4  | 2   |
| Status Changes          | 13 | 3-4 |
| Job Changes             | 16 | 4-5 |
| Cost Center Changes     | 8  | 5-6 |
| Leaves of Absence       | 5  | 6   |
| Terminations            |    |     |
| Job Abandonments        | 2  | 7   |
| Resignations            | 20 | 7-8 |
| Retirements             | 6  | 8   |

- ESE = Exceptional Student Education
- ESOL = English for Speakers of Other Languages
- FS = Food Services
- FT = Full Time
- IDEA B = Individuals with Disabilities Education Act
- PT = Part Time

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT  
ON SUPPORT PERSONNEL

January 26, 2016

2015/2016

APPOINTMENTS

| NAME                  | COST CENTER                         | POSITION   | EFFECTIVE |
|-----------------------|-------------------------------------|--|-----------|
| Ahern, Theresa J      | Safety Harbor Middle                | ESE Associate  | 01/05/16  |
| Brauer, Jason         | Leila Davis Elementary              | Physical Education<br>Assistant                              | 01/04/16  |
| Bregu, Selam          | Clearwater Fundamental<br>Middle    | Plant Operator   | 12/14/15  |
| Caine, Sarah R        | Seventy-Fourth Street<br>Elementary | ESE Associate  | 01/04/16  |
| Cavanaugh, Lisa A     | Mildred Helms Elementary            | Family and Community<br>Liaison and<br>School Office Clerk I | 12/15/15  |
| Cronkite, Tracey A    | Skyview Elementary                  | Secretary/Bookkeeper   | 12/10/15  |
| Estell, Jeffrey T     | Pinellas Secondary School           | ESE Associate  | 01/05/16  |
| Gomillion, Courtney B | Title I Center                      | Paraprofessional   | 12/14/15  |
| Hess, Hannah R        | Cypress Woods Elementary            | ESE Associate  | 12/07/15  |
| Miller, Wyatt P       | Gus A Stavros Institute             | Technology Technician  | 12/15/15  |
| Nelson Jr, Rodney B   | Bardmoor Elementary                 | Plant Operator   | 11/12/15  |
| Roberts, Carissa L    | Melrose Elementary                  | Paraprofessional   | 12/07/15  |
| Sutera, Denise L      | Curlew Creek Elementary             | Teacher Assistant  | 01/04/16  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 January 26, 2016  
 2015/2016 School Year

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APPOINTMENTS  
 (Continued)

| NAME                        | COST CENTER           | POSITION              | EFFECTIVE |
|-----------------------------|-----------------------|-----------------------|-----------|
| Tereshinski,<br>Jonathan E  | Belleair Elementary   | ESE Associate         | 12/08/15  |
| Vanderveen, Dianne C        | Largo Middle          | School Office Clerk I | 12/14/15  |
| Ventura Aviles,<br>Marcia F | High Point Elementary | Bilingual Assistant I | 12/15/15  |
| Wolf, Megan                 | John Hopkins Middle   | School Office Clerk I | 12/07/15  |

PART-TIME APPOINTMENTS

| NAME               | COST CENTER              | POSITION               | EFFECTIVE |
|--------------------|--------------------------|------------------------|-----------|
| Beymer, Jennifer L | Leila Davis Elementary   | Food Service Assistant | 12/14/15  |
| Little, Angela M   | Fitzgerald Middle        | Food Service Assistant | 12/14/15  |
| Lopez, Keva K      | Belcher Elementary       | Clerical Assistant     | 12/14/15  |
| Morales, Austra B  | Pinellas Park Elementary | Food Service Assistant | 12/14/15  |

SUBSTITUTE APPOINTMENTS

| NAME | NAME | NAME |
|------|------|------|
|------|------|------|

Bus Drivers

Brace, Stacy A

Gilley, Carol A

Williams, Kristen N

Interpreter Deaf/Heard of Hearing II

Connors, Debra R

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 January 26, 2016  
 2015/2016 School Year

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## STATUS CHANGES

| NAME                 | FROM<br>COST CENTER/POSITION                                       | TO<br>COST CENTER/POSITION                                    | EFFECTIV<br>E |
|----------------------|--|---|---------------|
| Ash II, Keith N      | Lakewood Elementary<br>Teacher Assistant                           | Auditing and Property<br>Records<br>Property Control Clerk    | 12/10/15      |
| Boykins, Sylvester J | Lakewood Elementary<br>Night Foreman II                            | John Hopkins Middle<br>Night Forman III                       | 12/11/15      |
| Guy, Mary A          | Cross Bayou Elementary<br>Night Foreman II                         | Largo High<br>Night Forman IV                                 | 12/07/15      |
| Hall Jr, Marvin J    | Largo Middle<br>Night Foreman III                                  | Highland Lakes Elementary<br>Head Plant Operator II           | 12/14/15      |
| Harper, Kevin J      | Fairmount Park Elementary<br>Family and Community<br>Liaison       | Lakewood High<br>School Office Clerk II                       | 12/15/15      |
| Jones, Clifford B    | Dixie Hollins High<br>School Office Clerk II                       | Seminole High<br>ESE Associate                                | 12/08/15      |
| Kalck, Charlene J    | Dixie Hollins High<br>Assistant to Bookkeeper                      | Osceola Middle<br>School Bookkeeper I                         | 01/04/16      |
| Karcher, Barbara A   | Garrison-Jones Elementary<br>Family and Community<br>Liaison PT    | Human Resources<br>Clerk Specialist I FT                      | 01/20/16      |
| Manley, Robert N     | Kings Highway Elementary<br>Magnet School<br>Head Plant Operator I | Seventy-Fourth Street<br>Elementary<br>Head Plant Operator II | 12/07/15      |
| Milne, Kimberly A    | Gibbs High<br>School Office Clerk I                                | Educational Alternative<br>Services<br>Paraprofessional       | 12/15/15      |

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Recommendation of Superintendent on Support Personnel  
 January 26, 2016  
 2015/2016 School Year

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STATUS CHANGES  
 (Continued)

| NAME            | FROM<br>COST CENTER/POSITION                           | TO<br>COST CENTER/POSITION                            | EFFECTIV<br>E |
|-----------------|--|---|---------------|
| Stotts, Debra S | Largo Middle<br>School Bookkeeper I                    | Office of Strategic<br>Communication<br>Secretary III | 12/14/15      |
| Thomas, Gina M  | Largo Middle<br>Food Service Assistant PT              | Walsingham Elementary<br>ESE Associate FT (Temp)      | 12/14/15      |
| Ware, Donquan M | Gulfport Elementary<br>Physical Education<br>Assistant | Meadowlawn Middle<br>Paraprofessional                 | 12/09/15      |

JOB CHANGES

| NAME                       | FROM                                 | TO                            | EFFECTIVE |
|----------------------------|--------------------------------------|-------------------------------|-----------|
| Apuzzo, Mark J             | Plant Operator PT                    | Plant Operator FT             | 12/10/15  |
| Brown, Kristine L          | School Office Clerk I                | School Bookkeeper I Intern    | 12/14/15  |
| Crawford Akins,<br>Tonia A | Bus Driver                           | Bus Driver Stavros Institute  | 12/07/15  |
| Cumba, Estela              | Data Management<br>Technician Intern | Data Management<br>Technician | 12/01/15  |
| Farag, Nivin L             | Data Management<br>Technician Intern | Data Management<br>Technician | 11/20/15  |
| Frazier, Thomas G          | Clerk Specialist II                  | Document Center<br>Technician | 12/07/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 January 26, 2016  
 2015/2016 School Year

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JOB CHANGES  
 (Continued)

| NAME                  | FROM                      | TO                                 | EFFECTIVE |
|-----------------------|---------------------------|------------------------------------|-----------|
| Hancock, Gloria E     | Bilingual Assistant I     | Data Management Technician         | 12/10/15  |
| Hayes, Deborah L      | Teacher Assistant         | Child Development Associate        | 12/07/15  |
| Humes, Christopher J  | Plant Operator            | Plant Operations Specialist        | 12/07/15  |
| Joy, Laura A          | Clerk Specialist I        | Clerk Specialist II                | 12/07/15  |
| Lazzarin, Stephanie K | Food Service Assistant PT | ESE Associate FT                   | 01/04/16  |
| McNamara, Pamela J    | Plant Operator            | Plant Operations Specialist Intern | 11/12/15  |
| Mitchell, Arielle V   | Clerk Typist II           | School Office Clerk II             | 12/15/15  |
| Morris, Connie L      | Clerk Specialist I        | Clerk Specialist II                | 12/07/15  |
| Nawrozki, Lisa B      | Food Service Assistant PT | ESE Associate FT                   | 11/19/15  |
| Nodine, Frederick J   | Plant Operator            | Plant Operations Specialist        | 11/30/15  |
| Sexton, Tracey L      | Registered Nurse FT       | Registered Nurse PT                | 11/30/15  |

COST CENTER CHANGES

| NAME              | FROM                  | TO                    | EFFECTIVE |
|-------------------|-----------------------|-----------------------|-----------|
| Cunningham, Mia P | Maximo Elementary     | Perkins Elementary    | 11/30/15  |
| Hannon, Lynn      | Ridgecrest Elementary | High Point Elementary | 11/30/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 January 26, 2016  
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COST CENTER CHANGES  
 (Continued)

| NAME               | FROM                      | TO                          | EFFECTIVE |
|--------------------|---------------------------|-----------------------------|-----------|
| McGhee, John G     | Fairmount Park Elementary | Perkins Elementary          | 01/04/15  |
| Mohamed, Bibi A    | Dunedin High              | Leila Davis Elementary      | 12/08/15  |
| O'Brien, Anne F    | Dixie Hollins High        | Osceola Fundamental High    | 01/04/16  |
| Rivera, Kimberly D | Bay Point Middle          | Maximo Elementary           | 01/11/16  |
| Wiley, Amy S       | Skycrest Elementary       | Palm Harbor University High | 12/11/15  |
| Williams, Steven R | Dixie Hollins High        | Largo High                  | 12/18/15  |

LEAVES OF ABSENCE

| NAME                | COST CENTER                  | EFFECTIVE |
|---------------------|------------------------------|-----------|
| Arend, Emma J       | Azalea Middle                | 12/14/15  |
| Burcham, Cathlene M | Career Academies of Seminole | 12/02/15  |
| Burney, Derrell P   | Lakewood High                | 11/30/15  |
| Florence, Zema J    | Bayside High                 | 10/29/15  |
| Santos, Cheryl A    | Largo Middle                 | 10/14/15  |

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 January 26, 2016  
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TERMINATIONS

| NAME                    | COST CENTER               | EFFECTIVE |
|-------------------------|---------------------------|-----------|
| <u>Job Abandonments</u> |                           |           |
| Bostick Jr, Allen J     | Pinellas Secondary School | 01/26/16  |
| Hoover, Krystian C      | Fuguitt Elementary        | 01/26/16  |
| <u>Resignations</u>     |                           |           |
| Ballard, Jennifer A     | Oldsmar Elementary        | 12/01/15  |
| Brooks, Christina N     | Northeast High            | 12/04/15  |
| DeLong, Sharri L        | School Health Services    | 01/05/16  |
| Foster, David A         | Warehousing               | 10/14/15  |
| Ganoung, Bonita M       | St Petersburg High        | 12/18/15  |
| Grover, Diana           | Osceola Fundamental High  | 12/18/15  |
| Ison, Rubirosa          | School Health Services    | 12/18/15  |
| Janjetovic, Ana         | Fitzgerald Middle         | 12/03/15  |
| McClover, Maurice L     | Title I Center            | 01/04/16  |
| Milano, Michael A       | Safety Harbor Elementary  | 12/11/15  |
| Nieves, Amanda L        | Title I Center            | 12/08/15  |
| Odom, Kevin E           | Title I Center            | 12/18/15  |
| Rickard, Christina A    | Lealman Avenue Elementary | 12/18/15  |
| Russell, Melissa LL     | Communication Disorders   | 12/16/15  |

Recommendation of Superintendent on Support Personnel  
 January 26, 2016  
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TERMINATIONS  
 (Continued)

| NAME                | COST CENTER                           | EFFECTIVE |
|---------------------|---------------------------------------|-----------|
| <u>Resignations</u> |                                       |           |
| (Continued)         |                                       |           |
| Sarro, Jennifer R   | Highland Lakes Elementary             | 12/18/15  |
| Shane, Julie A      | Curlew Creek Elementary               | 01/04/16  |
| Spinelli, Francis J | Vehicle Maintenance                   | 12/18/15  |
| Waller, Margaret E  | Bay Point Elementary                  | 12/11/15  |
| Washington, Carl K  | Meadowlawn Middle                     | 12/07/15  |
| Wright Jr, Ernest R | Frontier Elementary                   | 12/16/15  |
| <u>Retirements</u>  |                                       |           |
| Barrett, Sally H    | Gulf Beaches Elementary Magnet School | 01/08/16  |
| Blais, Roseanne M   | High School Education                 | 12/31/15  |
| Burton, Annie M     | Nina Harris ESE Center                | 12/02/15  |
| Kelcourse, Olga M   | ESOL                                  | 12/18/15  |
| Sidorsky, Sharon G  | Curlew Creek Elementary               | 12/03/15  |
| Sweet, Nina F       | School Health Services                | 12/18/15  |

APPROVED: \_\_\_\_\_  
 Michael A. Grego, Ed.D.  
 Superintendent of Schools

Attachment: Jan 26 2015 FINAL HR Board Agenda Sets A-B (5590 : Request Approval of Personnel Recommendations)

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5593)**

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January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27, 2016

**BACKGROUND:**

Human Resources Services is engaged in a continuing review of current employee job descriptions and, as appropriate, proposing new job descriptions, being mindful of Best Practices to accomplish the district's mission and goals. These new and/or revised job descriptions accurately reflect the minimum qualifications and/or better align the duties and requirements with actual job responsibilities and tasks and encourage a more comprehensively trained staff.

The following job descriptions have been created and/or revised:

- Budget Specialist (PTS E07) to *Manager, Budget, FTE & Cost Reporting (PTS E08)*
- Senior Financial Reporting Analyst (PTS E06)
- Planning Specialist (ADM C05) to *General Manager, Planning (PTS E05)*
- Senior Professional Development Coordinator (PTS E04)

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the Creation and/or Revision of Job Descriptions Which Will Be Effective January 27, 2016.
2. Do not approve the Creation and/or Revision of Job Descriptions Which Will Be Effective January 27, 2016.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The Compensation Comprehensive Action Plan was designed to review, update and revise all job classifications. This will assure that Pinellas County School Board job descriptions reflect the updated titles, major functions, essential responsibilities, qualifications and pay grades, including to whom the individuals report to and supervise. This will eliminate the possibility of the duplication of efforts, define and delineate position roles and responsibilities.

**FINANCIAL IMPACT:**

There is no financial impact to the District based on this year's changes.

**DATA SOURCES:**

Kevin Smith, Associate Superintendent, Finance and Business Services

Karen Coffey, Executive Director, Budget & Resource Allocation  
William Lawrence, Director, Student Demographics, Assignment and School Capacity  
Lou Cerreta, Director, Professional Development  
Pamela Kasardo, Senior Compensation Analyst

SUBMITTED BY:

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

ATTACHMENTS:

- Job Descriptions 012616 (PDF)

**PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA**

PCSB: 8050  
 Pay Grade: ~~E07~~ E08

FLSA: Exempt  
 PTS

**BUDGET SPECIALIST MANAGER, BUDGET, FTE & COST REPORTING**

**REPORTS TO:**

Executive Director, Budget and Resource Allocation

**SUPERVISES:**

~~Not Applicable~~ Financial Reporting Analyst  
Budget Assistant  
Budget Assistant II  
FTE Assistant

**QUALIFICATIONS:**

A bachelor's degree from an accredited college or university in accounting or business administration with special course emphasis in accounting plus four (4) years experience in activities directly related to the area of assignment. In addition, the incumbent must possess four (4) years' administrative/supervisory experience. Demonstrated working knowledge of accounting principles and financial expertise. Demonstrated proficiency in the use of Microsoft Office Suite.

**PREFERRED:**

CPA. Administrative or supervisory experience in Florida school budgeting, including capital budgeting.

**MAJOR FUNCTION**

Manages the resource allocation procedures, processes, and activities relating to projections, budgetary control, fiscal and impact analysis, monitoring and reporting for assigned areas of responsibility. Manages the FTE processes and procedures. Manages the cost reporting processes and procedures.

**ESSENTIAL RESPONSIBILITIES**

- ~~Responsible for supervising~~ Supervises procedures, processes and activities related to assigned areas of responsibility in the areas of Budget, FTE, and Cost Reporting Capital Outlay
- ~~Responsible for assisting~~ Assists in the preparation and maintenance of all budgets relating to assigned areas of responsibility
- ~~Responsible for conducting~~ Supervises budget and financial analyses, preparing related reports, and providing technical assistance to school, department and program staffs on budget and resource allocation matters in assigned areas of responsibility
- Manages reporting, compliance and monitoring procedures, processes and activities in assigned areas of responsibility, for meeting requirements of the Florida Department of Education, the Superintendent and School Board
- Responsible for submitting the annual budget to the Florida Department of Education and Department of Revenue
- Oversees the preparation of the monthly budget amendment and related agenda item for presentation to the School Board
- ~~Responsible for assisting~~ Assists in other areas of budgeting and resource allocation, as assigned
- Assists in managing the district's personnel position control system
- Serves as FTE administrator for the district
- ~~Responsible for~~ Oversees FTE forecasting; data collection, analysis, and compliance and auditing procedures, processes, and activities in order to maximize revenue and minimize FTE audit findings
- Supervises analysis of FTE survey reporting data to estimate related financial impact
- Research FTE and cost reporting topics and issues to evaluate compliance requirements and potential financial implications on district operations

Attachment: Job Descriptions 012616 (5593 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27,

**BUDGET SPECIALIST MANAGER, BUDGET, FTE & COST REPORTING****ESSENTIAL RESPONSIBILITIES (Continued)**

- Manages cost reporting and cost analysis processes and activities to include required state cost and comparability reporting and district program cost analyses
- Coordinates class size compliance monitoring processes during FTE surveys
- Serves as coordinator between the district and outside entities (e.g. Charter Schools)
- Assists in the development, analysis and monitoring of school, department and program staffing models
- Manages the preparation, monitoring and reporting of school, department, special center and capital budgets
- Responsible for the preparation of the district's five-year Capital Outlay plan
- ~~Responsible for~~ Supervises the implementation and maintenance of budgetary systems for projects
- ~~Responsible for~~ Oversees the maintenance and control of all scheduled and unscheduled project budgets
- Attends meetings of the Florida professional associations that provide training and legislative information when appropriate or sends a designee
- Coordinates activities between TIS and Budget Department
- Performs other related work as required

**TERMS OF EMPLOYMENT**

*Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.*

*Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.*

*The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

**HISTORY OF JOB CLASSIFICATION**

ISSUED: 4/93 BMP; BOARD APPROVED: 4/28/93; D & R Rev. 11/96 PBL; REVISED (MQ's): 10/98 PBL; BOARD APPROVED: 10/13/98; REVISED D&R, MQ's: 2/19 RAS; BOARD APPROVED: 3/09/10; REVISED FORMAT, SALARY SCHEDULE, QUALS, PREF, ER, ADA, 8/12 LM; BOARD APPROVED: 9/25/12; REVISED TITLE, PG, SUPERVISES, MF, ER 1/16 CH; BOARD APPROVED:

**BUDGET SPECIALIST MANAGER, BUDGET, FTE & COST REPORTING**

| WORKING CONDITIONS & PHYSICAL EFFORT:   | Seldom<br>Or<br>Never | Monthly | Weekly | Daily | Hourly |
|---|-----------------------|---------|--------|-------|--------|
| 1. Lift objects weighing up to 20 pounds  |                       | X       |        |       |        |
| 2. Lift objects weighing 21 to 50 pounds  | X                     |         |        |       |        |
| 3. Lift objects weighing 51 to 100 pounds   | X                     |         |        |       |        |
| 4. Lift objects weighing more than 100 pounds   | X                     |         |        |       |        |
| 5. Carry objects weighing up to 20 pounds   | X                     |         |        |       |        |
| 6. Carry objects weighing 21 to 50 pounds   | X                     |         |        |       |        |
| 7. Carry objects weighing 51 to 100 pounds  | X                     |         |        |       |        |
| 8. Carry objects weighing 100 pounds or more  | X                     |         |        |       |        |
| 9. Standing up to one hour at a time  | X                     |         |        |       |        |
| 10. Standing up to two hours at a time  | X                     |         |        |       |        |
| 11. Standing for more than two hours at a time  | X                     |         |        |       |        |
| 12. Stooping and bending  |                       | X       |        |       |        |
| 13. Ability to reach and grasp objects  |                       |         |        | X     |        |
| 14. Manual dexterity or fine motor skills   |                       |         |        |       | X      |
| 15. Color vision, the ability to identify and distinguish colors  |                       |         |        | X     |        |
| 16. Ability to communicate orally   |                       |         |        |       | X      |
| 17. Ability to hear   |                       |         |        |       | X      |
| 18. Pushing or pulling carts or other such objects  | X                     |         |        |       |        |
| 19. Proofreading and checking documents for accuracy  |                       |         |        |       | X      |
| 20. Using a computer to enter and transform words or data   |                       |         |        |       | X      |
| 21. Using various technology tools  |                       |         |        |       | X      |
| 22. Working in a normal office environment with few physical discomforts  |                       |         |        |       | X      |
| 23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions              | X                     |         |        |       |        |
| 24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions                     | X                     |         |        |       |        |
| 25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls | X                     |         |        |       |        |
| 26. Operating automobile, vehicle, or van   | X                     |         |        |       |        |
| 27. Other physical, mental or visual ability required by the job  | X                     |         |        |       |        |

Budget Specialist Manager, Budget, FTE &amp; Cost Reporting – PTS

Attachment: Job Descriptions 012616 (5593 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27,

**PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA**

PCSB:  
Pay Grade: E06

FLSA: Exempt  
PTS

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|--|
| <b>SENIOR FINANCIAL REPORTING ANALYST</b>  |
| <b>REPORTS TO:</b><br>Executive Director, Budget & Resource Allocation   |
| <b>SUPERVISES:</b><br>Not Applicable   |
| <b>QUALIFICATIONS:</b><br>Graduation from an accredited college or university with a bachelor's degree in Accounting, Finance or Business Administration with a major in Accounting/Finance. Five (5) years progressively responsible work experience in accounting and financial reporting and database mining utilizing MS Access, SQL, or other related software.   |
| <b>PREFERRED:</b><br>Experience in public school finance or governmental accounting. Must have a considerable amount of knowledge regarding the principles and practices of governmental accounting/budgeting management and analysis. Demonstrated computer skills with emphasis on report writing, database management, and financial software such as MS Access and Excel. Demonstrated ability in analysis, reporting, methods, and procedures for assigned functional area.   |
| <b>MAJOR FUNCTION</b>  |
| Performs highly complex and advanced, specialized, professional, analytical work involving the gathering, compiling, and data mining of financial data and interpreting and translating into meaningful information for management decision-making purposes. Also serves as a mentor to district Financial Reporting Analysts to aide in their professional development.   |
| <b>ESSENTIAL RESPONSIBILITIES</b>  |
| <ul style="list-style-type: none"> <li>• Examines techniques for validity and utilizes proven methods in estimating and identifying expenditures in terms of cost centers and programs; prepares and analyzes related cost accounting reports</li> <li>• Applies knowledge of current accounting practices, procedures and principles in analyzing, interpreting, translating, and communicating with full disclosure the financial position and results of financial operations of related funds and account groups; prepares and submits corresponding financial reports</li> <li>• Facilitates management's control of financial operations and funds by preparing, analyzing, and interpreting appropriate financial statements and reports</li> <li>• Utilizes state chart of accounts in the preparation of revenue and expenditure statements and reports by fund</li> <li>• Analyzes, interprets, translates, and communicates information contained in both monthly and annual financial statements; identifies and communicates financial trends and related future fiscal impacts</li> <li>• Develops information and reports for management's use in financial decision-making</li> <li>• Supports district finance division with complex report development and analysis</li> <li>• Requires a solid working knowledge of software and database systems used in financial reporting such as MS Access and MS Excel</li> <li>• Responsible for conducting budget and financial analyses, preparing related reports, and providing technical assistance to school, department and program staff on budget and resource allocation matters in assigned area of responsibility</li> <li>• Creates and maintains unit allocation database for area superintendents</li> <li>• Mentors district Financial Reporting Analysts to aide in their professional growth</li> <li>• Develops, prepares, and monitors the district's budget plans</li> <li>• Projects, analyzes, and prepares district salary budgets</li> <li>• Provides budget analysis reports for administration and departments</li> <li>• Develops, prepares and analyzes documents for Public Hearings and Annual Budget Summary publications</li> </ul> |

Attachment: Job Descriptions 012616 (5593 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27,

**SENIOR FINANCIAL REPORTING ANALYST**

| <b>ESSENTIAL RESPONSIBILITIES (Continued)</b>   |
|---|
| <ul style="list-style-type: none"> <li>• Aligns district budget with Comprehensive Annual Budget Model</li> <li>• Develops reports for analysis and distribution of Position Control information</li> <li>• Liaison with TIS for Position Control and Budget modules in TERMS</li> <li>• Researches budget anomalies and makes recommendations and adjustments</li> <li>• Develops ad hoc reports as requested</li> <li>• Performs other related duties as required</li> </ul>  |
| <b>TERMS OF EMPLOYMENT</b>  |
| <p>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</p> <p>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</p> <p>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</p> |
| <b>HISTORY OF JOB CLASSIFICATION</b>  |
| ISSUED: 1/16 CH; BOARD APPROVED:  |

## SENIOR FINANCIAL REPORTING ANALYST

| <b><u>WORKING CONDITIONS &amp; PHYSICAL EFFORT:</u></b>   | Seldom<br>Or<br>Never | Monthly | Weekly | Daily | Hourly |
|---|-----------------------|---------|--------|-------|--------|
| 1. Lift objects weighing up to 20 pounds  | X                     |         |        |       |        |
| 2. Lift objects weighing 21 to 50 pounds  | X                     |         |        |       |        |
| 3. Lift objects weighing 51 to 100 pounds   | X                     |         |        |       |        |
| 4. Lift objects weighing more than 100 pounds   | X                     |         |        |       |        |
| 5. Carry objects weighing up to 20 pounds   | X                     |         |        |       |        |
| 6. Carry objects weighing 21 to 50 pounds   | X                     |         |        |       |        |
| 7. Carry objects weighing 51 to 100 pounds  | X                     |         |        |       |        |
| 8. Carry objects weighing 100 pounds or more  | X                     |         |        |       |        |
| 9. Standing up to one hour at a time  | X                     |         |        |       |        |
| 10. Lift objects weighing up to 20 pounds   | X                     |         |        |       |        |
| 11. Standing for more than two hours at a time  | X                     |         |        |       |        |
| 12. Stooping and bending  |                       | X       |        |       |        |
| 13. Ability to reach and grasp objects  |                       |         |        | X     |        |
| 14. Manual dexterity or fine motor skills   |                       |         |        |       | X      |
| 15. Color vision, the ability to identify and distinguish colors  |                       |         |        | X     |        |
| 16. Ability to communicate orally   |                       |         |        |       | X      |
| 17. Ability to hear   |                       |         |        |       | X      |
| 18. Pushing or pulling carts or other such objects  | X                     |         |        |       |        |
| 19. Proofreading and checking documents for accuracy  |                       |         |        |       | X      |
| 20. Using a keyboard to enter and transform words or data   |                       |         |        |       | X      |
| 21. Using a video display terminal  |                       |         |        |       | X      |
| 22. Working in a normal office environment with few physical discomforts  |                       |         |        |       | X      |
| 23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions              | X                     |         |        |       |        |
| 24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions                     | X                     |         |        |       |        |
| 25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls | X                     |         |        |       |        |
| 26. Operating automobile, vehicle, or van   | X                     |         |        |       |        |
| 27. Other physical, mental or visual ability required by the job  | X                     |         |        |       |        |

Senior Financial Reporting Analyst - PTS

Attachment: Job Descriptions 012616 (5593 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27,

**PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA**

PCSB: 8300  
 Pay Grade: ~~C05~~ E05

FLSA: Exempt  
 PTS

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|---|
| <b><u>GENERAL MANAGER, PLANNING SPECIALIST</u></b>  |
| <b>REPORTS TO:</b><br>Director, Student Demographics, Assignment and School Capacity  |
| <b>SUPERVISES:</b><br>Not Applicable  |
| <b>QUALIFICATIONS:</b><br><p><del>Master's</del> <u>Bachelor's</u> degree from an accredited college or university <u>in Education, Business, or a related field</u>, <del>certification in Educational Administration, Education Leadership, Administration and/or Supervision, or a related field.</del> Five (5) years of related experience. <del>in managerial roles.</del> Demonstrates a broad knowledge of the district's demographic <del>composite</del> <u>composition</u> and a comprehensive knowledge of the district as a whole; competencies in mathematical computations, <del>map reading</del>, technological applications, and <del>statistical research.</del> <u>the duties of district Data Management Technicians.</u></p> <p><b>PREFERRED:</b><br/> <u>Demonstrated knowledge of the Student Reservation System, district curriculum programs, including ESE, ELL, alternative education, and parental choice/application programs.</u></p>  |
| <b>MAJOR FUNCTION</b>   |
| <del>The Planning Specialist works under the supervision of the Director of Student Assignment. The General Manager, Planning's Specialist's</del> primary role aligns to the following tasks within the <del>Student Assignment</del> department: assisting in the planning and developing of school attendance boundaries, <u>school capacities, parental choice/application programs, enrollment projections and trends regarding the use of facilities, plant surveys,</u> and the aggregation and analysis of data related to these tasks.   |
| <b>ESSENTIAL RESPONSIBILITIES</b>   |
| <ul style="list-style-type: none"> <li>• Works with customer service representatives (CSR) in providing timely and accurate information to internal and external stakeholders</li> <li>• <u>Serves as Student Assignment Office liaison to Transportation Department</u></li> <li>• <u>Assists in the monitoring of the district's compliance with class size legislation.</u></li> <li>• Provides required information needed for making school zones and boundaries recommendations</li> <li>• Assists in the preparation of post desegregation, <del>Choice,</del> and unitary status information for the School Board, courts, and media</li> <li>• <del>Assists with the development and placement of parental choice/application programs</del></li> <li>• Assists with developing and maintaining zone grid maps for the district and individual schools</li> <li>• <del>Aggregates data for school plant surveys</del></li> <li>• <del>Assists with all Florida Inventory of School Houses (F.I.S.H.) updates as required by FLDOE</del></li> <li>• Assists with the development of school program capacities</li> <li>• Assists in the preparation of enrollment projections</li> <li>• Provides statistical analyses of data relating to all components of Student Assignment</li> <li>• Assists with monitoring demographic trends within the district</li> <li>• Monitors out-of-zone <u>exceptions</u>, special attendance permit (SAP), and professional courtesy processes and <u>parental choice</u> assignments</li> <li>• Performs <u>other</u> related work as required</li> </ul> |

Attachment: Job Descriptions 012616 (5593 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27,

**GENERAL MANAGER, PLANNING SPECIALIST****TERMS OF EMPLOYMENT**

*Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.*

*Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.*

*The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

**HISTORY OF JOB CLASSIFICATION**

ISSUED: 3/82; TITLE BOARD APPROVED: 4/9/86; FORMAT REVISED: 7/88; REVISED: D & R ONLY 4/95 PBL; REVISED (MQ's): 10/98 PBL; BOARD APPROVED: 10/13/98; REVISED MF, D&R and MQ's 5/10 LMCK; BOARD APPROVED: 5/25/2010; REVISED FORMAT, TITLE, SALARY SCHEDULE, MQ, MF, ER, ADA, CH 1/12/16; BOARD APPROVED:

| WORKING CONDITIONS & PHYSICAL EFFORT:   | Seldom Or Never | Monthly | Weekly | Daily | Hourly |
|---|-----------------|---------|--------|-------|--------|
| 1. Lift objects weighing up to 20 pounds  | X               |         |        |       |        |
| 2. Lift objects weighing 21 to 50 pounds  | X               |         |        |       |        |
| 3. Lift objects weighing 51 to 100 pounds   | X               |         |        |       |        |
| 4. Lift objects weighing more than 100 pounds   | X               |         |        |       |        |
| 5. Carry objects weighing up to 20 pounds   | X               |         |        |       |        |
| 6. Carry objects weighing 21 to 50 pounds   | X               |         |        |       |        |
| 7. Carry objects weighing 51 to 100 pounds  | X               |         |        |       |        |
| 8. Carry objects weighing 100 pounds or more  | X               |         |        |       |        |
| 9. Standing up to one hour at a time  |                 |         |        | X     |        |
| 10. Standing up to two hours at a time  |                 |         |        | X     |        |
| 11. Standing for more than two hours at a time  | X               |         |        |       |        |
| 12. Stooping and bending  | X               |         |        |       |        |
| 13. Ability to reach and grasp objects  |                 |         |        | X     |        |
| 14. Manual dexterity or fine motor skills   |                 |         |        |       | X      |
| 15. Color vision, the ability to identify and distinguish colors  |                 |         |        | X     |        |
| 16. Ability to communicate orally   |                 |         |        |       | X      |
| 17. Ability to hear   |                 |         |        |       | X      |
| 18. Pushing or pulling carts or other such objects  | X               |         |        |       |        |
| 19. Proofreading and checking documents for accuracy  |                 |         |        |       | X      |
| 20. Using a keyboard to enter and transform words or data   |                 |         |        |       | X      |
| 21. Using a video display terminal  |                 |         |        |       | X      |
| 22. Working in a normal office environment with few physical discomforts  |                 |         |        |       | X      |
| 23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions              | X               |         |        |       |        |
| 24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions                     | X               |         |        |       |        |
| 25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls | X               |         |        |       |        |
| 26. Operating automobile, vehicle, or van   | X               |         |        |       |        |
| 27. Other physical, mental or visual ability required by the job  | X               |         |        |       |        |

General Manager, Planning Specialist - PTS

Attachment: Job Descriptions 012616 (5593 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27,

## PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 7285  
Pay Grade: E04

FLSA: Exempt  
PTS

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| <b>SENIOR PROFESSIONAL DEVELOPMENT COORDINATOR</b>   |
| <b>REPORTS TO:</b><br>Director, Professional Development   |
| <b>SUPERVISES:</b><br>Not applicable   |
| <b>QUALIFICATIONS:</b><br>Bachelor's degree from an accredited college or university and five (5) years of progressively responsible related professional and/or educational experience. Demonstrated experience in organizing and coordinating programs or processes. Demonstrated awareness of contemporary trends and programs in professional development.   |
| <b>PREFERRED:</b><br>Master's degree with Florida Certification in Educational Leadership, or an equivalent certification as defined by the Florida Department of Education. Knowledge and expertise in adult learning theory.   |
| <b>MAJOR FUNCTION</b>  |
| The Senior Professional Development Specialist is responsible for developing, implementing, monitoring, and facilitating districtwide professional development activities while ensuring alignment with the district's mission.  |
| <b>ESSENTIAL RESPONSIBILITIES</b>  |
| <ul style="list-style-type: none"> <li>• Assists the Director, Professional Development and the Specialist, Professional Development in coordination and alignment of the work of the Professional Development Department</li> <li>• Designs and conducts training for district- or school-based personnel targeted to districtwide initiatives</li> <li>• Collaborates with staff and other stakeholders to design and facilitate professional development instruction that promotes best practices and meets district and state requirements</li> <li>• Builds capacity with district and school staff to provide ongoing, job-embedded professional development</li> <li>• Plan, implement, and evaluate professional development and a change in practice with ongoing monitoring, including observation, feedback, and reflection</li> <li>• Explores and implements professional development that is based on research-based strategies to help identify areas in need of improvement</li> <li>• Supports development, training, and implementation of evaluation system</li> <li>• Performs other related duties as required</li> </ul> |
| <b>TERMS OF EMPLOYMENT</b>   |
| <p><i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>   |

Attachment: Job Descriptions 012616 (5593 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27,

**SENIOR PROFESSIONAL DEVELOPMENT COORDINATOR****HISTORY OF JOB CLASSIFICATION**

ISSUED: 6/00 PBL; BOARD APPROVED: 6/13/00; REVISED PREFERRED: 8/05 AK; REVISED MF, D&R, PREFERRED: 7/06 AK; REVISED MF, D&R: 1/07 AK; REVISED FORMAT, TITLE, SALARY SCHEDULE, MF, ER, ADA, 2/13 LM; BOARD APPROVED: 4/09/13; REVISED TITLE, REPORTS TO, MQ, MF, ER, 1/16 CH; BOARD APPROVED: 04/09/13; REVISED/ISSUED BASED ON FADSS STUDY 1/16 CH; BOARD APPROVED:

Attachment: Job Descriptions 012616 (5593 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective January 27,

## SENIOR PROFESSIONAL DEVELOPMENT COORDINATOR

| WORKING CONDITIONS & PHYSICAL EFFORT:   | Seldom<br>Or<br>Never | Monthly | Weekly | Daily | Hourly |
|---|-----------------------|---------|--------|-------|--------|
| 1. Lift objects weighing up to 20 pounds  |                       | X       |        |       |        |
| 2. Lift objects weighing 21 to 50 pounds  | X                     |         |        |       |        |
| 3. Lift objects weighing 51 to 100 pounds   | X                     |         |        |       |        |
| 4. Lift objects weighing more than 100 pounds   | X                     |         |        |       |        |
| 5. Carry objects weighing up to 20 pounds   |                       | X       |        |       |        |
| 6. Carry objects weighing 21 to 50 pounds   | X                     |         |        |       |        |
| 7. Carry objects weighing 51 to 100 pounds  | X                     |         |        |       |        |
| 8. Carry objects weighing 100 pounds or more  | X                     |         |        |       |        |
| 9. Standing up to one hour at a time  |                       |         | X      |       |        |
| 10. Standing up to two hours at a time  | X                     |         |        |       |        |
| 11. Standing for more than two hours at a time  | X                     |         |        |       |        |
| 12. Stooping and bending  |                       | X       |        |       |        |
| 13. Ability to reach and grasp objects  |                       |         |        | X     |        |
| 14. Manual dexterity or fine motor skills   |                       |         |        |       | X      |
| 15. Color vision, the ability to identify and distinguish colors  |                       |         |        | X     |        |
| 16. Ability to communicate orally   |                       |         |        |       | X      |
| 17. Ability to hear   |                       |         |        |       | X      |
| 18. Pushing or pulling carts or other such objects  | X                     |         |        |       |        |
| 19. Proofreading and checking documents for accuracy  |                       |         |        |       | X      |
| 20. Using a computer to enter and transform words or data   |                       |         |        |       | X      |
| 21. Using various technology tools  |                       |         |        |       | X      |
| 22. Working in a normal office environment with few physical discomforts  |                       |         |        |       | X      |
| 23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions              | X                     |         |        |       |        |
| 24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions                     | X                     |         |        |       |        |
| 25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls | X                     |         |        |       |        |
| 26. Operating automobile, vehicle, or van   | X                     |         |        |       |        |
| 27. Other physical, mental or visual ability required by the job  | X                     |         |        |       |        |

Senior Professional Development Coordinator – PTS

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5575)**

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Budget Amendment No. 3 (November 2015) to the District's 2015/16 Budget

**BACKGROUND:**

This Budget Amendment, with the detail attached, reflects changes in revenues received and the resulting changes in budgetary appropriations. This amendment also includes adjustments to reflect changes in coding based on actual expenditures plus encumbrances.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**ALTERNATIVES:**

1. Approve Budget Amendment No. 3 (November 2015).
2. Do not approve Budget Amendment No. 3 (November 2015).

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The Budget Amendment is procedurally necessary to update our budget to reflect the changes outlined under "BACKGROUND".

**Operating Fund**

- 1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
- 2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

**Debt Service**

No change.

**Capital Outlay Fund**

- 1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
- 2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

**Contracted Programs Fund**

- 1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
- 2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

**American Recovery and Reinvestment Act - Race To The Top**

No change.

**School Food Service Fund**

No change.

**Internal Service Fund**

No change.

**Permanent Fund**

No change.

The 2015/16 Budget was approved by the school board at the Second Public Hearing on September 8, 2015.

FINANCIAL IMPACT: (Operating Fund Only)

The financial impact to the Operating Fund follows:

- Medicaid claiming revenue increased \$70,147 which has corresponding appropriations in various functions.
- Voluntary Pre-K revenue increased \$77,591 which has corresponding appropriations in function 5500 (Pre-Kindergarten).
- Miscellaneous State revenue increased \$460,386 representing \$33,602 for Childcare Worker Trust, \$406 for CPR & First Aid training, \$46,134 for a Fuel Tax Refund, \$250,983 for a District Instructional Leadership and Faculty Development grant and \$129,261 for Nurses.
- Rental income increased \$187,401 with corresponding offsets to appropriations.
- Student fees increased \$170,878 with corresponding appropriations mainly in 5300 function.
- Miscellaneous local sources increased \$509,650 which represents revenue received from miscellaneous school based collections.
- Capital Outlay Transfers increased by \$75,306 which represents revenue for Charter School Capital Outlay.

Total estimated revenues and transfers increased \$1,551,359. Appropriations increased \$2,141,534. There was no change in non-spendable or assigned fund balance. Restricted fund balance decreased by \$784,186. Unassigned fund balance increased \$194,011.

DATA SOURCES:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services  
 Karen L. Coffey, Executive Director, Budget & Resource Allocations  
 Catherine N. Davidson, CPA, Director of Accounting  
 Lou Ann Jourdan, Budget Specialist  
 Samantha L. Stout, Financial Reporting Analyst

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

Request for Approval (ID # 5575)

Meeting of January 26, 2016

**ATTACHMENTS:**

- Budget Amendment No. 3 (November 2015) (PDF)

| FUNC- OBJECT TION                                   | DESCRIPTION                            | Original Budget 9/8/2015 | BUDGET AMENDMENT No. 2 | Increase/ (Decrease) | BUDGET AMENDMENT No. 3 |
|---|--|--------------------------|------------------------|----------------------|------------------------|
| <b>OPERATING (GENERAL) FUND - ESTIMATED REVENUE</b> |  |                          |                        |                      |                        |
| 3121 000  | FEDERAL DIRECT                         |                          |                        |                      |                        |
|   | FEDERAL IMPACT FUNDS                   | 20,000                   | 20,000                 | 0                    | 20,000                 |
| 3191 000  | RESERVE OFFICERS TRAINING CORPS (ROTC) | 300,000                  | 300,000                | 0                    | 300,000                |
|   | TOTAL FEDERAL DIRECT                   | \$320,000                | \$320,000              | \$0                  | \$320,000              |
|   |  |                          |                        |                      |                        |
| 3202 000  | FEDERAL THRU STATE                     |                          |                        |                      |                        |
|   | MEDICAID                               | 3,300,000                | 3,654,722              | 70,147               | 3,724,869              |
|   | TOTAL FEDERAL THRU STATE               | \$3,300,000              | \$3,654,722            | \$70,147             | \$3,724,869            |
|   |  |                          |                        |                      |                        |
| STATE SOURCES                                       |  |                          |                        |                      |                        |
| 3310 000  | FLORIDA EDUCATION FINANCE PROGRAM      | 125,627,413              | 125,627,413            | 0                    | 125,627,413            |
| 3310 000  | SAFE SCHOOLS                           | 3,134,922                | 3,134,922              | 0                    | 3,134,922              |
| 3310 000  | SUPPLEMENTAL ACADEMIC INSTRUCTION      | 20,852,900               | 20,852,900             | 0                    | 20,852,900             |
| 3310 000  | ESE GUARANTEED ALLOCATION              | 42,063,288               | 42,063,288             | 0                    | 42,063,288             |
| 3310 000  | READING PROGRAMS                       | 4,596,193                | 4,596,193              | 0                    | 4,596,193              |
| 3310 000  | DJJ SUPPLEMENTAL ALLOCATION            | 409,448                  | 409,448                | 0                    | 409,448                |
| 3310 000  | VIRTUAL EDUCATION CONTRIBUTION         | 38,357                   | 38,357                 | 0                    | 38,357                 |
| 3310 000  | TEACHERS CLASSROOM SUPPLY ASSISTANCE   | 1,804,386                | 1,686,062              | 0                    | 1,686,062              |
| 3310 000  | DIGITAL CLASSROOM ALLOCATION           | 1,686,062                | 1,804,386              | 0                    | 1,804,386              |
| 3310 000  | INSTRUCTIONAL MATERIALS                | 8,210,626                | 8,210,626              | 0                    | 8,210,626              |
| 3310 000  | TRANSPORTATION                         | 12,592,420               | 12,592,420             | 0                    | 12,592,420             |
| 3310 000  | FEDERALLY CONNECTED STUDENT SUPPLEM    | 38,711                   | 38,711                 | 0                    | 38,711                 |
| 3315 000  | WORKFORCE DEVELOPMENT                  | 25,808,527               | 25,808,527             | 0                    | 25,808,527             |
| 3317 000  | WORKFORCE PERFORMANCE INCENTIVES       | 250,000                  | 250,000                | 0                    | 250,000                |
| 3323 000  | CO & DS WITHHELD FOR ADMINISTRATION    | 67,927                   | 67,927                 | 0                    | 67,927                 |
| 3343 000  | STATE LICENSE TAX                      | 550,000                  | 550,000                | 0                    | 550,000                |
| 3344 000  | DISCRETIONARY LOTTERY FUND             | 367,146                  | 367,146                | 0                    | 367,146                |
| 3355 000  | CLASS SIZE REDUCTION                   | 113,369,414              | 113,369,414            | 0                    | 113,369,414            |
| 3361 000  | SCHOOL RECOGNITION                     | 3,310,718                | 3,310,718              | 0                    | 3,310,718              |
| 3371 000  | VOLUNTARY PRE K PROGRAM                | 0                        | 401,822                | 77,591               | 479,413                |
| 3399 000  | MISCELLANEOUS STATE REVENUE            | 2,361,519                | 2,454,325              | 460,386              | 2,914,711              |
|   | TOTAL STATE SOURCES                    | \$367,139,977            | \$367,634,605          | \$537,977            | \$368,172,582          |
|   |  |                          |                        |                      |                        |
| LOCAL SOURCES                                       |  |                          |                        |                      |                        |
| 3411 000  | DISTRICT SCHOOL TAXES                  | 386,345,758              | 386,345,758            | 0                    | 386,345,758            |
| 3411 000  | TAX REFERENDUM                         | 33,525,318               | 33,525,318             | 0                    | 33,525,318             |
| 3411 000  | PRIOR PERIOD ADJUSTMENT                | 0                        | 536,406                | 0                    | 536,406                |
| 3425 000  | RENTAL INCOME                          | 1,700,000                | 1,799,616              | 187,401              | 1,987,017              |
| 3430 000  | INVESTMENT INCOME                      | 750,000                  | 750,000                | 0                    | 750,000                |
| 346X 000  | STUDENT FEES                           | 3,570,000                | 3,641,275              | 170,878              | 3,812,153              |
| 3481 000  | CHARGES FOR SERVICES                   | 1,300,000                | 1,300,000              | 0                    | 1,300,000              |
| 349X 000  | MISCELLANEOUS LOCAL SOURCES            | 10,177,980               | 11,070,668             | 509,650              | 11,580,318             |
|   | TOTAL LOCAL SOURCES                    | \$437,369,056            | \$438,969,041          | \$867,929            | \$439,836,970          |
|   |  |                          |                        |                      |                        |
| OTHER   |  |                          |                        |                      |                        |
| 374X 000  | LOSS RECOVERIES                        | 300,000                  | 300,000                | 0                    | 300,000                |
|   | TOTAL OTHER                            | \$300,000                | \$300,000              | \$0                  | \$300,000              |
|   |  |                          |                        |                      |                        |
| TOTAL ESTIMATED REVENUE                             |  | \$808,429,033            | \$810,878,368          | \$1,476,053          | \$812,354,421          |
|   |  |                          |                        |                      |                        |
| OTHER FINANCING SOURCES                             |  |                          |                        |                      |                        |
| TRANSFERS   |  |                          |                        |                      |                        |
| 3630 000  | TRANS. FROM CAPITAL PROJECTS           | 32,800,000               | 33,103,568             | 75,306               | 33,178,874             |
|   | TOTAL TRANSFERS                        | \$32,800,000             | \$33,103,568           | \$75,306             | \$33,178,874           |
|   |  |                          |                        |                      |                        |
| TOTAL OTHER FINANCING SOURCES                       |  | \$32,800,000             | \$33,103,568           | \$75,306             | \$33,178,874           |
|   |  |                          |                        |                      |                        |
| TOTAL ESTIMATED RESOURCES                           |  | \$841,229,033            | \$843,981,936          | \$1,551,359          | \$845,533,295          |
|   |  |                          |                        |                      |                        |
| FUND BALANCE  |  |                          |                        |                      |                        |
| 2800 000  | BUDGET FUND BALANCES-BEGIN             |                          |                        |                      |                        |
|   | NON-SPENDABLE                          | 5,378,285                | 5,378,285              | 0                    | 5,378,285              |
|   | RESTRICTED                             | 25,834,547               | 25,834,547             | 0                    | 25,834,547             |
|   | ASSIGNED                               | 22,827,700               | 22,827,700             | 0                    | 22,827,700             |
|   | UNASSIGNED                             | 7,230,435                | 7,230,435              | 0                    | 7,230,435              |
|   | TOTAL BEGINNING FUND BALANCE           | \$61,270,967             | \$61,270,967           | \$0                  | \$61,270,967           |
| TOTAL ESTIMATED REVENUE AND FUND BALANCE            |  | \$902,500,000            | \$905,252,903          | \$1,551,359          | \$906,804,262          |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT TION                                | DESCRIPTION              | Original Budget 9/8/2015 | BUDGET AMENDMENT No. 2 | Increase/ (Decrease) | BUDGET AMENDMENT No. 3 |
|--|--------------------------|--------------------------|------------------------|----------------------|------------------------|
| <b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b> |                          |                          |                        |                      |                        |
| BASIC (FEFP K-12)                                |                          |                          |                        |                      |                        |
| 5100 100   | SALARIES                 | 267,276,492              | 266,171,010            | (71,863)             | 266,099,147            |
| 5100 200   | EMPLOYEE BENEFITS        | 75,908,628               | 76,366,596             | (436)                | 76,366,160             |
| 5100 300   | PURCHASED SERVICES       | 48,773,657               | 49,684,803             | 138,645              | 49,823,448             |
| 5100 400   | ENERGY SERVICES          | 24,004                   | 24,288                 | 0                    | 24,288                 |
| 5100 500   | MATERIALS & SUPPLIES     | 12,088,542               | 10,974,641             | (80,844)             | 10,893,797             |
| 5100 600   | CAPITAL EXPENDITURES     | 6,148,918                | 7,549,812              | 94,649               | 7,644,461              |
| 5100 700   | OTHER EXPENSE            | 1,638,937                | 1,610,627              | 26,712               | 1,637,339              |
| TOTAL  | BASIC (FEFP K-12)        | \$411,859,178            | \$412,381,777          | \$106,863            | \$412,488,640          |
| EXCEPTIONAL                                      |                          |                          |                        |                      |                        |
| 5200 100   | SALARIES                 | 77,964,908               | 78,317,783             | 159,410              | 78,477,193             |
| 5200 200   | EMPLOYEE BENEFITS        | 25,540,572               | 25,612,222             | 18,803               | 25,631,025             |
| 5200 300   | PURCHASED SERVICES       | 683,389                  | 783,537                | (18,022)             | 765,515                |
| 5200 500   | MATERIALS & SUPPLIES     | 234,869                  | 264,070                | 4,390                | 268,460                |
| 5200 600   | CAPITAL EXPENDITURES     | 145,746                  | 224,398                | 1,261                | 225,659                |
| 5200 700   | OTHER EXPENSE            | 1,650                    | 2,210                  | 0                    | 2,210                  |
| TOTAL  | EXCEPTIONAL              | \$104,571,134            | \$105,204,220          | \$165,842            | \$105,370,062          |
| CAREER EDUCATION                                 |                          |                          |                        |                      |                        |
| 5300 100   | SALARIES                 | 14,385,020               | 14,387,082             | 15,614               | 14,402,696             |
| 5300 200   | EMPLOYEE BENEFITS        | 3,886,872                | 3,886,617              | 856                  | 3,887,473              |
| 5300 300   | PURCHASED SERVICES       | 293,735                  | 303,222                | 94,163               | 397,385                |
| 5300 400   | ENERGY SERVICES          | 3,000                    | 6,500                  | 0                    | 6,500                  |
| 5300 500   | MATERIALS & SUPPLIES     | 278,346                  | 118,960                | 32,123               | 151,083                |
| 5300 600   | CAPITAL EXPENDITURES     | 5,578,767                | 6,326,801              | 675,264              | 7,002,065              |
| 5300 700   | OTHER EXPENSE            | 114,233                  | 128,160                | 700                  | 128,860                |
| TOTAL  | CAREER EDUCATION         | \$24,539,973             | \$25,157,342           | \$818,720            | \$25,976,062           |
| ADULT GENERAL                                    |                          |                          |                        |                      |                        |
| 5400 100   | SALARIES                 | 5,671,498                | 5,302,814              | 9,500                | 5,312,314              |
| 5400 200   | EMPLOYEE BENEFITS        | 1,273,737                | 1,148,744              | 1                    | 1,148,745              |
| 5400 300   | PURCHASED SERVICES       | 20,267                   | 23,051                 | (375)                | 22,676                 |
| 5400 500   | MATERIALS & SUPPLIES     | 56,239                   | 49,172                 | 392                  | 49,564                 |
| 5400 600   | CAPITAL EXPENDITURES     | 55,058                   | 62,863                 | (20)                 | 62,843                 |
| TOTAL  | ADULT GENERAL            | \$7,076,799              | \$6,586,644            | \$9,498              | \$6,596,142            |
| PRE KINDERGARTEN                                 |                          |                          |                        |                      |                        |
| 5500 100   | SALARIES                 | 1,647,629                | 1,911,951              | 65,539               | 1,977,490              |
| 5500 200   | EMPLOYEE BENEFITS        | 643,142                  | 804,546                | 0                    | 804,546                |
| 5500 300   | PURCHASED SERVICES       | 84,750                   | 82,450                 | 0                    | 82,450                 |
| 5500 500   | MATERIALS & SUPPLIES     | 178,224                  | 181,499                | 159,450              | 340,949                |
| 5500 600   | CAPITAL EXPENDITURES     | 107,909                  | 107,234                | 37,800               | 145,034                |
| 5500 700   | OTHER EXPENSE            | 1,150                    | 1,150                  | 0                    | 1,150                  |
| TOTAL  | PRE KINDERGARTEN         | \$2,662,804              | \$3,088,830            | \$262,789            | \$3,351,619            |
| OTHER INSTRUCTION                                |                          |                          |                        |                      |                        |
| 5900 100   | SALARIES                 | 220,842                  | 239,543                | 42,394               | 281,937                |
| 5900 200   | EMPLOYEE BENEFITS        | 6,406                    | 6,447                  | 1,596                | 8,043                  |
| 5900 500   | MATERIALS & SUPPLIES     | 13,600                   | 13,310                 | 20                   | 13,330                 |
| TOTAL  | OTHER INSTRUCTION        | \$240,848                | \$259,300              | \$44,010             | \$303,310              |
| <b>SUBTOTAL - INSTRUCTIONAL SERVICES</b>         |                          | <b>\$550,950,736</b>     | <b>\$552,678,113</b>   | <b>\$1,407,722</b>   | <b>\$554,085,835</b>   |
| ATTENDANCE & SOCIAL WORK                         |                          |                          |                        |                      |                        |
| 6110 100   | SALARIES                 | 3,611,234                | 3,777,836              | 0                    | 3,777,836              |
| 6110 200   | EMPLOYEE BENEFITS        | 1,138,370                | 1,196,365              | 0                    | 1,196,365              |
| 6110 300   | PURCHASED SERVICES       | 35,000                   | 35,330                 | 0                    | 35,330                 |
| 6110 500   | MATERIALS & SUPPLIES     | 16,197                   | 32,290                 | 1,681                | 33,971                 |
| 6110 600   | CAPITAL EXPENDITURES     | 0                        | 6,000                  | 0                    | 6,000                  |
| 6110 700   | OTHER EXPENSE            | 825                      | 900                    | 0                    | 900                    |
| TOTAL  | ATTENDANCE & SOCIAL WORK | \$4,801,626              | \$5,048,721            | \$1,681              | \$5,050,402            |
| GUIDANCE SERVICES                                |                          |                          |                        |                      |                        |
| 6120 100   | SALARIES                 | 12,081,643               | 12,085,593             | 0                    | 12,085,593             |
| 6120 200   | EMPLOYEE BENEFITS        | 3,443,096                | 3,443,249              | 0                    | 3,443,249              |
| 6120 300   | PURCHASED SERVICES       | 15,962                   | 17,383                 | 700                  | 18,083                 |
| 6120 500   | MATERIALS & SUPPLIES     | 22,342                   | 21,074                 | (206)                | 20,868                 |
| 6120 600   | CAPITAL EXPENDITURES     | 130,636                  | 131,339                | 0                    | 131,339                |
| 6120 700   | OTHER EXPENSE            | 1,154                    | 2,574                  | 250                  | 2,824                  |
| TOTAL  | GUIDANCE SERVICES        | \$15,694,833             | \$15,701,212           | \$744                | \$15,701,956           |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT TION                                | DESCRIPTION                           | Original Budget 9/8/2015 | BUDGET AMENDMENT No. 2 | Increase/ (Decrease) | BUDGET AMENDMENT No. 3 |
|--|---------------------------------------|--------------------------|------------------------|----------------------|------------------------|
| <b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b> |                                       |                          |                        |                      |                        |
| HEALTH SERVICES                                  |                                       |                          |                        |                      |                        |
| 6130 100   | SALARIES                              | 2,737,081                | 3,117,038              | (61,586)             | 3,055,452              |
| 6130 200   | EMPLOYEE BENEFITS                     | 746,205                  | 947,214                | 90,848               | 1,038,062              |
| 6130 300   | PURCHASED SERVICES                    | 43,376                   | 1,169                  | 102,733              | 103,902                |
| 6130 500   | MATERIALS & SUPPLIES                  | 20,912                   | 34,239                 | 712                  | 34,951                 |
| 6130 600   | CAPITAL OUTLAY                        | 14,610                   | 15,410                 | (2,733)              | 12,677                 |
| 6130 700   | OTHER EXPENSE                         | 1,385                    | 1,385                  | (39)                 | 1,346                  |
| TOTAL  | HEALTH SERVICES                       | \$3,563,569              | \$4,116,455            | \$129,935            | \$4,246,390            |
| PSYCHOLOGICAL SERVICES                           |                                       |                          |                        |                      |                        |
| 6140 100   | SALARIES                              | 2,423,269                | 2,440,027              | 0                    | 2,440,027              |
| 6140 200   | EMPLOYEE BENEFITS                     | 625,964                  | 630,554                | 0                    | 630,554                |
| 6140 300   | PURCHASED SERVICES                    | 34,833                   | 35,033                 | 0                    | 35,033                 |
| 6140 500   | MATERIALS & SUPPLIES                  | 135,596                  | 162,528                | 1,685                | 164,213                |
| 6140 600   | CAPITAL EXPENDITURES                  | 16,000                   | 16,000                 | 0                    | 16,000                 |
| 6140 700   | OTHER EXP.                            | 700                      | 750                    | 0                    | 750                    |
| TOTAL  | PSYCHOLOGICAL SERVICES                | \$3,236,362              | \$3,284,892            | \$1,685              | \$3,286,577            |
| PARENTAL INVOLVEMENT                             |                                       |                          |                        |                      |                        |
| 6150 100   | SALARIES                              | 1,130,229                | 1,139,668              | (28)                 | 1,139,640              |
| 6150 200   | EMPLOYEE BENEFITS                     | 534,723                  | 536,314                | (9)                  | 536,305                |
| 6150 500   | MATERIALS & SUPPLIES                  | 700                      | 900                    | 0                    | 900                    |
| TOTAL  | PARENTAL INVOLVEMENT                  | \$1,665,652              | \$1,676,882            | (\$37)               | \$1,676,845            |
| OTHER STUDENT PERSONNEL SVC                      |                                       |                          |                        |                      |                        |
| 6190 100   | SALARIES                              | 2,068,444                | 2,068,444              | 0                    | 2,068,444              |
| 6190 200   | EMPLOYEE BENEFITS                     | 719,013                  | 719,013                | 0                    | 719,013                |
| 6190 300   | PURCHASED SERVICES                    | 58,096                   | 67,440                 | 219                  | 67,659                 |
| 6190 500   | MATERIALS & SUPPLIES                  | 15,939                   | 17,314                 | 3,327                | 20,641                 |
| 6190 600   | CAPITAL EXPENDITURES                  | 17,724                   | 17,041                 | 100                  | 17,141                 |
| 6190 700   | OTHER EXPENSE                         | 3,925                    | 3,925                  | 0                    | 3,925                  |
| TOTAL  | OTHER STUDENT PERSONNEL SVC           | \$2,883,141              | \$2,893,177            | \$3,646              | \$2,896,823            |
| <b>SUBTOTAL - STUDENT SUPPORT SERVICES</b>       |                                       |                          |                        |                      |                        |
|  |                                       | \$31,845,183             | \$32,721,339           | \$137,654            | \$32,858,993           |
| INSTRUCTIONAL MEDIA SERVICES                     |                                       |                          |                        |                      |                        |
| 6200 100   | SALARIES                              | 4,555,965                | 4,569,480              | 0                    | 4,569,480              |
| 6200 200   | EMPLOYEE BENEFITS                     | 1,351,943                | 1,353,473              | 0                    | 1,353,473              |
| 6200 300   | PURCHASED SERVICES                    | 51,802                   | 57,241                 | 3,947                | 61,188                 |
| 6200 400   | ENERGY SERVICES                       | 1,325                    | 1,325                  | 0                    | 1,325                  |
| 6200 500   | MATERIALS & SUPPLIES                  | 106,723                  | 120,315                | (445)                | 119,870                |
| 6200 600   | CAPITAL EXPENDITURES                  | 295,154                  | 292,112                | (3,902)              | 288,210                |
| 6200 700   | OTHER EXPENSE                         | 607                      | 165                    | 0                    | 165                    |
| TOTAL  | INSTRUCTIONAL MEDIA SERVICES          | \$6,363,519              | \$6,394,111            | (\$400)              | \$6,393,711            |
| INSTRUCTION & CURRICULUM DVLP SVCS               |                                       |                          |                        |                      |                        |
| 6300 100   | SALARIES                              | 7,458,456                | 6,918,146              | 18,144               | 6,936,290              |
| 6300 200   | EMPLOYEE BENEFITS                     | 2,235,066                | 1,776,653              | 11,782               | 1,788,435              |
| 6300 300   | PURCHASED SERVICES                    | 744,599                  | 771,816                | 32,293               | 804,109                |
| 6300 500   | MATERIALS & SUPPLIES                  | 302,335                  | 166,182                | 4,022                | 170,204                |
| 6300 600   | CAPITAL EXPENDITURES                  | 147,591                  | 154,326                | 226                  | 154,552                |
| 6300 700   | OTHER EXPENSE                         | 38,040                   | 42,178                 | 215                  | 42,393                 |
| TOTAL  | INSTRUCTION & CURRICULUM DVLP SVCS    | \$10,926,087             | \$9,829,301            | \$66,682             | \$9,895,983            |
| INSTRUCTIONAL STAFF TRAINING SERVICES            |                                       |                          |                        |                      |                        |
| 6400 100   | SALARIES                              | 9,280,949                | 9,549,268              | (37,438)             | 9,511,830              |
| 6400 200   | EMPLOYEE BENEFITS                     | 1,928,079                | 1,830,707              | 2,237                | 1,832,944              |
| 6400 300   | PURCHASED SERVICES                    | 604,925                  | 838,956                | 126,741              | 965,697                |
| 6400 500   | MATERIALS & SUPPLIES                  | 153,659                  | 180,432                | (25,221)             | 155,211                |
| 6400 600   | CAPITAL EXPENDITURES                  | 590,370                  | 616,318                | 1,629                | 617,947                |
| 6400 700   | OTHER EXPENSE                         | 1,098                    | 1,368                  | 0                    | 1,368                  |
| TOTAL  | INSTRUCTIONAL STAFF TRAINING SERVICES | \$12,559,080             | \$13,017,049           | \$67,948             | \$13,084,997           |
| INSTRUCTION RELATED TECHNOLOGY                   |                                       |                          |                        |                      |                        |
| 6500 100   | SALARIES                              | 4,134,460                | 4,129,447              | 602                  | 4,130,049              |
| 6500 200   | EMPLOYEE BENEFITS                     | 1,227,150                | 1,226,406              | 90                   | 1,226,496              |
| 6500 300   | PURCHASED SERVICES                    | 17,310                   | 61,810                 | 1,500                | 63,310                 |
| 6500 500   | MATERIALS & SUPPLIES                  | 208,939                  | 206,581                | 0                    | 206,581                |
| 6500 600   | CAPITAL EXPENDITURES                  | 562,020                  | 519,690                | 0                    | 519,690                |
| 6500 700   | OTHER EXPENSE                         | 875                      | 875                    | 0                    | 875                    |
| TOTAL  | INSTRUCTION RELATED TECHNOLOGY        | \$6,150,754              | \$6,144,809            | \$2,192              | \$6,147,001            |
| <b>SUBTOTAL - INSTRUCTIONAL SUPPORT</b>          |                                       |                          |                        |                      |                        |
|  |                                       | \$67,844,623             | \$68,106,609           | \$274,076            | \$68,380,685           |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT TION                                | DESCRIPTION                            | Original Budget 9/8/2015 | BUDGET AMENDMENT No. 2 | Increase/ (Decrease) | BUDGET AMENDMENT No. 3 |
|--|--|--------------------------|------------------------|----------------------|------------------------|
| <b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b> |  |                          |                        |                      |                        |
| SCHOOL BOARD                                     |  |                          |                        |                      |                        |
| 7100 100   | SALARIES                               | 771,560                  | 771,560                | 0                    | 771,560                |
| 7100 200   | EMPLOYEE BENEFITS                      | 1,017,813                | 1,017,813              | 0                    | 1,017,813              |
| 7100 300   | PURCHASED SERVICES                     | 138,628                  | 194,609                | 0                    | 194,609                |
| 7100 500   | MATERIALS & SUPPLIES                   | 7,805                    | 7,805                  | 0                    | 7,805                  |
| 7100 600   | CAPITAL EXPENDITURES                   | 3,800                    | 6,600                  | 0                    | 6,600                  |
| 7100 700   | OTHER EXPENSE                          | 33,820                   | 33,820                 | 0                    | 33,820                 |
| TOTAL  | SCHOOL BOARD                           | \$1,973,426              | \$2,032,207            | \$0                  | \$2,032,207            |
| GENERAL ADMINISTRATION                           |  |                          |                        |                      |                        |
| 7200 100   | SALARIES                               | 1,739,038                | 1,740,466              | 0                    | 1,740,466              |
| 7200 200   | EMPLOYEE BENEFITS                      | 499,866                  | 500,079                | 0                    | 500,079                |
| 7200 300   | PURCHASED SERVICES                     | 203,949                  | 205,262                | (225)                | 205,037                |
| 7200 500   | MATERIALS & SUPPLIES                   | 49,725                   | 30,344                 | (2,171)              | 28,173                 |
| 7200 600   | CAPITAL EXPENDITURES                   | 5,501                    | 6,601                  | 100                  | 6,701                  |
| 7200 700   | OTHER EXPENSE                          | 38,057                   | 38,277                 | 0                    | 38,277                 |
| TOTAL  | GENERAL ADMINISTRATION                 | \$2,536,136              | \$2,521,029            | (\$2,296)            | \$2,518,733            |
| SCHOOL ADMINISTRATION                            |  |                          |                        |                      |                        |
| 7300 100   | SALARIES                               | 40,699,636               | 40,811,052             | 25,835               | 40,836,887             |
| 7300 200   | EMPLOYEE BENEFITS                      | 13,471,114               | 13,505,441             | 6,936                | 13,512,377             |
| 7300 300   | PURCHASED SERVICES                     | 579,413                  | 577,936                | 4,102                | 582,038                |
| 7300 500   | MATERIALS & SUPPLIES                   | 279,999                  | 293,665                | 2,330                | 295,995                |
| 7300 600   | CAPITAL EXPENDITURES                   | 137,393                  | 180,822                | (44)                 | 180,778                |
| 7300 700   | OTHER EXPENSE                          | 14,711                   | 18,221                 | 2,455                | 20,676                 |
| TOTAL  | SCHOOL ADMINISTRATION                  | \$55,182,266             | \$55,387,137           | \$41,614             | \$55,428,751           |
| FACILITIES ACQ. & CONST.                         |  |                          |                        |                      |                        |
| 7400 100   | SALARIES                               | 293,740                  | 293,740                | 0                    | 293,740                |
| 7400 200   | EMPLOYEE BENEFITS                      | 106,699                  | 106,699                | 0                    | 106,699                |
| 7400 300   | PURCHASED SERVICES                     | 128,275                  | 127,957                | 51                   | 128,008                |
| 7400 400   | ENERGY SERVICES                        | 10,100                   | 10,100                 | 0                    | 10,100                 |
| 7400 500   | MATERIALS & SUPPLIES                   | 17,977                   | 19,457                 | 653                  | 20,110                 |
| 7400 600   | CAPITAL EXPENDITURES                   | 550,486                  | 550,183                | (8,473)              | 541,710                |
| 7400 700   | OTHER EXPENSE                          | 2,670                    | 1,670                  | 0                    | 1,670                  |
| TOTAL  | FACILITIES ACQ. & CONST.               | \$1,109,947              | \$1,109,806            | (\$7,769)            | \$1,102,037            |
| FISCAL SERVICES                                  |  |                          |                        |                      |                        |
| 7500 100   | SALARIES                               | 2,738,312                | 2,738,312              | 0                    | 2,738,312              |
| 7500 200   | EMPLOYEE BENEFITS                      | 897,118                  | 897,118                | 0                    | 897,118                |
| 7500 300   | PURCHASED SERVICES                     | 266,204                  | 396,097                | 22,726               | 418,823                |
| 7500 500   | MATERIALS                              | 25,084                   | 24,558                 | 391                  | 24,949                 |
| 7500 600   | CAPITAL EXPENDITURES                   | 23,506                   | 23,506                 | 0                    | 23,506                 |
| 7500 700   | OTHER EXPENSE                          | 438,211                  | 402,203                | (22,666)             | 379,537                |
| TOTAL  | FISCAL SERVICES                        | \$4,388,435              | \$4,481,794            | \$451                | \$4,482,245            |
| FOOD SERVICE                                     |  |                          |                        |                      |                        |
| 7600 100   | SALARIES                               | 273,947                  | 273,947                | 0                    | 273,947                |
| 7600 200   | EMPLOYEE BENEFITS                      | 8,860                    | 8,860                  | 0                    | 8,860                  |
| TOTAL  | FOOD SERVICE                           | \$282,807                | \$282,807              | \$0                  | \$282,807              |
| PLANNING, RESEARCH, DEVELOPMENT & EVAL           |  |                          |                        |                      |                        |
| 7710 100   | SALARIES                               | 903,076                  | 903,076                | 400                  | 903,476                |
| 7710 200   | EMPLOYEE BENEFITS                      | 269,575                  | 269,575                | 60                   | 269,635                |
| 7710 300   | PURCHASED SERVICES                     | 140,268                  | 140,868                | (460)                | 140,408                |
| 7710 500   | MATERIALS & SUPPLIES                   | 9,482                    | 9,482                  | 0                    | 9,482                  |
| 7710 600   | CAPITAL EXPENDITURES                   | 4,965                    | 4,365                  | 0                    | 4,365                  |
| 7710 700   | OTHER EXPENSE                          | 765                      | 765                    | 0                    | 765                    |
| TOTAL  | PLANNING, RESEARCH, DEVELOPMENT & EVAL | \$1,328,131              | \$1,328,131            | \$0                  | \$1,328,131            |
| INFORMATION SERVICES                             |  |                          |                        |                      |                        |
| 7720 100   | SALARIES                               | 694,973                  | 702,123                | 0                    | 702,123                |
| 7720 200   | EMPLOYEE BENEFITS                      | 223,673                  | 223,673                | 0                    | 223,673                |
| 7720 300   | PURCHASED SERVICES                     | 45,163                   | 34,242                 | (1,000)              | 33,242                 |
| 7720 400   | ENERGY SERVICES                        | 750                      | 750                    | 0                    | 750                    |
| 7720 500   | MATERIALS & SUPPLIES                   | 118,580                  | 123,494                | (2,192)              | 121,302                |
| 7720 600   | CAPITAL EXPENDITURES                   | 6,627                    | 12,492                 | 4,595                | 17,087                 |
| 7720 700   | OTHER EXPENSE                          | 1,753                    | 1,208                  | 0                    | 1,208                  |
| TOTAL  | INFORMATION SERVICES                   | \$1,091,519              | \$1,097,982            | \$1,403              | \$1,099,385            |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT TION                                | DESCRIPTION               | Original Budget 9/8/2015 | BUDGET AMENDMENT No. 2 | Increase/ (Decrease) | BUDGET AMENDMENT No. 3 |
|--|---------------------------|--------------------------|------------------------|----------------------|------------------------|
| <b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b> |                           |                          |                        |                      |                        |
| PERSONNEL SERVICES                               |                           |                          |                        |                      |                        |
| 7730 100   | SALARIES                  | 2,981,405                | 2,981,843              | 0                    | 2,981,843              |
| 7730 200   | EMPLOYEE BENEFITS         | 1,201,979                | 1,202,044              | 0                    | 1,202,044              |
| 7730 300   | PURCHASED SERVICES        | 642,397                  | 661,741                | 4,936                | 666,677                |
| 7730 500   | MATERIALS & SUPPLIES      | 207,848                  | 300,932                | (4,739)              | 296,193                |
| 7730 600   | CAPITAL EXPENDITURES      | 104,515                  | 119,967                | 2,497                | 122,464                |
| 7730 700   | OTHER EXPENSE             | 46,058                   | 46,278                 | 0                    | 46,278                 |
| TOTAL  | PERSONNEL SERVICES        | \$5,184,202              | \$5,312,805            | \$2,694              | \$5,315,499            |
| INTERNAL SERVICES                                |                           |                          |                        |                      |                        |
| 7760 100   | SALARIES                  | 1,864,040                | 1,864,040              | 0                    | 1,864,040              |
| 7760 200   | EMPLOYEE BENEFITS         | 653,689                  | 653,689                | 0                    | 653,689                |
| 7760 300   | PURCHASED SERVICES        | 760,098                  | 759,847                | (199)                | 759,648                |
| 7760 400   | ENERGY SERVICES           | 25,650                   | 25,650                 | 0                    | 25,650                 |
| 7760 500   | MATERIALS & SUPPLIES      | 710,172                  | 710,188                | 3,819                | 714,007                |
| 7760 600   | CAPITAL EXPENDITURES      | 21,974                   | 21,974                 | 200                  | 22,174                 |
| 7760 700   | OTHER EXPENSE             | 1,000                    | 1,060                  | 15,492               | 16,552                 |
| TOTAL  | INTERNAL SERVICES         | \$4,036,373              | \$4,036,448            | \$19,312             | \$4,055,760            |
| OTHER CENTRAL SERVICES                           |                           |                          |                        |                      |                        |
| 7790 100   | SALARIES                  | 380,905                  | 380,918                | 0                    | 380,918                |
| 7790 200   | EMPLOYEE BENEFITS         | 127,908                  | 127,908                | 0                    | 127,908                |
| 7790 300   | PURCHASED SERVICES        | 24,415                   | 23,703                 | 4,500                | 28,203                 |
| 7790 500   | MATERIALS & SUPPLIES      | 8,503                    | 7,673                  | (6,520)              | 1,153                  |
| 7790 600   | CAPITAL EXPENDITURES      | 3,030                    | 2,798                  | 2,020                | 4,818                  |
| 7790 700   | OTHER EXPENSE             | 7,967                    | 7,967                  | 0                    | 7,967                  |
| TOTAL  | OTHER CENTRAL SERVICES    | \$552,728                | \$550,967              | \$0                  | \$550,967              |
| <b>SUBTOTAL - CENTRAL SERVICES</b>               |                           | <b>\$12,192,953</b>      | <b>\$12,326,333</b>    | <b>\$23,409</b>      | <b>\$12,349,742</b>    |
| STUDENT TRANSPORTATION                           |                           |                          |                        |                      |                        |
| 7800 100   | SALARIES                  | 19,056,179               | 18,959,299             | 78,844               | 19,038,143             |
| 7800 200   | EMPLOYEE BENEFITS         | 7,439,746                | 7,439,746              | 0                    | 7,439,746              |
| 7800 300   | PURCHASED SERVICES        | 922,519                  | 1,114,671              | 84,279               | 1,198,950              |
| 7800 400   | ENERGY SERVICES           | 3,722,513                | 3,739,867              | (40,546)             | 3,699,321              |
| 7800 500   | MATERIALS & SUPPLIES      | 2,317,101                | 2,313,627              | 13,541               | 2,327,168              |
| 7800 600   | CAPITAL EXPENDITURES      | 39,917                   | 49,357                 | 1,520                | 50,877                 |
| 7800 700   | OTHER EXPENSE             | 29,218                   | 28,203                 | 0                    | 28,203                 |
| TOTAL  | STUDENT TRANSPORTATION    | \$33,527,193             | \$33,644,770           | \$137,638            | \$33,782,408           |
| OPERATION OF PLANT                               |                           |                          |                        |                      |                        |
| 7900 100   | SALARIES                  | 23,118,272               | 23,118,488             | 1,602                | 23,120,090             |
| 7900 200   | EMPLOYEE BENEFITS         | 10,051,263               | 10,051,297             | 237                  | 10,051,534             |
| 7900 300   | PURCHASED SERVICES        | 15,879,630               | 15,843,747             | (57,335)             | 15,786,412             |
| 7900 400   | ENERGY SERVICES           | 23,042,202               | 23,040,588             | 77,025               | 23,117,613             |
| 7900 500   | MATERIALS & SUPPLIES      | 1,534,015                | 1,388,450              | 137,357              | 1,525,807              |
| 7900 600   | CAPITAL EXPENDITURES      | 624,956                  | 705,322                | 40,311               | 745,633                |
| 7900 700   | OTHER EXPENSE             | 130,342                  | 130,922                | 0                    | 130,922                |
| TOTAL  | OPERATION OF PLANT        | \$74,380,680             | \$74,278,814           | \$199,197            | \$74,478,011           |
| <b>SUBTOTAL - GENERAL SUPPORT</b>                |                           | <b>\$185,573,843</b>     | <b>\$186,064,697</b>   | <b>\$392,244</b>     | <b>\$186,456,941</b>   |
| MAINTENANCE OF PLANT                             |                           |                          |                        |                      |                        |
| 8100 100   | SALARIES                  | 6,767,461                | 6,767,461              | 0                    | 6,767,461              |
| 8100 200   | EMPLOYEE BENEFITS         | 2,903,268                | 2,903,268              | 0                    | 2,903,268              |
| 8100 300   | PURCHASED SERVICES        | 4,613,818                | 5,219,238              | 56,277               | 5,275,515              |
| 8100 400   | ENERGY SERVICES           | 424,605                  | 439,605                | 0                    | 439,605                |
| 8100 500   | MATERIALS & SUPPLIES      | 4,258,384                | 4,288,057              | 2,732                | 4,290,789              |
| 8100 600   | CAPITAL EXPENDITURES      | 148,731                  | 154,755                | 11,354               | 166,109                |
| 8100 700   | OTHER EXPENSE             | 2,668,423                | 2,066,640              | 0                    | 2,066,640              |
| TOTAL  | MAINTENANCE OF PLANT      | \$21,784,690             | \$21,839,024           | \$70,363             | \$21,909,387           |
| ADMINISTRATIVE TECHNOLOGY                        |                           |                          |                        |                      |                        |
| 8200 100   | SALARIES                  | 2,995,162                | 2,995,162              | 0                    | 2,995,162              |
| 8200 200   | EMPLOYEE BENEFITS         | 824,915                  | 824,915                | 0                    | 824,915                |
| 8200 300   | PURCHASED SERVICES        | 726,050                  | 721,724                | (8,461)              | 713,263                |
| 8200 400   | ENERGY SERVICES           | 5,550                    | 5,550                  | 0                    | 5,550                  |
| 8200 500   | MATERIALS & SUPPLIES      | 110,872                  | 110,872                | 7,000                | 117,872                |
| 8200 600   | CAPITAL EXPENDITURES      | 125,342                  | 130,871                | 0                    | 130,871                |
| 8200 700   | OTHER EXPENSE             | 2,016                    | 2,016                  | 0                    | 2,016                  |
| TOTAL  | ADMINISTRATIVE TECHNOLOGY | \$4,789,907              | \$4,791,110            | (\$1,461)            | \$4,789,649            |
| <b>SUBTOTAL - MAINTENANCE / ADMIN TECHNOLOGY</b> |                           | <b>\$26,574,597</b>      | <b>\$26,630,134</b>    | <b>\$68,902</b>      | <b>\$26,699,036</b>    |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT TION                                | DESCRIPTION                                     | Original Budget 9/8/2015 | BUDGET AMENDMENT No. 2 | Increase/ (Decrease) | BUDGET AMENDMENT No. 3 |
|--|---|--------------------------|------------------------|----------------------|------------------------|
| <b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b> |   |                          |                        |                      |                        |
| COMMUNITY SERVICES                               |   |                          |                        |                      |                        |
| 9100 100   | SALARIES  | 261,169                  | 262,449                | 13,590               | 276,039                |
| 9100 200   | EMPLOYEE BENEFITS                               | 95,211                   | 95,211                 | 0                    | 95,211                 |
| 9100 300   | PURCHASED SERVICES                              | 118,965                  | 118,786                | (12,000)             | 106,786                |
| 9100 500   | MATERIALS & SUPPLIES                            | 41,976                   | 43,368                 | 500                  | 43,868                 |
| 9100 600   | CAPITAL EXPENDITURES                            | 1,000                    | 1,400                  | 0                    | 1,400                  |
| 9100 700   | OTHER EXPENSE                                   | 270,380                  | 347,412                | (3,500)              | 343,912                |
| TOTAL  | COMMUNITY SERVICES                              | \$788,701                | \$868,626              | (\$1,410)            | \$867,216              |
| DEBT SERVICE                                     |   |                          |                        |                      |                        |
| 9200 700   | OTHER EXP.                                      | 67,500                   | 67,090                 | 0                    | 67,090                 |
| TOTAL  | DEBT SERVICE                                    | \$67,500                 | \$67,090               | \$0                  | \$67,090               |
| TOTAL  | APPROPRIATIONS                                  | \$831,800,000            | \$834,415,269          | \$2,141,534          | \$836,556,803          |
| FUND BALANCE                                     |   |                          |                        |                      |                        |
| 2768 000   | BUDGET FUND BALANCE-END NON-SPENDABLE INVENTORY | 3,000,000                | 3,000,000              | 0                    | 3,000,000              |
| TOTAL  | NON-SPENDABLE                                   | \$3,000,000              | \$3,000,000            | \$0                  | \$3,000,000            |
| RESTRICTED                                       |   |                          |                        |                      |                        |
|  | STATE CARRYFORWARDS                             | 1,500,000                | 1,500,000              | 0                    | 1,500,000              |
|  | REFERENDUM                                      | 1,700,000                | 1,700,000              | 0                    | 1,700,000              |
|  | WORKFORCE                                       | 20,000,000               | 17,909,280             | (784,186)            | 17,125,094             |
| TOTAL  | RESTRICTED                                      | \$23,200,000             | \$21,109,280           | (\$784,186)          | \$20,325,094           |
| ASSIGNED   |   |                          |                        |                      |                        |
|  | ENCUMBRANCES                                    | 7,000,000                | 7,000,000              | 0                    | 7,000,000              |
|  | CENTRAL PRINTING                                | 1,000,000                | 1,000,000              | 0                    | 1,000,000              |
|  | CARRYFORWARDS                                   | 15,000,000               | 15,000,000             | 0                    | 15,000,000             |
| TOTAL  | ASSIGNED  | \$23,000,000             | \$23,000,000           | \$0                  | \$23,000,000           |
| UNASSIGNED                                       |   |                          |                        |                      |                        |
| TOTAL  | UNASSIGNED                                      | 21,500,000               | 23,728,354             | 194,011              | 23,922,365             |
| TOTAL  | UNASSIGNED                                      | \$21,500,000             | \$23,728,354           | \$194,011            | \$23,922,365           |
| TOTAL  | ENDING FUND BALANCE                             | \$70,700,000             | \$70,837,634           | (\$590,175)          | \$70,247,459           |
| TOTAL  | APPROPRIATIONS & FUND BALANCE                   | \$902,500,000            | \$905,252,903          | \$1,551,359          | \$906,804,262          |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| <b>FUNC- OBJECT<br/>TION</b>                        | <b>DESCRIPTION</b> | <b>Original<br/>Budget<br/>9/8/2015</b>                 | <b>BUDGET<br/>AMENDMENT<br/>No. 2</b> | <b>Increase/<br/>(Decrease)</b> | <b>BUDGET<br/>AMENDMENT<br/>No. 3</b> |             |
|---|--------------------|---|---------------------------------------|---------------------------------|---------------------------------------|-------------|
| <b><u>DEBT SERVICE FUND - ESTIMATED REVENUE</u></b> |                    |   |                                       |                                 |                                       |             |
| 3322  | 000                | STATE SOURCES<br>C.O. & D.S. WITHHELD FOR DEBT SERV.    | 4,994,050                             | 5,034,607                       | 0                                     | 5,034,607   |
| TOTAL   |                    | STATE SOURCES   | \$4,994,050                           | \$5,034,607                     | \$0                                   | \$5,034,607 |
| 2800  | 000                | FUND BALANCE<br>BUDGET FUND BALANCE-BEGIN<br>RESTRICTED | 92,714                                | 92,714                          | 0                                     | 92,714      |
| TOTAL   |                    | BEGINNING FUND BALANCE                                  | \$92,714                              | \$92,714                        | \$0                                   | \$92,714    |
| TOTAL   |                    | ESTIMATED REVENUE<br>AND FUND BALANCE                   | \$5,086,764                           | \$5,127,321                     | \$0                                   | \$5,127,321 |
| <b><u>DEBT SERVICE FUND - APPROPRIATIONS</u></b>    |                    |   |                                       |                                 |                                       |             |
| 9200  | 700                | DEBT SERVICES<br>OTHER EXPENSES                         | 4,994,050                             | 5,034,607                       | 0                                     | 5,034,607   |
| TOTAL   |                    | DEBT SERVICES<br>TRANSFER OF FUNDS                      | \$4,994,050                           | \$5,034,607                     | \$0                                   | \$5,034,607 |
| TOTAL   |                    | APPROPRIATIONS  | \$4,994,050                           | \$5,034,607                     | \$0                                   | \$5,034,607 |
| 2750  | 000                | FUND BALANCE<br>BUDGET FUND BALANCE-END<br>RESTRICTED   | 92,714                                | 92,714                          | 0                                     | 92,714      |
| TOTAL   |                    | ENDING FUND BALANCE                                     | \$92,714                              | \$92,714                        | \$0                                   | \$92,714    |
| TOTAL   |                    | APPROPRIATIONS & FD BALANCE                             | \$5,086,764                           | \$5,127,321                     | \$0                                   | \$5,127,321 |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT<br>TION                                  | DESCRIPTION  | Original<br>Budget<br>9/8/2015 | BUDGET<br>AMENDMENT<br>No. 2 | Increase/<br>(Decrease) | BUDGET<br>AMENDMENT<br>No. 3 |
|---|--|--------------------------------|------------------------------|-------------------------|------------------------------|
| <b><u>CAPITAL OUTLAY FUND - ESTIMATED REVENUE</u></b> |  |                                |                              |                         |                              |
| 3321  | 000 STATE SOURCES                                    |                                |                              |                         |                              |
|   | CO/DS DISTR TO DISTRICTS                             | 949,927                        | 949,927                      | 0                       | 949,927                      |
| 3341  | 000 RACING COMMISSION FUNDS                          | 223,250                        | 223,250                      | 0                       | 223,250                      |
| 3391  | 000 PUBLIC EDUCATION CAPITAL OUTLAY (PECO)           | 2,372,102                      | 2,372,102                    | 0                       | 2,372,102                    |
| 3397  | 000 CHARTER SCHOOL CAP OUTLAY FNDG                   | 0                              | 303,568                      | 75,306                  | 378,874                      |
|   | TOTAL STATE SOURCES                                  | <u>\$3,545,279</u>             | <u>\$3,848,847</u>           | <u>\$75,306</u>         | <u>\$3,924,153</u>           |
|   |  |                                |                              |                         |                              |
|   | LOCAL SOURCES  |                                |                              |                         |                              |
| 3413  | 000 DIST. CAP. IMPROVE. TAXES                        | 100,575,953                    | 100,575,953                  | 0                       | 100,575,953                  |
| 3431  | 400 INTEREST INCOME                                  | 1,200,000                      | 1,200,000                    | 0                       | 1,200,000                    |
|   | TOTAL LOCAL SOURCES                                  | <u>\$101,775,953</u>           | <u>\$101,775,953</u>         | <u>\$0</u>              | <u>\$101,775,953</u>         |
|   | TOTAL ESTIMATED REVENUE                              | <u>\$105,321,232</u>           | <u>\$105,624,800</u>         | <u>\$75,306</u>         | <u>\$105,700,106</u>         |
|   |  |                                |                              |                         |                              |
|   | FUND BALANCE   |                                |                              |                         |                              |
| 2800  | 000 BUDGET FUND BALANCE-BEGIN                        |                                |                              |                         |                              |
|   | RESTRICTED   | 139,450,795                    | 139,450,795                  | 0                       | 139,450,795                  |
|   | ASSIGNED   | 93,577                         | 93,577                       | 0                       | 93,577                       |
|   | TOTAL BEGINNING FUND BALANCE                         | <u>\$139,544,372</u>           | <u>\$139,544,372</u>         | <u>\$0</u>              | <u>\$139,544,372</u>         |
|   | TOTAL ESTIMATED REVENUE<br>AND FUND BALANCE          | <u>\$244,865,604</u>           | <u>\$245,169,172</u>         | <u>\$75,306</u>         | <u>\$245,244,478</u>         |
| <b><u>CAPITAL OUTLAY FUND - APPROPRIATIONS</u></b>    |  |                                |                              |                         |                              |
| 7400  | 600 FACILITIES ACQ. & CONST.<br>CAPITAL EXPENDITURES | <u>181,013,079</u>             | <u>180,707,420</u>           | <u>(13,300)</u>         | <u>180,694,120</u>           |
|   | TOTAL FACILITIES ACQ. & CONST.                       | <u>\$181,013,079</u>           | <u>\$180,707,420</u>         | <u>(\$13,300)</u>       | <u>\$180,694,120</u>         |
|   |  |                                |                              |                         |                              |
| 9200  | 700 DEBT SERVICE<br>OTHER EXPENSE                    | <u>3,037,112</u>               | <u>3,037,112</u>             | <u>0</u>                | <u>3,037,112</u>             |
|   | TOTAL DEBT SERVICE                                   | <u>\$3,037,112</u>             | <u>\$3,037,112</u>           | <u>\$0</u>              | <u>\$3,037,112</u>           |
|   |  |                                |                              |                         |                              |
| 9700  | 900 TRANSFER OF FUNDS<br>TRANSFERS                   | <u>32,800,000</u>              | <u>33,103,568</u>            | <u>75,306</u>           | <u>33,178,874</u>            |
|   | TOTAL TRANSFER OF FUNDS                              | <u>\$32,800,000</u>            | <u>\$33,103,568</u>          | <u>\$75,306</u>         | <u>\$33,178,874</u>          |
|   | TOTAL APPROPRIATIONS                                 | <u>\$216,850,191</u>           | <u>\$216,848,100</u>         | <u>\$62,006</u>         | <u>\$216,910,106</u>         |
|   |  |                                |                              |                         |                              |
| 2768  | 000 FUND BALANCE<br>BUDGET FUND BALANCE-END          |                                |                              |                         |                              |
|   | RESTRICTED   | 27,930,574                     | 28,236,233                   | 13,300                  | 28,249,533                   |
|   | ASSIGNED   | 84,839                         | 84,839                       | 0                       | 84,839                       |
|   | TOTAL ENDING FUND BALANCE                            | <u>\$28,015,413</u>            | <u>\$28,321,072</u>          | <u>\$13,300</u>         | <u>\$28,334,372</u>          |
|   | TOTAL APPROPRIATIONS & FD BALANCE                    | <u>\$244,865,604</u>           | <u>\$245,169,172</u>         | <u>\$75,306</u>         | <u>\$245,244,478</u>         |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT<br>TION                               | DESCRIPTION                                 | Original<br>Budget<br>9/8/2015 | BUDGET<br>AMENDMENT<br>No. 2 | Increase/<br>(Decrease) | BUDGET<br>AMENDMENT<br>No. 3 |
|--|---|--------------------------------|------------------------------|-------------------------|------------------------------|
|  |   |                                |                              |                         |                              |
| <b>CONTRACTED PROGRAM FUND - ESTIMATED REVENUE</b> |   |                                |                              |                         |                              |
| 3192 000   | FEDERAL DIRECT PELL GRANTS                  | 6,765,002                      | 5,445,002                    | 0                       | 5,445,002                    |
| 3199 000   | OTHER MISC FEDERAL DIRECT                   | 987,120                        | 2,895,540                    | 0                       | 2,895,540                    |
|  | <b>TOTAL FEDERAL DIRECT</b>                 | <b>\$7,752,122</b>             | <b>\$8,340,542</b>           | <b>\$0</b>              | <b>\$8,340,542</b>           |
|  |   |                                |                              |                         |                              |
| 3201 000   | FEDERAL THRU STATE VOCATIONAL EDUCATION ACT | 168,361                        | 1,788,048                    | 0                       | 1,788,048                    |
| 3221 000   | ADULT GENERAL EDUCATION                     | 1,315,500                      | 1,315,500                    | 0                       | 1,315,500                    |
| 3222 000   | ENGLISH LITERACY & CIVICS                   | 156,386                        | 156,386                      | 0                       | 156,386                      |
| 3225 000   | TITLE II PRT A TEACHER QUALITY              | 2,128,371                      | 6,452,994                    | 0                       | 6,452,994                    |
| 3230 000   | DISABILITIES EDUCATION ACT(IDEA)            | 32,240,283                     | 32,871,248                   | 0                       | 32,871,248                   |
| 3240 000   | ELEM SECONDARY EDUC (TITLE I)               | 8,214,395                      | 29,205,228                   | 0                       | 29,205,228                   |
| 3241 000   | LANGUAGE INSTRUCTION (TITLE III)            | 159,270                        | 159,270                      | 529,341                 | 688,611                      |
| 3242 000   | TWENTY-FIRST CENTURY SCHOOLS (TITLE IV)     | 76,569                         | 574,697                      | 0                       | 574,697                      |
| 3290 000   | OTHER FEDERAL THRU STATE                    | 2,470,435                      | 2,911,703                    | 0                       | 2,911,703                    |
|  | <b>TOTAL FEDERAL THRU STATE</b>             | <b>\$46,929,570</b>            | <b>\$75,435,074</b>          | <b>\$529,341</b>        | <b>\$75,964,415</b>          |
|  | <b>TOTAL ESTIMATED REVENUE</b>              | <b>\$54,681,692</b>            | <b>\$83,775,616</b>          | <b>\$529,341</b>        | <b>\$84,304,957</b>          |
| <b>CONTRACTED PROGRAM FUND - APPROPRIATIONS</b>    |   |                                |                              |                         |                              |
|  |   |                                |                              |                         |                              |
| 5100 100   | BASIC (FEFP K-12) SALARIES                  | 1,442,309                      | 10,001,235                   | 832,411                 | 10,833,646                   |
| 5100 200   | EMPLOYEE BENEFITS                           | 420,206                        | 2,814,868                    | 36,448                  | 2,851,316                    |
| 5100 300   | PURCHASED SERVICES                          | 2,896,676                      | 2,899,504                    | 40,000                  | 2,939,504                    |
| 5100 500   | MATERIALS & SUPPLIES                        | 5,067,333                      | 4,715,260                    | 20,171                  | 4,735,431                    |
| 5100 600   | CAPITAL EXPENDITURES                        | 1,561,017                      | 1,571,046                    | 209,910                 | 1,780,956                    |
| 5100 700   | OTHER EXPENSE                               | 7,160                          | 7,160                        | 1,051                   | 8,211                        |
|  | <b>TOTAL BASIC (FEFP K-12)</b>              | <b>\$11,394,701</b>            | <b>\$22,009,073</b>          | <b>\$1,139,991</b>      | <b>\$23,149,064</b>          |
|  |   |                                |                              |                         |                              |
| 5200 100   | EXCEPTIONAL SALARIES                        | 9,297,837                      | 9,402,064                    | 41,494                  | 9,443,558                    |
| 5200 200   | EMPLOYEE BENEFITS                           | 3,589,154                      | 3,675,102                    | 15,050                  | 3,690,152                    |
| 5200 300   | PURCHASED SERVICES                          | 348,401                        | 350,953                      | 564                     | 351,517                      |
| 5200 500   | MATERIALS & SUPPLIES                        | 114,430                        | 111,813                      | (565)                   | 111,248                      |
| 5200 600   | CAPITAL EXPENDITURES                        | 210,067                        | 220,918                      | 0                       | 220,918                      |
|  | <b>TOTAL EXCEPTIONAL</b>                    | <b>\$13,559,889</b>            | <b>\$13,760,850</b>          | <b>\$56,543</b>         | <b>\$13,817,393</b>          |
|  |   |                                |                              |                         |                              |
| 5300 100   | CAREER EDUCATION SALARIES                   | 52,820                         | 290,013                      | (6,545)                 | 283,468                      |
| 5300 200   | EMPLOYEE BENEFITS                           | 12,037                         | 59,025                       | (973)                   | 58,052                       |
| 5300 300   | PURCHASED SERVICES                          | 39,078                         | 400,086                      | 0                       | 400,086                      |
| 5300 500   | MATERIALS & SUPPLIES                        | 14,360                         | 243,458                      | 0                       | 243,458                      |
| 5300 600   | CAPITAL EXPENDITURES                        | 3,275                          | 171,058                      | 0                       | 171,058                      |
| 5300 700   | OTHER EXPENSE                               | 0                              | 157,030                      | 0                       | 157,030                      |
|  | <b>TOTAL CAREER EDUCATION</b>               | <b>\$121,570</b>               | <b>\$1,320,670</b>           | <b>(\$7,518)</b>        | <b>\$1,313,152</b>           |
|  |   |                                |                              |                         |                              |
| 5400 100   | ADULT GENERAL SALARIES                      | 200,812                        | 200,812                      | 0                       | 200,812                      |
| 5400 200   | EMPLOYEE BENEFITS                           | 39,190                         | 39,190                       | 0                       | 39,190                       |
| 5400 300   | PURCHASED SERVICES                          | 81,080                         | 81,080                       | 0                       | 81,080                       |
| 5400 500   | MATERIALS & SUPPLIES                        | 171,946                        | 169,896                      | (295)                   | 169,601                      |
| 5400 600   | CAPITAL EXPENDITURES                        | 387,178                        | 389,228                      | 295                     | 389,523                      |
| 5400 700   | OTHER EXPENSE                               | 800                            | 800                          | 0                       | 800                          |
|  | <b>TOTAL ADULT GENERAL</b>                  | <b>\$881,006</b>               | <b>\$881,006</b>             | <b>\$0</b>              | <b>\$881,006</b>             |
|  |   |                                |                              |                         |                              |
| 5500 100   | PRE - KINDERGARTEN SALARIES                 | 0                              | 177,033                      | 5,000                   | 182,033                      |
| 5500 200   | EMPLOYEE BENEFITS                           | 0                              | 162,538                      | (38,034)                | 124,504                      |
|  | <b>TOTAL PRE - KINDERGARTEN</b>             | <b>\$0</b>                     | <b>\$339,571</b>             | <b>(\$33,034)</b>       | <b>\$306,537</b>             |
|  |   |                                |                              |                         |                              |
| <b>SUBTOTAL - INSTRUCTIONAL SERVICES</b>           |   | <b>\$25,957,166</b>            | <b>\$38,311,170</b>          | <b>\$1,155,982</b>      | <b>\$39,467,152</b>          |
|  |   |                                |                              |                         |                              |
| 6110 100   | ATTENDANCE & SOCIAL WORK SALARIES           | 1,509,137                      | 1,784,330                    | 0                       | 1,784,330                    |
| 6110 200   | EMPLOYEE BENEFITS                           | 516,532                        | 611,694                      | 0                       | 611,694                      |
| 6110 300   | PURCHASED SERVICES                          | 7,783                          | 28,153                       | 267                     | 28,420                       |
| 6110 500   | MATERIALS & SUPPLIES                        | 0                              | 22,544                       | 0                       | 22,544                       |
| 6110 600   | CAPITAL EXPENDITURES                        | 0                              | 11,745                       | 0                       | 11,745                       |
|  | <b>TOTAL ATTENDANCE &amp; SOCIAL WORK</b>   | <b>\$2,033,452</b>             | <b>\$2,458,466</b>           | <b>\$267</b>            | <b>\$2,458,733</b>           |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT TION                                | DESCRIPTION          | Original Budget 9/8/2015 | BUDGET AMENDMENT No. 2 | Increase/ (Decrease) | BUDGET AMENDMENT No. 3 |
|--|----------------------|--------------------------|------------------------|----------------------|------------------------|
| <b>CONTRACTED PROGRAM FUND - APPROPRIATIONS</b>  |                      |                          |                        |                      |                        |
| GUIDANCE SERVICES                                |                      |                          |                        |                      |                        |
| 6120 100   | SALARIES             | 102,272                  | 199,640                | (42,278)             | 157,362                |
| 6120 200   | EMPLOYEE BENEFITS    | 28,265                   | 60,510                 | (14,086)             | 46,424                 |
| TOTAL GUIDANCE SERVICES                          |                      | \$130,537                | \$260,150              | (\$56,364)           | \$203,786              |
| HEALTH SERVICES                                  |                      |                          |                        |                      |                        |
| 6130 100   | SALARIES             | 42,000                   | 42,000                 | 0                    | 42,000                 |
| 6130 200   | EMPLOYEE BENEFITS    | 6,280                    | 6,280                  | 0                    | 6,280                  |
| 6130 300   | PURCHASED SERVICES   | 640                      | 640                    | 0                    | 640                    |
| TOTAL HEALTH SERVICES                            |                      | \$48,920                 | \$48,920               | \$0                  | \$48,920               |
| PSYCHOLOGICAL SERVICES                           |                      |                          |                        |                      |                        |
| 6140 100   | SALARIES             | 2,196,269                | 2,298,571              | 0                    | 2,298,571              |
| 6140 200   | EMPLOYEE BENEFITS    | 722,002                  | 754,839                | 0                    | 754,839                |
| TOTAL PSYCHOLOGICAL SERVICES                     |                      | \$2,918,271              | \$3,053,410            | \$0                  | \$3,053,410            |
| PARENTAL INVOLVEMENT                             |                      |                          |                        |                      |                        |
| 6150 100   | SALARIES             | 0                        | 106,289                | 48,579               | 154,868                |
| 6150 200   | EMPLOYEE BENEFITS    | 0                        | 33,606                 | 17,031               | 50,637                 |
| 6150 300   | PURCHASED SERVICES   | 33,469                   | 33,338                 | 11,714               | 45,052                 |
| 6150 500   | MATERIALS & SUPPLIES | 188,211                  | 187,412                | (2,870)              | 184,542                |
| 6150 600   | CAPITAL OUTLAY       | 2,000                    | 3,932                  | 380                  | 4,312                  |
| TOTAL PARENTAL INVOLVEMENT                       |                      | \$223,680                | \$364,577              | \$74,834             | \$439,411              |
| OTHER STUDENT PERSONNEL SVC                      |                      |                          |                        |                      |                        |
| 6190 100   | SALARIES             | 2,920,646                | 2,949,305              | 0                    | 2,949,305              |
| 6190 200   | EMPLOYEE BENEFITS    | 839,833                  | 853,525                | 0                    | 853,525                |
| 6190 300   | PURCHASED SERVICES   | 19,182                   | 19,182                 | 0                    | 19,182                 |
| TOTAL OTHER STUDENT PERSONNEL SVC                |                      | \$3,779,661              | \$3,822,012            | \$0                  | \$3,822,012            |
| <i>SUBTOTAL - STUDENT SUPPORT SERVICES</i>       |                      | <i>\$9,134,521</i>       | <i>\$10,007,535</i>    | <i>\$18,737</i>      | <i>\$10,026,272</i>    |
| INSTRUCTIONAL MEDIA SERVICES                     |                      |                          |                        |                      |                        |
| 6200 600   | CAPITAL OUTLAY       | 0                        | 0                      | 2,979                | 2,979                  |
| TOTAL INSTRUCTIONAL MEDIA SERVICES               |                      | \$0                      | \$0                    | \$2,979              | \$2,979                |
| INSTRUCTION & CURRICULUM DVLP SVCS               |                      |                          |                        |                      |                        |
| 6300 100   | SALARIES             | 4,878,999                | 7,186,881              | 220,353              | 7,407,234              |
| 6300 200   | EMPLOYEE BENEFITS    | 1,360,021                | 2,024,333              | 28,025               | 2,052,358              |
| 6300 300   | PURCHASED SERVICES   | 607,071                  | 948,574                | 3,500                | 952,074                |
| 6300 400   | ENERGY               | 1,000                    | 1,000                  | 0                    | 1,000                  |
| 6300 500   | MATERIALS & SUPPLIES | 254,193                  | 275,311                | (7,779)              | 267,532                |
| 6300 600   | CAPITAL EXPENDITURES | 57,859                   | 106,887                | 7,239                | 114,126                |
| 6300 700   | OTHER EXPENSE        | 28,995                   | 33,610                 | 400                  | 34,010                 |
| TOTAL INSTRUCTION & CURRICULUM DVLP SVCS         |                      | \$7,188,138              | \$10,576,596           | \$251,738            | \$10,828,334           |
| INSTRUCTIONAL STAFF TRAINING SERVICES            |                      |                          |                        |                      |                        |
| 6400 100   | SALARIES             | 1,127,097                | 7,028,824              | 197,754              | 7,226,578              |
| 6400 200   | EMPLOYEE BENEFITS    | 203,656                  | 1,967,762              | 27,197               | 1,994,959              |
| 6400 300   | PURCHASED SERVICES   | 1,457,361                | 1,903,228              | 198,626              | 2,101,854              |
| 6400 500   | MATERIALS & SUPPLIES | 1,590,425                | 2,351,922              | (1,393,197)          | 958,725                |
| 6400 600   | CAPITAL EXPENDITURES | 183,381                  | 229,352                | (1,200)              | 228,152                |
| 6400 700   | OTHER EXPENSE        | 865                      | 865                    | 0                    | 865                    |
| TOTAL INSTRUCTIONAL STAFF TRAINING SERVICES      |                      | \$4,562,785              | \$13,481,953           | (\$970,820)          | \$12,511,133           |
| INSTRUCTION RELATED TECHNOLOGY                   |                      |                          |                        |                      |                        |
| 6500 100   | SALARIES             | 95,310                   | 566,709                | 0                    | 566,709                |
| 6500 200   | EMPLOYEE BENEFITS    | 32,784                   | 218,176                | 0                    | 218,176                |
| 6500 300   | PURCHASED SERVICES   | 6,000                    | 6,000                  | 600                  | 6,600                  |
| TOTAL INSTRUCTION RELATED TECHNOLOGY             |                      | \$134,094                | \$790,885              | \$600                | \$791,485              |
| <i>SUBTOTAL - INSTRUCTIONAL SUPPORT SERVICES</i> |                      | <i>\$2,019,538</i>       | <i>\$34,856,969</i>    | <i>(\$696,766)</i>   | <i>\$34,160,203</i>    |
| SCHOOL BOARD                                     |                      |                          |                        |                      |                        |
| 7100 300   | PURCHASED SERVICES   | \$750                    | \$750                  | 0                    | \$750                  |
| TOTAL SCHOOL BOARD                               |                      | \$750                    | \$750                  | \$0                  | \$750                  |
| GENERAL ADMINISTRATION                           |                      |                          |                        |                      |                        |
| 7200 100   | SALARIES             | 21,441                   | 21,441                 | 0                    | 21,441                 |
| 7200 200   | EMPLOYEE BENEFITS    | 3,559                    | 3,559                  | 0                    | 3,559                  |
| 7200 500   | MATERIALS & SUPPLIES | 500                      | 500                    | 0                    | 500                    |
| 7200 700   | OTHER EXPENSE        | 1,589,514                | 2,968,702              | 7,953                | 2,976,655              |
| TOTAL GENERAL ADMINISTRATION                     |                      | \$1,615,014              | \$2,994,202            | \$7,953              | \$3,002,155            |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT<br>TION                            | DESCRIPTION                            | Original           | BUDGET             | Increase/<br>(Decrease) | BUDGET             |
|---|--|--------------------|--------------------|-------------------------|--------------------|
|   |  | Budget<br>9/8/2015 | AMENDMENT<br>No. 2 |                         | AMENDMENT<br>No. 3 |
| <b>CONTRACTED PROGRAM FUND - APPROPRIATIONS</b> |  |                    |                    |                         |                    |
| SCHOOL ADMINISTRATION                           |  |                    |                    |                         |                    |
| 7300 100  | SALARIES                               | 27,000             | 27,000             | 0                       | 27,000             |
| 7300 200  | EMPLOYEE BENEFITS                      | 4,026              | 4,026              | 0                       | 4,026              |
| 7300 300  | PURCHASED SERVICES                     | 1,035              | 1,035              | 0                       | 1,035              |
| 7300 600  | CAPITAL EXPENDITURES                   | 18,714             | 18,714             | 503                     | 19,217             |
| TOTAL   | SCHOOL ADMINISTRATION                  | \$50,775           | \$50,775           | \$503                   | \$51,278           |
| FISCAL SERVICES                                 |  |                    |                    |                         |                    |
| 7500 100  | SALARIES                               | 33,928             | 33,928             | 0                       | 33,928             |
| 7500 200  | EMPLOYEE BENEFITS                      | 14,059             | 14,059             | 0                       | 14,059             |
| TOTAL   | FISCAL SERVICES                        | \$47,987           | \$47,987           | \$0                     | \$47,987           |
| PLANNING, RESEARCH, DEVELOPMENT & EVAL          |  |                    |                    |                         |                    |
| 7710 300  | PURCHASED SERVICES                     | 37,500             | 37,500             | 0                       | 37,500             |
| 7710 500  | MATERIALS & SUPPLIES                   | 3,500              | 3,500              | 0                       | 3,500              |
| 7710 600  | CAPITAL OUTLAY                         | 140,400            | 140,400            | 0                       | 140,400            |
| TOTAL   | PLANNING, RESEARCH, DEVELOPMENT & EVAL | \$181,400          | \$181,400          | \$0                     | \$181,400          |
| PERSONNEL SERVICES                              |  |                    |                    |                         |                    |
| 7730 100  | SALARIES                               | 0                  | 1,260,031          | 0                       | 1,260,031          |
| 7730 200  | EMPLOYEE BENEFITS                      | 0                  | 128,969            | 0                       | 128,969            |
| 7730 300  | PURCHASED SERVICES                     | 24,100             | 30,100             | 379                     | 30,479             |
| 7730 700  | OTHER EXPENSE                          | 11,300             | 93,200             | (379)                   | 92,821             |
| TOTAL   | PERSONNEL SERVICES                     | \$35,400           | \$1,512,300        | \$0                     | \$1,512,300        |
| OTHER CENTRAL SERVICES                          |  |                    |                    |                         |                    |
| 7790 100  | SALARIES                               | 0                  | 17,912             | 0                       | 17,912             |
| 7790 200  | EMPLOYEE BENEFITS                      | 0                  | 7,473              | 0                       | 7,473              |
| TOTAL   | OTHER CENTRAL SERVICES                 | \$0                | \$25,385           | \$0                     | \$25,385           |
| STUDENT TRANSPORTATION                          |  |                    |                    |                         |                    |
| 7800 300  | PURCHASED SERVICES                     | 27,303             | 45,600             | 0                       | 45,600             |
| 7800 400  | ENERGY SERVICES                        | 111,611            | 105,975            | 0                       | 105,975            |
| TOTAL   | STUDENT TRANSPORTATION                 | \$138,914          | \$151,575          | \$0                     | \$151,575          |
| OPERATION OF PLANT                              |  |                    |                    |                         |                    |
| 7900 100  | SALARIES                               | 0                  | 5,127              | 48,077                  | 53,204             |
| 7900 200  | EMPLOYEE BENEFITS                      | 0                  | 772                | 13,592                  | 14,364             |
| 7900 300  | PURCHASED SERVICES                     | 67,741             | 70,197             | 0                       | 70,197             |
| 7900 400  | ENERGY SERVICES                        | 15,148             | 15,148             | 0                       | 15,148             |
| TOTAL   | OPERATION OF PLANT                     | \$82,889           | \$91,244           | \$61,669                | \$152,913          |
| <b>SUBTOTAL - GEN SUPPORT SERVICES</b>          |  | <b>\$2,153,129</b> | <b>\$5,055,618</b> | <b>\$70,125</b>         | <b>\$5,125,743</b> |
| COMMUNITY SERVICES                              |  |                    |                    |                         |                    |
| 9100 300  | PURCHASED SERVICES                     | 1,000              | 1,000              | 0                       | 1,000              |
| 9100 500  | MATERIALS & SUPPLIES                   | 412,993            | 412,993            | 0                       | 412,993            |
| 9100 600  | CAPITAL EXPENDITURES                   | 7,658              | 7,658              | 0                       | 7,658              |
| 9100 700  | OTHER EXPENSE                          | 5,130,208          | 5,130,208          | 0                       | 5,130,208          |
| TOTAL   | COMMUNITY SERVICES                     | \$5,551,859        | \$5,551,859        | \$0                     | \$5,551,859        |
| TOTAL   | APPROPRIATIONS                         | \$54,681,692       | \$83,775,616       | \$529,341               | \$84,304,957       |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| <b>FUNC- OBJECT<br/>TION</b>  | <b>DESCRIPTION</b>                          | <b>Original<br/>Budget<br/>9/8/2015</b> | <b>BUDGET<br/>AMENDMENT<br/>No. 2</b> | <b>Increase/<br/>(Decrease)</b> | <b>BUDGET<br/>AMENDMENT<br/>No. 3</b> |
|---|---|---|---------------------------------------|---------------------------------|---------------------------------------|
| <b><u>AMERICAN RECOVERY AND REINVESTMENT ACT - RACE TO THE TOP - REVENUE</u></b>          |   |   |                                       |                                 |                                       |
| 3214  | FEDERAL THRU STATE                          |   |                                       |                                 |                                       |
| 000   | RACE TO THE TOP                             | 480,171                                 | 480,171                               | 0                               | 480,171                               |
|   | TOTAL FEDERAL THRU STATE                    | \$480,171                               | \$480,171                             | \$0                             | \$480,171                             |
| TOTAL ESTIMATED REVENUE   |   | \$480,171                               | \$480,171                             | \$0                             | \$480,171                             |
| <b><u>AMERICAN RECOVERY &amp; REINVESTMENT ACT - RACE TO THE TOP - APPROPRIATIONS</u></b> |   |   |                                       |                                 |                                       |
| BASIC (FEFP K-12)   |   |   |                                       |                                 |                                       |
| 5100  | 500 MATERIALS & SUPPLIES                    | 23,361                                  | 23,361                                | 0                               | 23,361                                |
| 5100  | 600 CAPITAL EXPENDITURES                    | 8,460                                   | 8,460                                 | 0                               | 8,460                                 |
|   | TOTAL BASIC (FEFP K-12)                     | \$31,821                                | \$31,821                              | \$0                             | \$31,821                              |
| INSTRUCTION & CURRICULUM DVLP SVCS  |   |   |                                       |                                 |                                       |
| 6300  | 100 SALARIES                                | 15,000                                  | 15,000                                | 0                               | 15,000                                |
| 6300  | 200 EMPLOYEE BENEFITS                       | 5,024                                   | 5,024                                 | 0                               | 5,024                                 |
| 6300  | 300 PURCHASED SERVICES                      | 126,196                                 | 126,196                               | 0                               | 126,196                               |
| 6300  | 500 MATERIALS & SUPPLIES                    | 217,962                                 | 217,962                               | 0                               | 217,962                               |
| 6300  | 600 CAPITAL EXPENDITURES                    | 12,200                                  | 12,200                                | 0                               | 12,200                                |
|   | TOTAL INSTRUCTION & CURRICULUM DVLP SVCS    | \$376,382                               | \$376,382                             | \$0                             | \$376,382                             |
| INSTRUCTIONAL STAFF TRAINING SERVICES   |   |   |                                       |                                 |                                       |
| 6400  | 100 SALARIES                                | 47,959                                  | 47,959                                | 0                               | 47,959                                |
| 6400  | 200 EMPLOYEE BENEFITS                       | 14,300                                  | 14,300                                | 0                               | 14,300                                |
|   | TOTAL INSTRUCTIONAL STAFF TRAINING SERVICES | \$62,259                                | \$62,259                              | \$0                             | \$62,259                              |
| GENERAL ADMINISTRATION  |   |   |                                       |                                 |                                       |
| 7200  | 700 OTHER EXPENSE                           | 9,709                                   | 9,709                                 | 0                               | 9,709                                 |
|   | TOTAL GENERAL ADMINISTRATION                | \$9,709                                 | \$9,709                               | \$0                             | \$9,709                               |
| TOTAL APPROPRIATIONS  |   | \$480,171                               | \$480,171                             | \$0                             | \$480,171                             |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT<br>TION                         | DESCRIPTION                                     | Original<br>Budget<br>9/8/2015 | BUDGET<br>AMENDMENT<br>No. 2 | Increase/<br>(Decrease) | BUDGET<br>AMENDMENT<br>No. 3 |
|--|---|--------------------------------|------------------------------|-------------------------|------------------------------|
| <b>FOOD SERVICE FUND - ESTIMATED REVENUE</b> |   |                                |                              |                         |                              |
| 3261   | 000 FEDERAL THRU STATE SCHL LUNCH REIMBURSEMENT | 26,005,067                     | 25,289,928                   | 0                       | 25,289,928                   |
| 3262   | 000 SCH BRKFST REIMBURSEMENT                    | 9,220,649                      | 8,102,652                    | 0                       | 8,102,652                    |
| 3263   | 000 AFTERSCHOOL SNACK REIMBURSEMENT             | 856,922                        | 856,922                      | 0                       | 856,922                      |
| 3264   | 000 CHILD CARE FOOD PROGRAM                     | 1,019,532                      | 1,019,532                    | 0                       | 1,019,532                    |
| 3265   | 000 USDA DONATED COMMODITIES                    | 3,068,809                      | 3,068,809                    | 0                       | 3,068,809                    |
| 3266   | 000 CASH IN LIEU OF DONATED FOOD                | 83,832                         | 83,832                       | 0                       | 83,832                       |
| 3267   | 000 SUMMER FOOD SERVICE PROGRAM                 | 1,956,508                      | 1,956,508                    | 0                       | 1,956,508                    |
| 3291   | 000 SCHOOL DINNER REIMBURSEMENT                 | 1,243,350                      | 0                            | 0                       | 0                            |
| TOTAL  | FEDERAL THRU STATE                              | \$43,454,669                   | \$40,378,183                 | \$0                     | \$40,378,183                 |
| STATE SOURCES                                |   |                                |                              |                         |                              |
| 3337   | 000 SCHOOL BREAKFAST SUPPLEMENT                 | 258,751                        | 258,751                      | 0                       | 258,751                      |
| 3338   | 000 SCHOOL LUNCH SUPPLEMENT                     | 306,785                        | 306,785                      | 0                       | 306,785                      |
| 3399   | 000 OTHER MISCELLANEOUS                         | 101,310                        | 101,310                      | 0                       | 101,310                      |
| TOTAL  | STATE SOURCES                                   | \$666,846                      | \$666,846                    | \$0                     | \$666,846                    |
| LOCAL SOURCES                                |   |                                |                              |                         |                              |
| 3451   | 000 STUDENT LUNCHES                             | 3,783,518                      | 3,783,518                    | 0                       | 3,783,518                    |
| 3453   | 000 ADULT BREAKFAST/LUNCHES                     | 206,793                        | 206,793                      | 0                       | 206,793                      |
| 3454   | 000 STUDENT AND ADULT AL A CART                 | 3,493,065                      | 3,493,065                    | 0                       | 3,493,065                    |
| 3455   | 000 STUDENT SNACKS                              | 65,325                         | 65,325                       | 0                       | 65,325                       |
| 3456   | 000 OTHER FOOD SALES                            | 34,010                         | 34,010                       | 0                       | 34,010                       |
| 3490   | 000 MISC LOCAL SOURCES                          | 575,239                        | 575,239                      | 0                       | 575,239                      |
| TOTAL  | LOCAL SOURCES                                   | \$8,157,950                    | \$8,157,950                  | \$0                     | \$8,157,950                  |
| TOTAL  | ESTIMATED REVENUE                               | \$52,279,465                   | \$49,202,979                 | \$0                     | \$49,202,979                 |
| FUND BALANCE                                 |   |                                |                              |                         |                              |
| TOTAL  | RESTRICTED BEGINNING FUND BALANCE               | (4,766,409)                    | (4,766,409)                  | 0                       | (4,766,409)                  |
| TOTAL  | ESTIMATED REVENUE AND FUND BALANCE              | \$47,513,056                   | \$44,436,570                 | \$0                     | \$44,436,570                 |
| <b>FOOD SERVICE FUND - APPROPRIATIONS</b>    |   |                                |                              |                         |                              |
| FOOD SERVICE                                 |   |                                |                              |                         |                              |
| 7600   | 100 SALARIES                                    | 16,170,034                     | 16,270,034                   | 0                       | 16,270,034                   |
| 7600   | 200 EMPLOYEE BENEFITS                           | 5,792,669                      | 5,792,669                    | 0                       | 5,792,669                    |
| 7600   | 300 PURCHASED SERVICES                          | 2,149,954                      | 2,148,296                    | 0                       | 2,148,296                    |
| 7600   | 400 ENERGY SERVICES                             | 833,505                        | 833,505                      | 0                       | 833,505                      |
| 7600   | 500 MATERIALS & SUPPLIES                        | 21,089,088                     | 21,089,088                   | 0                       | 21,089,088                   |
| 7600   | 600 CAPITAL EXPENDITURES                        | 1,271,964                      | 1,273,622                    | 0                       | 1,273,622                    |
| 7600   | 700 OTHER EXPENSE                               | 205,550                        | 205,550                      | 0                       | 205,550                      |
| TOTAL  | FOOD SERVICE                                    | \$47,512,764                   | \$47,612,764                 | \$0                     | \$47,612,764                 |
| TOTAL  | APPROPRIATIONS                                  | \$47,512,764                   | \$47,612,764                 | \$0                     | \$47,612,764                 |
| FUND BALANCE                                 |   |                                |                              |                         |                              |
| 2768   | 090 BUDGET FUND BALANCE-END RESTRICTED          | 292                            | (3,176,194)                  | 0                       | (3,176,194)                  |
| TOTAL  | ENDING FUND BALANCE                             | \$292                          | (\$3,176,194)                | \$0                     | (\$3,176,194)                |
| TOTAL  | APPROPRIATIONS & FD BALANCE                     | \$47,513,056                   | \$44,436,570                 | \$0                     | \$44,436,570                 |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| <b>FUNC- OBJECT<br/>TION</b>                            | <b>DESCRIPTION</b>                                      | <b>Original<br/>Budget<br/>9/8/2015</b> | <b>BUDGET<br/>AMENDMENT<br/>No. 2</b> | <b>Increase/<br/>(Decrease)</b> | <b>BUDGET<br/>AMENDMENT<br/>No. 3</b> |
|---|---|---|---------------------------------------|---------------------------------|---------------------------------------|
| <b><u>INTERNAL SERVICE FUND - ESTIMATED REVENUE</u></b> |   |   |                                       |                                 |                                       |
| 3484  | 020 LOCAL SOURCES                                       | 5,000,000                               | 5,000,000                             | 0                               | 5,000,000                             |
| TOTAL   | LOCAL SOURCES   | \$5,000,000                             | \$5,000,000                           | \$0                             | \$5,000,000                           |
| TOTAL   | ESTIMATED REVENUE                                       | \$5,000,000                             | \$5,000,000                           | \$0                             | \$5,000,000                           |
| 2780  | BUDGET FUND BALANCE-BEGIN<br>RESTRICTED                 | 653,030                                 | 653,030                               | 0                               | 653,030                               |
| TOTAL   | BEGINNING FUND BALANCE                                  | \$653,030                               | \$653,030                             | \$0                             | \$653,030                             |
| TOTAL   | ESTIMATED REVENUE<br>AND FUND BALANCE                   | \$5,653,030                             | \$5,653,030                           | \$0                             | \$5,653,030                           |
| <b><u>INTERNAL SERVICE FUND - APPROPRIATIONS</u></b>    |   |   |                                       |                                 |                                       |
| 7100  | 700 SCHOOL BOARD<br>OTHER EXPENSE(Workers Compensation) | 5,000,000                               | 5,000,000                             | 0                               | 5,000,000                             |
| TOTAL   | SCHOOL BOARD  | \$5,000,000                             | \$5,000,000                           | \$0                             | \$5,000,000                           |
| TOTAL   | APPROPRIATIONS  | \$5,000,000                             | \$5,000,000                           | \$0                             | \$5,000,000                           |
| 2768  | FUND BALANCE<br>RESTRICTED                              | 653,030                                 | 653,030                               | 0                               | 653,030                               |
| TOTAL   | ENDING FUND BALANCE                                     | \$653,030                               | \$653,030                             | \$0                             | \$653,030                             |
| TOTAL   | APPROPRIATIONS & FD BALANCE                             | \$5,653,030                             | \$5,653,030                           | \$0                             | \$5,653,030                           |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

| FUNC- OBJECT<br>TION                             | DESCRIPTION                                  | Original<br>Budget<br>9/8/2015 | BUDGET<br>AMENDMENT<br>No. 2 | Increase/<br>(Decrease) | BUDGET<br>AMENDMENT<br>No. 3 |
|--|--|--------------------------------|------------------------------|-------------------------|------------------------------|
| <b><u>PERMANENT FUND - ESTIMATED REVENUE</u></b> |  |                                |                              |                         |                              |
| 2800   | 000  |                                |                              |                         |                              |
|  | FUND BALANCE                                 |                                |                              |                         |                              |
|  | BUDGET FUND BALANCE- BEGIN                   |                                |                              |                         |                              |
|  | NON-SPENDABLE                                | 150,412                        | 150,412                      | 0                       | 150,412                      |
| TOTAL  | BEGINNING FUND BALANCE                       | \$150,412                      | \$150,412                    | \$0                     | \$150,412                    |
| TOTAL  | FUND BALANCE                                 | \$150,412                      | \$150,412                    | \$0                     | \$150,412                    |
| TOTAL  | ESTIMATED REVENUE<br>AND FUND BALANCE        | \$150,412                      | \$150,412                    | \$0                     | \$150,412                    |
| <b><u>PERMANENT FUND - APPROPRIATIONS</u></b>    |  |                                |                              |                         |                              |
| 2768   | 000  |                                |                              |                         |                              |
|  | FUND BALANCE                                 |                                |                              |                         |                              |
|  | BUDGET FUND BALANCE- END                     |                                |                              |                         |                              |
|  | NON-SPENDABLE                                | 150,412                        | 150,412                      | 0                       | 150,412                      |
| TOTAL  | ENDING FUND BALANCE                          | \$150,412                      | \$150,412                    | \$0                     | \$150,412                    |
| TOTAL  | ESTIMATED APPROPRIATIONS<br>AND FUND BALANCE | \$150,412                      | \$150,412                    | \$0                     | \$150,412                    |

Attachment: Budget Amendment No. 3 (November 2015) (5575 : Budget Amendment No. 3 (November 2015))

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5576)**

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January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Financial Statements for the Month Ending November 30, 2015

**BACKGROUND:**

The Financial Statements are a summary of the financial condition and financial activities of the school board. These statements provide a district-wide view of financial operations.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the Financial Statements for the Month Ending October 31, 2015.
2. Do not approve the Financial Statements for the Month Ending October 31, 2015.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The financial records and accounts of the school board are maintained under the direction of the superintendent with approval of the board.

**FINANCIAL IMPACT:**

There is no financial impact to the district.

**DATA SOURCES:**

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services  
Catherine N. Davidson, CPA, Director of Accounting

**SUBMITTED BY:**

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

**ATTACHMENTS:**

- Financial Statements (November 2015) (PDF)

# PINELLAS COUNTY SCHOOLS

## OPERATING SUMMARY BY FUNCTION

For the Month Ending November 30, 2015

11.5.a

| BUDGET<br>2015-2016                 |   |                           |                                  |                            |              |                    |
|-------------------------------------|---|---------------------------|----------------------------------|----------------------------|--------------|--------------------|
| Account<br>Number                   | Description                                   | Original<br>15-16 Budget* | Amended 11-15<br>Budg Amend No 3 | Year to Date<br>Rev/Expend | Encumbrances | Budget<br>Balances |
| <u>REVENUES</u>                     |   |                           |                                  |                            |              |                    |
| 100                                 | FEDERAL                                       | \$320,000                 | \$320,000                        | \$87,341                   | ---          | \$232,659          |
| 200                                 | FEDERAL THROUGH STATE                         | \$3,300,000               | 3,724,869                        | 478,441                    | ---          | 3,246,428          |
| 300                                 | STATE   | \$367,139,977             | 368,172,583                      | 151,734,956                | ---          | 216,437,626        |
| 400                                 | LOCAL   | \$437,369,056             | 439,836,969                      | 53,172,229                 | ---          | 386,664,740        |
| 700                                 | NON REVENUE SOURCES                           | \$33,100,000              | 33,478,874                       | 497,382                    | ---          | 32,981,492         |
|                                     | NON-SPENDABLE                                 | \$5,378,285               | \$5,378,285                      |                            |              | 5,378,285          |
|                                     | RESTRICTED                                    | \$25,834,547              | \$25,834,547                     |                            |              | 25,834,547         |
|                                     | ASSIGNED                                      | \$22,827,700              | \$22,827,700                     |                            |              | 22,827,700         |
|                                     | UNASSIGNED                                    | \$7,230,435               | \$7,230,435                      |                            |              | 7,230,435          |
| TOTAL REVENUE AND FUND BALANCE      |   | \$902,500,000             | \$906,804,262                    | \$205,970,349              | ---          | \$700,833,912      |
| <u>EXPENDITURES</u>                 |   |                           |                                  |                            |              |                    |
| 5000                                | INSTRUCTIONAL SERVICES                        | \$550,950,736             | \$554,085,835                    | \$195,522,217              | \$6,035,701  | \$352,527,918      |
| 6100                                | PUPIL SERVICES                                | \$31,845,183              | 32,858,993                       | 11,283,054                 | 175,379      | 21,400,561         |
| 6200                                | INSTRUCTIONAL MEDIA                           | \$6,363,519               | 6,393,711                        | 2,266,076                  | 86,536       | 4,041,099          |
| 6300                                | INSTR & CURRIC DEVELOPMENT                    | \$10,926,087              | 9,895,983                        | 4,697,191                  | 96,436       | 5,102,355          |
| 6400                                | INSTRUCTIONAL STAFF DEVELOP                   | \$12,559,080              | 13,084,997                       | 3,887,161                  | 344,320      | 8,853,516          |
| 6500                                | INSTRUCTIONAL TECHNOLOGY                      | \$6,150,754               | 6,147,001                        | 2,713,956                  |              | 3,433,045          |
| 7100                                | BOARD OF EDUCATION                            | \$1,973,426               | 2,032,207                        | 1,298,478                  | 22,625       | 711,104            |
| 7200                                | GENERAL ADMINISTRATION                        | \$2,536,136               | 2,518,733                        | 1,046,671                  | 19,142       | 1,452,919          |
| 7300                                | SCHOOL ADMINISTRATION                         | \$55,182,266              | 55,428,751                       | 20,426,901                 | 430,957      | 34,570,892         |
| 7400                                | FACILITIES ACQ & CONSTRUCTION                 | \$1,109,947               | 1,102,036                        | 1,296,802                  | 351,477      | (546,243)          |
| 7500                                | FISCAL SERVICES                               | \$4,388,435               | 4,482,245                        | 1,666,237                  | 194,481      | 2,621,527          |
| 7600                                | FOOD SERVICES                                 | \$282,807                 | 282,807                          | 94,923                     |              | 187,883            |
| 7700                                | CENTRAL SERVICES                              | \$12,192,953              | 12,349,742                       | 5,093,267                  | 702,763      | 6,553,713          |
| 7800                                | TRANSPORTATION                                | \$33,527,193              | 33,782,408                       | 11,148,575                 | 113,769      | 22,520,063         |
| 7900                                | OPERATION OF PLANT                            | \$74,380,680              | 74,478,011                       | 31,729,813                 | 287,200      | 42,460,998         |
| 8100                                | MAINTENANCE OF PLANT                          | \$21,784,690              | 21,909,387                       | 9,115,010                  | 2,049,376    | 10,745,001         |
| 8200                                | ADMINISTRATIVE TECHNOLOGY                     | \$4,789,907               | 4,789,649                        | 2,343,323                  | 231,581      | 2,214,745          |
| 9100                                | COMMUNITY SERVICES                            | \$788,701                 | 867,216                          | 326,997                    | 1,684        | 538,535            |
| 9200                                | DEBT SERVICE                                  | \$67,500                  | 67,090                           |                            |              | 67,090             |
| 9700                                | TRANSFERS                                     | \$0                       | 0                                |                            |              | 0                  |
|                                     | <i>Totals: Apprpr., Expend. &amp; Encumb.</i> | \$831,800,000             | \$836,556,803                    | \$305,956,651              | \$11,143,429 | \$519,456,723      |
|                                     | NON-SPENDABLE                                 | 3,000,000                 | 3,000,000                        |                            |              | \$3,000,000        |
|                                     | RESTRICTED                                    | 23,200,000                | 20,325,094                       |                            |              | \$20,325,094       |
|                                     | ASSIGNED                                      | 23,000,000                | 23,000,000                       |                            |              | \$23,000,000       |
|                                     | UNASSIGNED                                    | 21,500,000                | 23,922,365                       |                            |              | \$23,922,365       |
| TOTAL EXPENDITURES AND FUND BALANCE |   | \$902,500,000             | \$906,804,262                    | \$305,956,651              | \$11,143,429 | \$589,704,181      |

EXCESS OF EXPENDITURES OVER REVENUES

(\$99,986,302)

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (November 2015) (5576 : Financial Statements (November 2015))

Packet Pg. 87

# PINELLAS COUNTY SCHOOLS

## OPERATING SUMMARY BY OBJECT

For the Month Ending November 30, 2015

BUDGET  
2015-2016

| Account Number                       | Description                                   | Original<br>15-16 Budget* | Amended 11-15<br>Budg Amend No 3 | Year to Date<br>Rev/Expend | Encumbrances        | Budget<br>Balances   |
|--------------------------------------|---|---------------------------|----------------------------------|----------------------------|---------------------|----------------------|
| <i>REVENUES</i>                      |   |                           |                                  |                            |                     |                      |
| 100                                  | FEDERAL                                       | \$320,000                 | \$320,000                        | \$87,341                   | ---                 | \$232,659            |
| 200                                  | FEDERAL THROUGH STATE                         | 3,300,000                 | 3,724,869                        | 478,441                    | ---                 | 3,246,428            |
| 300                                  | STATE   | 367,139,977               | 368,172,583                      | 151,734,956                | ---                 | 216,437,626          |
| 400                                  | LOCAL   | 437,369,056               | 439,836,969                      | 53,172,229                 | ---                 | 386,664,740          |
| 700                                  | NON REVENUE SOURCES                           | 33,100,000                | 33,478,874                       | 497,382                    | ---                 | 32,981,492           |
|                                      | NON-SPENDABLE                                 | 5,378,285                 | 5,378,285                        |                            |                     | 5,378,285            |
|                                      | RESTRICTED                                    | 25,834,547                | 25,834,547                       |                            |                     | 25,834,547           |
|                                      | ASSIGNED                                      | 22,827,700                | 22,827,700                       |                            |                     | 22,827,700           |
|                                      | UNASSIGNED                                    | 7,230,435                 | 7,230,435                        |                            |                     | 7,230,435            |
| TOTAL REVENUE AND FUND BALANCE       |   | <u>\$902,500,000</u>      | <u>\$906,804,262</u>             | <u>\$205,970,349</u>       | <u>---</u>          | <u>\$700,833,912</u> |
| <i>EXPENDITURES</i>                  |   |                           |                                  |                            |                     |                      |
| 100                                  | SALARIES                                      | \$522,571,046             | \$521,949,623                    | \$176,154,753              |                     | \$345,794,870        |
| 200                                  | EMPLOYEE BENEFITS                             | \$160,776,516             | 161,445,459                      | 64,513,205                 |                     | 96,932,254           |
| 300                                  | PURCHASED SERVICES                            | \$76,187,119              | 79,483,404                       | 34,415,922                 | 6,100,834           | 38,966,648           |
| 400                                  | ENERGY SERVICES                               | \$27,470,554              | 27,330,702                       | 11,167,752                 |                     | 16,162,950           |
| 500                                  | MATERIALS AND SUPPLIES                        | \$24,468,994              | 22,469,268                       | 11,536,676                 | 2,720,313           | 8,212,280            |
| 600                                  | EQUIPMENT OTHER EXPENSES                      | \$14,768,064              | 18,868,711                       | 6,646,233                  | 2,261,207           | 9,961,271            |
| 700                                  | OTHER EXPENSES                                | \$5,557,708               | 5,009,637                        | 1,522,111                  | 61,076              | 3,426,450            |
| 900                                  | TRANSFERS                                     | \$0                       | 0                                |                            |                     | 0                    |
|                                      | <i>Totals: Appopr., Expend. &amp; Encumb.</i> | <u>\$831,800,000</u>      | <u>\$836,556,803</u>             | <u>\$305,956,651</u>       | <u>\$11,143,429</u> | <u>\$519,456,723</u> |
|                                      | NON-SPENDABLE                                 | 3,000,000                 | 3,000,000                        |                            |                     | 3,000,000            |
|                                      | RESTRICTED                                    | 23,200,000                | 20,325,094                       |                            |                     | 20,325,094           |
|                                      | ASSIGNED                                      | 23,000,000                | 23,000,000                       |                            |                     | 23,000,000           |
|                                      | UNASSIGNED                                    | 21,500,000                | 23,922,365                       |                            |                     | 23,922,365           |
| TOTAL EXPENDITURES AND FUND BALANCE  |   | <u>\$902,500,000</u>      | <u>\$906,804,262</u>             | <u>\$305,956,651</u>       | <u>\$11,143,429</u> | <u>\$589,704,181</u> |
| EXCESS OF EXPENDITURES OVER REVENUES |   |                           |                                  | <u>(\$99,986,302)</u>      |                     |                      |

\* Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

**PINELLAS COUNTY SCHOOLS**  
**FOOD SERVICE SUMMARY**  
 For the Month Ending November 30, 2015

BUDGET  
 2015-2016

| Account Number      | Description                                   | Original 15-16 Budget* | Amended 11-15 Budg Amend No 3 | Year to Date Rev/Expend | Encumbrances     | Budget Balances     |
|---------------------|---|------------------------|-------------------------------|-------------------------|------------------|---------------------|
| <i>REVENUES</i>     |   |                        |                               |                         |                  |                     |
| 100                 | FEDERAL                                       |                        |                               |                         | ---              | \$0                 |
| 200                 | FEDERAL THROUGH STATE                         | 43,454,669             | 40,378,183                    | 15,868,009              | ---              | 24,510,174          |
| 300                 | STATE   | 666,846                | 666,846                       | 177,750                 | ---              | 489,096             |
| 400                 | LOCAL   | 8,157,950              | 8,157,950                     | 2,784,804               | ---              | 5,373,146           |
| 700                 | NON REVENUE SOURCES                           |                        |                               |                         | ---              | 0                   |
|                     | NON-SPENDABLE                                 |                        |                               |                         |                  | 0                   |
|                     | RESTRICTED                                    | (4,766,409)            | (4,766,409)                   |                         |                  | (4,766,409)         |
|                     | TOTAL ESTIMATED REVENUE                       |                        |                               |                         | ---              | 0                   |
|                     | AND FUND BALANCE                              | <u>\$47,513,056</u>    | <u>\$44,436,570</u>           | <u>\$18,830,562</u>     | ---              | <u>\$25,606,008</u> |
| <i>EXPENDITURES</i> |   |                        |                               |                         |                  |                     |
| 100                 | SALARIES                                      | \$16,170,034           | \$16,270,034                  | 5,191,353               |                  | \$11,078,681        |
| 200                 | EMPLOYEE BENEFITS                             | 5,792,669              | 5,792,669                     | 2,031,543               |                  | 3,761,126           |
| 300                 | PURCHASED SERVICES                            | 2,149,954              | 2,149,954                     | 786,451                 | 370,880          | 992,622             |
| 400                 | ENERGY SERVICES                               | 833,505                | 833,505                       | 418,978                 |                  | 414,527             |
| 500                 | MATERIALS AND SUPPLIES                        | 21,089,088             | 21,089,088                    | 8,062,788               | 215,599          | 12,810,701          |
| 600                 | EQUIPMENT OTHER EXPENSES                      | 1,271,964              | 1,271,964                     | 672,027                 | 164,607          | 435,330             |
| 700                 | OTHER EXPENSES                                | 205,550                | 205,550                       | 89,517                  |                  | 116,033             |
| 900                 | TRANSFERS                                     |                        |                               |                         |                  | 0                   |
|                     | <i>Totals: Appopr., Expend. &amp; Encumb.</i> | <u>\$47,512,764</u>    | <u>\$47,612,764</u>           | <u>\$17,252,658</u>     | <u>\$751,087</u> | <u>\$29,609,020</u> |
|                     | NONSPENDABLE                                  |                        |                               |                         |                  | 0                   |
|                     | RESTRICTED                                    | 292                    | (3,176,194)                   |                         |                  | (3,176,194)         |
|                     | TOTAL EXPENDITURES                            |                        |                               |                         |                  |                     |
|                     | AND FUND BALANCE                              | <u>\$47,513,056</u>    | <u>\$44,436,570</u>           | <u>\$17,252,658</u>     | <u>\$751,087</u> | <u>\$26,432,826</u> |
|                     | EXCESS OF REVENUES OVER EXPENDITURES          |                        |                               | <u>\$1,577,905</u>      |                  |                     |

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

## PINELLAS COUNTY SCHOOLS

FINANCIAL SUMMARY - ALL FUNDS  
For the Month Ending November 30, 2015

|                          | 2015-2016<br>Original<br>Budget* | 2015-2016<br>Amended Budget<br>Budg Amend No 3 | Year-to-Date<br>Expenditures | Percent of<br>Budget<br>Expended | Percent of<br>Approp.<br>Expended | Encumbrances        | Budget<br>Balance    | Percent of<br>Budget<br>Remaining |
|--------------------------|----------------------------------|--|------------------------------|----------------------------------|-----------------------------------|---------------------|----------------------|-----------------------------------|
| Operating                | \$902,500,000                    | \$906,804,262                                  | \$305,956,651                | 33.7%                            | 36.6%                             | \$11,143,429        | \$589,704,181        | 65.0%                             |
| Debt Service             | 5,086,764                        | 5,127,321                                      | 0                            | 0.0%                             | 0.0%                              | 0                   | \$5,127,321          | 100.0%                            |
| Capital Outlay           | 244,865,604                      | 245,244,478                                    | 41,848,602                   | 17.1%                            | 19.3%                             | 46,637,281          | \$156,758,596        | 63.9%                             |
| School Food Service      | 47,513,056                       | 44,436,570                                     | 17,252,658                   | 38.8%                            | 36.2%                             | 751,087             | \$26,432,826         | 59.5%                             |
| Contracted Programs      | 54,681,692                       | 84,304,957                                     | 22,993,525                   | 27.3%                            | 27.4%                             | 3,826,469           | \$57,484,962         | 68.2%                             |
| ARRA Race to the Top     | 480,171                          | 480,171  | 389,160                      | 81.0%                            | 9.7%                              | 0                   | \$91,011             | 19.0%                             |
| Worker's Compensation    | 4,692,015                        | 4,692,015                                      | 2,542,513                    | 54.2%                            | 63.6%                             | 0                   | \$2,149,502          | 45.8%                             |
| Liability Insurance      | 961,015                          | 961,015  | 832,459                      | 86.6%                            | 83.2%                             | 0                   | \$128,557            | 13.4%                             |
| Permanent Fund           | 150,412                          | 150,412  | 0                            | 0.0%                             | 0.0%                              | 0                   | \$150,412            | 100.0%                            |
| <b>Totals- All Funds</b> | <b>1,260,930,729</b>             | <b>\$1,292,201,200</b>                         | <b>\$391,815,567</b>         | <b>30.3%</b>                     | <b>32.8%</b>                      | <b>\$62,358,266</b> | <b>\$838,027,367</b> | <b>64.9%</b>                      |

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (November 2015) (5576 : Financial Statements (November 2015))

## PINELLAS COUNTY SCHOOLS

## COMBINED BALANCE SHEET

ALL FUND TYPES AND ACCOUNT GROUPS

For the Month Ending November 30, 2015

## ASSETS AND OTHER DEBITS

|  |                               |
|--|-------------------------------|
| CASH   | \$2,463,926                   |
| INVESTMENTS  | 173,917,743                   |
| TAXES RECEIVABLE                                   | 0                             |
| OTHER RECEIVABLES                                  | 11,685,184                    |
| ALLOWANCE FOR DOUBTFUL ACCOUNTS<br>DUE FROM OTHERS | 125,504,973                   |
| DEPOSITS RECEIVABLE                                | 0                             |
| INVENTORY  | 4,514,379                     |
| PREPAID EXPENSES/ACCRUED INTEREST                  | 394,465                       |
| LAND   | 130,828,015                   |
| BUILDINGS/FIXED EQUIPMENT                          | 2,324,006,056                 |
| FURNITURE, FIXTURES & EQUIPMENT<br>VEHICLES        | 143,548,934<br>55,245,765     |
| CONSTRUCTION IN PROGRESS                           | 62,629,864                    |
| CAPITAL LEASES                                     | 44,770,896                    |
| COMPENSATED ABSENCES                               | 88,925,215                    |
| OTHER AMOUNTS TO BE PROVIDED                       | <u>25,103,899</u>             |
| TOTAL ASSETS AND OTHER DEBITS                      | <u>\$3,193,539,314</u>        |
| ESTIMATED REVENUE                                  | \$1,093,100,109               |
| ENCUMBRANCES                                       | 62,358,266                    |
| EXPENDITURES                                       | <u>391,815,567</u>            |
| GRAND TOTAL  | <u><u>\$4,740,813,256</u></u> |

## LIABILITIES, DEFERRED INFLOWS, AND FUND EQUITIES

|   |                               |
|---|-------------------------------|
| WAGES PAYABLE   | \$0                           |
| PAYROLL DEDUCTIONS PAYABLE  | 22,110,201                    |
| ACCOUNTS PAYABLE  | 13,225,941                    |
| CONSTRUCTION CONTRACTS PAYABLE  | 0                             |
| DUE TO OTHERS   | 118,378,096                   |
| RETAINAGE PAYABLE   | 4,132,649                     |
| ACCRUED INTEREST PAYABLE  | 332,292                       |
| MATURED BONDS & INTEREST PAYABLE                                      | 884                           |
| DEPOSITS AND SALES TAX PAYABLE  | 58,342                        |
| BONDS PAYABLE & NOTES PAYABLE   | 106,056,399                   |
| CAPITAL LEASE OBLIG. & JUDGEMENTS                                     | 9,047,500                     |
| UNEARNED REVENUE  | 1,018,426                     |
| COMPENSATED ABSENCES  | <u>88,925,215</u>             |
| TOTAL LIABILITIES   | <u>\$363,285,944</u>          |
| DEFERRED REVENUE - UNAVAILABLE  | 129,544                       |
| TOTAL DEFERRED INFLOWS OF RESOURCES                                   | <u>\$129,544</u>              |
| INVESTMENT IN FIXED ASSETS  | \$2,761,029,530               |
| NET ASSETS, RESTRICTED  | 653,030                       |
| RESERVE FOR ENCUMBRANCES  | 62,358,266                    |
| OTHER DESIGNATED BALANCES   | 27,012,840                    |
| OTHER UNDESIGNATED BALANCES   | (3,176,194)                   |
| NON-SPENDABLE (OPERATING)   | 3,000,000                     |
| RESTRICTED (OPERATING)  | 20,325,094                    |
| ASSIGNED (OPERATING)  | 23,000,000                    |
| UNASSIGNED (OPERATING)  | <u>23,922,365</u>             |
| TOTAL FUNDS EQUITIES  | <u>\$2,918,124,930</u>        |
| TOTAL LIABILITIES, DEFERRED INFLOWS<br>OF RESOURCES AND FUND EQUITIES | <u>\$3,281,540,418</u>        |
| APPROPRIATIONS  | \$1,195,308,061               |
| REVENUE   | <u>263,964,778</u>            |
| GRAND TOTAL   | <u><u>\$4,740,813,256</u></u> |

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor round

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5581)**

---

January 26, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Request Approval of the Total Project Cost for Hamilton Disston Building Envelope Repair for Project, No. 9343 in the Amount of \$903,000, and the Agreement With Williamson Dacar Associates, Inc. for Engineering and Contract Administration Services

**BACKGROUND:**

Pursuant to Section 287.055 Florida Statutes, negotiations were conducted for engineering services in connection with the building envelope repair at Hamilton Disston. Williamson Dacar Associates, Inc., was selected from the continuing contract services list to perform these services. This agreement is the result of these negotiations.

The total project cost, including administration, design and construction will be \$903,000. If the cost of the project exceeds this amount, an agenda item will be brought to the Board to approve the increase. The design cost of \$54,340 is included within the total project cost. A copy of the agreement is attached.

**STRATEGIC DIRECTION:** Learning in a Safe Environment

**ALTERNATIVES:**

1. Approve the agreement.
2. Do not approve the agreement.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

Approval of the agreement is necessary to proceed with Phase I of the design at Hamilton Disston School.

**FINANCIAL IMPACT:**

The total financial impact of this project is estimated to be \$903,000. The source of this funding is District Capital Outlay.

**DATA SOURCES:**

David Koperski, School Board Attorney  
 Nick Hriciga, Technical Project Coordinator  
 Joe Maceda, Financial Reporting Analyst  
 Ted Williamson, Williamson Dacar Associates, Inc.

**SUBMITTED BY:**

Request for Approval (ID # 5581)

Meeting of January 26, 2016

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- HamiltonDisston PAE Agreement (PDF)

AGREEMENT

THIS AGREEMENT, made and entered into this **15<sup>th</sup> day of December, 2015**, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board" and **Williamson Dacar Associates Inc.**, hereinafter referred to as the "Project Architect/Engineer" or the PA/E:

WITNESSETH

WHEREAS, the Board intends to **construct building envelope repairs at Hamilton Disston School, Project No. 9343**, hereinafter referred to as the "Project;" and

WHEREAS, the Board has established an estimated total project cost of **\$903,000** for the Project; and

WHEREAS, the PA/E has been selected by the Board pursuant to Section 287.055, Florida Statutes (the Consultants' Competitive Negotiations Act, hereinafter referred to as "CCNA") to enter into negotiations to provide professional architectural/engineering services to the Board for this Project; and

WHEREAS, the PA/E certifies that he is properly licensed in the State of Florida and in Pinellas County to render the professional services required by this Agreement; and

WHEREAS, the Board has requested the PA/E to prepare Schematic, Preliminary and Construction Documents in accordance with the scope of the Project herein: entitled **building envelope repairs at Hamilton Disston School, Project No. 9343**, and scheduled for approval by the Board on the **26<sup>th</sup> day January, 2016** and to provide construction administration during the construction of the Project and cooperate with the Facilities Design & Construction Department.

NOW, THEREFORE, the Board and the PA/E, for the consideration hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

- I. BASIC SERVICES. The PA/E's basic services shall comply with the Florida Building

Code, applicable as of the date of this Agreement, and all supplemental rules issued thereto; the Project Program or Educational Specifications; and the Facilities Design & Construction Department's "Project Architect and Engineer's Handbook," (hereinafter referred to as the PA/E Handbook) in effect on the date of this Agreement. The PA/E shall follow the requirements of the PA/E Handbook and shall bear responsibility for same except for those specific instances in which he has protested to and received written approval from the Facilities Design & Construction Department for an exception. The Basic Services shall consist of five phases described in Articles I.A through I.E of this Agreement, unless otherwise expressly stated herein, and shall include, but not necessarily be limited to, normal architectural site design, architectural design, structural, mechanical and electrical engineering.

Architectural site design shall be defined for purposes of this Agreement as those services the PA/E would normally provide to designate paved and walkway areas, establish a building footprint, designate building floor elevations and spot elevations or contour lines of surrounding grades sufficient to indicate surface rain water run-off.

Civil engineering, except provided above as an architectural site design, will be considered as "additional services" as defined in Article II.

The PA/E shall prepare and file documents required for approval by governmental authorities having jurisdiction over the Project, except that under Basic Services the PA/E will not be required to serve as an expert witness at public hearings or legal proceedings, nor will the PA/E be required to prepare or file a Development of Regional Impact (DRI) study with the Tampa Bay Regional Planning Council, nor prepare detailed information for the Department of Environmental Protection, (hereinafter referred to as the "DEP"), nor for the Southwest Florida Water Management District, nor local or other environmental agencies. Such services may be provided by the PA/E at the Board's request as an Additional Service. The PA/E shall, however, meet with the District Staff and make presentations to the Board as deemed necessary in the sole discretion of the Facilities Design & Construction Department as a part of the basic services.

A. Schematic Design Phase I. The PA/E shall review the program and the Project budget requirements as established by the Board, and the proposed site selected by the Board, and shall investigate the conditions at the Project site in order to prepare appropriate schematic architectural and engineering documents in accordance with the program. In the event that an ambiguity or contradiction exists between the program, this Agreement, the PA/E Handbook, or the Florida Building Code, the PA/E shall apply for and receive from the Facilities Design & Construction Department a written interpretation which will bind both parties. Upon such written request, the Facilities Design & Construction Department will respond within **thirty (30)** working days after the date appearing on the request. Upon application of and receipt from the Facilities Design & Construction Department of an interpretation of the program, the parties to this Agreement and subsequent agreements will be bound by such interpretation.

Upon the Board's approval of a building site, the PA/E shall provide architectural site design which will provide for ingress and egress. During the Schematic Design Phase I, the PA/E shall prepare alternate approaches to design and construction; shall review such with designated representatives of the Owner; and shall continue in these efforts to resolve problems and develop an acceptable design solution to a degree which the Facilities Design & Construction Department will personally approve for presentation to the Board. Only changes after the Facilities Design & Construction Department's approval of such schematic design solution may entitle the PA/E to additional compensation.

Based upon the approved program (and any revisions made thereto during the Schematic Design Phase), budget requirements and building site considerations, the PA/E shall prepare and submit for approval by the Board the Schematic Design Document Phase I, consisting of drawings and other documents as defined in the PA/E Handbook illustrating the scale and relationship of the Project components, along with a statement of probable construction cost based upon current area, volume or other unit costs.

Beginning with the Schematic Design Phase I and with each subsequent submittal (Preliminary Design Phase II, if required) and Construction Documents Phase III, the PA/E shall

submit an estimated statement of probable construction cost. In the event the estimate exceeds the approved budget sum, the PA/E shall identify the work which can be accomplished for a base bid sum equal to or less than the budgeted sum, and shall identify alternate bids to be bid, together with the estimated costs for such alternate bids. The Board may elect to accept an estimate of construction costs higher than previously established in the budget or previously approved during a phase estimate, or the Board may elect to proceed with the base bid equal to or less than the budgeted sum, along with additive alternate bids, or the Board may reject that phase submittal. Acceptance of the higher estimate of probable construction costs shall establish a new construction sum for the Project towards which the PA/E shall endeavor to design the project in order to not exceed the estimated construction costs of the new budget adopted by the Board.

B. Preliminary Design Phase II. From the Schematic Design Phase I submittal approved by the Board, and in accordance with the Facilities Design & Construction Department review requirements, the PA/E will prepare the Preliminary Design Phase II for submission to and approval by the Board. During this phase, the PA/E shall develop appropriate drawings and outline specifications and other documents as required by the PA/E Handbook to establish and describe the size and character of the entire Project with regard to the architectural site design, architectural, structural, mechanical and electrical systems, materials and other such elements as may be appropriate, and shall submit a refined statement of probable construction costs as defined by Article I.A.

C. Construction Document Phase III. The PA/E shall continue to investigate the existing conditions at the Project site after the Board approves the Preliminary Design Phase II submittal and shall make further minor adjustments to the scope or quality of the Project, as authorized by the Board in the previous submittals or by adjustments made to the budget for the Project. Based upon the approved Preliminary Design Phase II submittal as authorized by the Board, and in accordance with Facilities Design & Construction Department review requirements, the PA/E shall prepare for the Board and/or Department of Education (DOE) approval, the

Construction Documents Phase III submittal consisting of final plans (drawings) and specifications setting forth in detail the requirements for the construction of the Project, as defined in the PA/E Handbook. The PA/E shall advise the Board of any adjustments to the previous statements of probable construction cost. The PA/E shall assist the Board in connection with the Board's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

D. Bidding Phase IV. The PA/E shall assist the Board in preparing necessary bidding forms and conditions of the Contract and the form of Agreement between the Board and the Construction Manager or Contractor, shall convene, attend and conduct the prebid conference at the job site or any other place designated by the PA/E, and shall assist the Board in obtaining sufficient bids for the Project.

E. Construction Phase V. The construction phase will commence with the award of the Contract for construction. The PA/E will administer the construction contract by making periodic visits to the site at intervals appropriate to the progress of the construction (or otherwise agreed to by the PA/E in writing). The administration of the construction contract shall include but not be limited to the following:

1. convene, attend and conduct the preconstruction conference,
2. prepare and print minutes of all meetings and distribute to the appropriate parties,
3. provide special inspections required by the Facilities Design & Construction Department in accordance with the contract documents,
4. review shop drawings for compliance with contract documents,
5. attend job site meetings on a weekly or bi-monthly basis as dictated by the scope and size of the construction project,
6. review monthly or other periodic applications for payment by the Construction Manager or Contractor,
7. Provide Field reports for site visits inspections, including consultants,
8. prepare change orders and/or field orders,
9. prepare punch lists, inspect completed work and edit punch lists as conditions warrant,

10. issue and sign Certificates of Substantial Completion,
11. issue and sign Certificates of Final Inspection,
12. review and approve project close-out documents.

The PA/E shall be the representative of the Board during the construction phase and shall advise and consult with the Board as to all phases of construction. Instructions from the Facilities Design & Construction Department or Board to the Construction Manager or Contractor shall be forwarded through the PA/E. The PA/E shall have authority to act on behalf of the Board only to the extent provided for in the contract documents, unless otherwise modified by written mutual agreement. The PA/E shall visit the site at intervals appropriate to various stages of construction and become generally familiar with the progress and quality of the work performed by the Construction Manager or Contractor and determine and advise the Board whether the work is proceeding in accordance with the contract documents. The PA/E shall review, approve, or take other appropriate action upon the Construction Manager's or Contractor's submittal of documents, including, but not limited to, shop drawings, project data and samples, but only for compliance with the design concept of the work and with the information given in the contract documents. Such action by the PA/E shall be taken with reasonable promptness so as to cause no delay to the Project. The PA/E's approval of specific items shall not indicate approval of any assembly of which the item is a component. The PA/E shall certify the Construction Manager's or Contractor's monthly application for payment based upon the percentage of the construction completed at the Project in accordance with the plans and specifications. The PA/E shall determine the amounts owing to the Construction Manager or Contractor based on observations at the site. After evaluating the Construction Manager's or Contractor's application for payment, if the PA/E approves, the PA/E shall sign the certificate and forward it to the Facilities Design & Construction Department inspector. The failure of the PA/E to forward to the Board the completed submittal and all required back-up data, or if the certificate (or request for payment) is incorrectly prepared or contains arithmetic errors, the

Board may reject the Construction Manager's or Contractor's pay application and return it to the PA/E without penalty to the Board because of delay or error.

The PA/E shall invite and include the Facilities Design & Construction Department to review meetings and to review inspections during the time when the Construction Manager's or Contractor's applications for payment are evaluated by the PA/E.

The PA/E shall provide appropriate administration of the Project including special inspections and testing of materials and systems at Board expense that are included in the construction contract.

The PA/E shall prepare change orders and keep the Board (through the Facilities Design & Construction Department) informed monthly as to the progress and quality of the work and endeavor to guard the Board against defects and deficiencies in the work by the Construction Manager, Contractor or his subcontractors and material suppliers.

The PA/E shall conduct appropriate observations to determine the dates of substantial and final completion, receive and forward to the Board written warranties and documents required by the construction contract and certify the final certificate of payment in affidavit form, certifying that to the best of his knowledge the Project has been constructed according to the final plans and specifications, Florida Building Code, ADA and all other applicable codes, and that all mandatory requirements have been satisfied.

The PA/E shall have the authority and duty to reject work by the Construction Manager or Contractor which does not conform to the contract documents. If the PA/E observes faulty materials or workmanship at the Project, or if the PA/E observes the use of improper material or any work not being accomplished in a satisfactory manner by the Construction Manager, Contractor or subcontractors, the PA/E shall immediately notify the Construction Manager or Contractor and the Facilities Design & Construction Department.

Although the PA/E does not guarantee the performance of the construction contract, the PA/E shall, nevertheless, exercise due diligence to protect the Board against defects and

deficiencies in the work and use of improper materials by the Construction Manager or Contractor and subcontractors.

After substantial completion of the work, the PA/E shall furnish the Board with a certified statement, in affidavit form, that in his professional opinion, the Project has been performed and completed according to the contract documents, Florida Building Code, ADA and all other applicable codes, and that all mandatory requirements have been satisfied.

The PA/E shall interpret the requirements of the construction contract documents. The PA/E shall render such interpretations as are necessary with reasonable promptness when written request is made by the Board, Construction Manager or Contractor. The PA/E shall render written decisions, within **seven (7)** calendar days, on all claims, disputes and other matters questioned by the Construction Manager, Contractor or Facilities Design & Construction Department relating to the execution or progress of the work or the interpretation of the contract documents.

The PA/E shall diligently assist the Board in obtaining correct and accurate as-built or record drawings from the Construction Manager or Contractor.

In the event the Board, Facilities Design & Construction Department, Construction Manager or Contractor requests the PA/E to visit the Project after substantial completion is accepted by the Board or during the warranty periods, review or observations which are conducted in connection with punch lists or warranty issues shall not be considered Additional Services. However, in the event that the PA/E continues to provide contract administration, because of the failure of the Construction Manager or Contractor to complete the Project within 110% of the calendar days allotted for construction in the contract for construction and in subsequent change orders, after the original construction contract completion date and extensions have been approved and the cause of the delay is the Construction Manager's or Contractor's and is not attributable to the PA/E, the PA/E may request the Board to withhold from the Construction Manager's or Contractor's partial or final payment sufficient sums in order to compensate the PA/E for extended contract administration. If the PA/E certifies that he has

provided such extended contract administration and the delay in construction is the fault of the Construction Manager or Contractor and is not attributable to the PA/E, the additional contract administration shall be regarded as Additional Services for which the PA/E shall be entitled to negotiate additional compensation based on an hourly rate.

F. In the event of a claim by the Construction Manager or Contractor based upon error, omission, act, or failure to act, or failure to act in a timely manner on the part of the PA/E, the PA/E shall be liable to the Owner to the extent the Owner is, in turn, obligated to the Construction Manager or Contractor for these errors, omissions, acts, or failure to act, or failure to act in a timely fashion, together with costs, and reasonable attorney's fees, if any, incurred by the Owner as a result of such error, omissions, act, or failure to act or failure to timely act.

G. If the estimated construction budget (adjusted as provided in the third paragraph on page 1 of this Agreement) is exceeded by the Guaranteed Maximum Price (GMP), the Board shall have the option in the Board's best interest to:

1. give written approval of an increase in such fixed limit; or,
2. if the Project is abandoned, terminate in accordance with Paragraph X; or,
3. cooperate in revising the Project scope and/or quality and/or design as required to reduce the construction cost.

If the Board chooses to proceed under Paragraph G.3. above, the PA/E, without additional charge, shall modify the Contract Documents as necessary to comply with the fixed limit established as a condition of this Agreement and/or subsequently approved by the Board. A full faith effort (as approved by the Owner) on the part of the PA/E in the modification of the Contract Documents shall be the limit of the PA/E's responsibility arising out of the original establishment of the fixed limit and/or as subsequently approved by the Board. The PA/E shall be entitled to compensation in accordance with this Agreement for all other services actually performed whether or not the Construction Phase is commenced, without considering work in this paragraph to be Additional Services.

II. ADDITIONAL ARCHITECTURAL SERVICES. Additional services, if performed by

the PA/E at the request of the Board, shall entitle the PA/E to additional compensation to be negotiated at the time that the Board requests such services. The following are considered additional services: detailed construction cost estimator, acoustician, landscape architect, site irrigation consultant, graphic design consultant, on-site civil engineering, off-site civil engineering, third bid proceeding, expert testimony, public hearing, legal proceedings (unless subpoenaed by the tribunal or a third party), full-time Project representative, program writing, special feasibility studies, evaluation of more than one site, master planning, bidding and coordination of separate contracts, expanded services caused by fire or similar causes or the default of the Construction Manager, Contractor or Board making measured drawings, travel out-of-county requested by the Board, threshold building inspections as required by the Board and the law, Florida Energy Evaluation Technique (FLEET), development of regional impact study, applications to DEP, application to Southwest Florida Water Management District, making revisions inconsistent with prior Board approval, and other services not otherwise included in this Agreement. For further explanation of Additional Services, the PA/E shall refer to the PA/E's Handbook. Generally, if the Board requests Additional Services, the PA/E shall furnish such services requested with the fees to be negotiated between the PA/E and the Board. Under no circumstances will the principals of the PA/E and the principals of his consultants be paid a fee in excess of **\$125.00** per hour.

III. BOARD RESPONSIBILITIES. The Board shall provide a program (or Educational Specifications) which outlines its design objectives, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment and systems and site requirements.

The Board shall furnish, if necessary, a legal description and land survey of the site, and if applicable, grades and lines of the streets, alleys, pavements, adjoining property, rights-of-way, easements, boundaries and contours of the site, locations, dimensions and complete data pertaining to the existing buildings on the site, and, if necessary, site information as to trees and

shrubs and such information as is necessary concerning available services and utility lines above and below grade, including inverts and depths.

The Board shall furnish information and render approvals and decisions as expeditiously as necessary for the orderly progress of the PA/E's services.

IV. COMPENSATION.

The total payment for services will be **\$87,025** and is itemized as follows:

A. Payment for Basic Services. For the "Basic Services" to be performed pursuant to this Agreement, the PA/E will be paid a fee of **\$54,340** to be paid periodically according to Article V of this Agreement.

B. Payment for Additional Services. The PA/E shall be entitled to additional compensation for those services which the PA/E agrees to perform set forth as follows:

| <b>Additional Service Items:</b>                                       | <b>Total Fee</b> | <b>Fee Code</b> | <b>Pay Code</b> |
|--|------------------|-----------------|-----------------|
| Studies:   |                  |                 |                 |
| 1. Architectural/Coatings  | \$16,785         | HNTE            | UCTF            |
| 2. MEP   | \$               |                 |                 |
| 3. Portable Installation   | \$               |                 |                 |
| Measured Drawings  | \$               |                 |                 |
| Compliance w/ Regulatory Agencies                                      |                  |                 |                 |
| City: _____  |                  |                 |                 |
| County _____   |                  |                 |                 |
| : _____  |                  |                 |                 |
| a) preparation for two meetings with agency staff, revise and resubmit | \$               |                 |                 |
| b) charge per person per public or other hearing                       | \$               |                 |                 |

Attachment: HamiltonDisston PAE Agreement (5581 : Approval for Total Project cost Hamilton Disston/Williamson Dacar Associ)

|  |          |    |      |
|--|----------|----|------|
| Landscape Architecture<br>Well/Pump Design &<br>Irrigation System Design | \$       |    |      |
| FEEC Submittal & Compliance<br>(Florida Energy Efficiency Code)          | \$       |    |      |
| LCCA<br>(Life Cycle Cost Analysis)                                       | \$       |    |      |
| Acoustical Consultant  | \$       |    |      |
| Painting/Coating Consultant  | \$14,100 | LS | MBS  |
| Food Service Consultant  | \$       |    |      |
| Roofing Consultant   | \$1,800  | LS | UCTF |

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|   |    |  |  |
|---|----|--|--|
| Basic Reuse Fee<br>(40% of Basic Services Fee)                            | \$ |  |  |
| Site Adaptation of<br>Reuse Documents                                     | \$ |  |  |
| Design Modifications to<br>Reuse Documents                                | \$ |  |  |
| Theatrical Consultant   | \$ |  |  |
| Theater Lighting Consultant   | \$ |  |  |
| Threshold Building Inspection   | \$ |  |  |
| Library Consultant  | \$ |  |  |
| Technology Consultant   | \$ |  |  |
| Educational Program Consultant  | \$ |  |  |
| Environmental Consultant  | \$ |  |  |
| On-Site Civil Engineering:<br>Domestic Potable Water<br>Fire Water System | \$ |  |  |

|   |             |       |       |
|---|-------------|-------|-------|
| Effluent System   |             |       |       |
| Sanitary Sewer System                                   |             |       |       |
| Storm Water System                                      |             |       |       |
| Retention/Detention                                     |             |       |       |
| Drives, Parking & Paving                                |             |       |       |
| Finish Grading  |             |       |       |
| Local Agency Approval                                   | \$          | _____ | _____ |
| SWFWMD Permit   | \$          | _____ | _____ |
| SWFWMD Exemption  | \$          | _____ | _____ |
|   | \$          |       |       |
| National Pollutant Discharge Elimination System (NPDES) |             |       |       |
| Environmental / Wetlands                                | \$          | _____ | _____ |
| US Army Corp. of Engineers                              | \$          | _____ | _____ |
| Water Permit (FDEP)                                     | \$          | _____ | _____ |
| Sewer Permit (FDEP)                                     | \$          | _____ | _____ |
| Off-Site Civil Engr. & Permitting                       |             |       |       |
| Fire Marshall   | \$          |       |       |
| Coordination  |             |       |       |
| ROW   | \$          | _____ | _____ |
| Use   |             |       |       |
| FDOT Storm Water Exemption                              | \$          | _____ | _____ |
| Other: Survey   | By District | _____ | _____ |
|   | \$          | _____ | _____ |

C. Reuse of Documents. Notwithstanding anything contained in this Agreement or any Document referenced herein to the contrary, the drawing, specifications and other documents prepared by the PA/E for this Project are instruments of the PA/E's service, but the drawings and specifications shall be owned by the Board. The PA/E shall assign to the Board all common law, statutory and other reserved rights, including the copyright. The Board shall be permitted to retain copies, including reproducible copies, of the PA/E's drawings, specifications and other documents for information and reference in connection with the Board's use and occupancy of the Project. The Board may reuse the drawings, specifications or other documents on other projects in accordance with Sec. 1013.45(4), F.S.

V. PAYMENT SCHEDULE. Compensation (the Basic Services fee) shall be paid to the PA/E based upon Article IV and shall be paid as follows and upon receipt of proper billing:

A. Schematic Design Phase (Phase 1):

1. 100% complete Phase I Documents .....(15%).....**\$8,151**  
Upon Board approval of Phase I Documents

B. Preliminary Design Phase (Phase II):

1. 100% complete Phase II Documents.....(20%).....**\$10,868**  
Upon FD&C approval of Phase II Documents

C. Construction Documents Phase (Phase III): Documents shall be submitted and payment will be due within 30 days of each submittal as follows:

1. 100% complete Phase III Documents .....(30%).....**\$16,302**

2. FD&C approval of construction documents.....(5%).....**\$2,717**

3. FD&C approval of permit review.....(5%).....**\$2,717**

E. Construction Phase (Phase V): During the construction phase of the Project, the PA/E will be paid the fee of **\$13,585** to be paid periodically in proportion to the percentage of construction completed on the project.

VI. TIMELINE. Time is of the essence in performing the services required pursuant to this Agreement. The following time schedule shall govern the Project and Agreement, except to the extent waived by the Board or the Facilities Design & Construction Department in writing or otherwise expressly stated herein:

A. Following approval of this Agreement, the Architectural Coatings Assessment Report for the Project shall be submitted to the Facilities Design & Construction Department within twenty (30) calendar days.

B. Following review and approval of the Assessment Report, the Schematic Design Phase I submittal for the Project shall be submitted to the Facilities Design & Construction Department within **twenty (20)** calendar days.

C. Following approval of the Schematic Design Phase I submittal by the Board, the Preliminary Design Phase II submittal for the Project shall be submitted to the Facilities Design & Construction Department within **thirty (30)** calendar days.

D. Following approval of the Preliminary Design Phase II submittal by the Board, the Construction Documents Phase III 100% complete submittal shall be presented to the Facilities Design & Construction Department within **thirty (30)** calendar days.

E. Any required revisions to a design phase to obtain State of Florida (DOE), Board, or Facilities Design & Construction Department approval shall extend the above timelines for a reasonable period of time in order to comply with the required revisions.

F. If major revisions to the final design phase documents are requested and made or the Board makes major revisions in the program scope or Educational Specifications, the parties shall negotiate a reasonable fee for such major revisions or changes.

VII. EXTRA COMPENSATION. The Board shall pay no fees, other than described above, to the PA/E unless authorized by the Board as follows:

A. If the scope of the Project or site is changed, the Board and the PA/E shall negotiate a reasonable fee based upon the probable estimated construction cost in changing the scope of the work and the approximate percentage of the estimated construction cost which was used to negotiate this Agreement if, and, as such may be applicable.

B. If the DOE or Board requires the PA/E to make major or costly changes to the Schematic, Preliminary or Construction Document Phase submittals, which changes are not caused by architectural or engineering error or oversight, the PA/E shall be paid to redesign for additional expenses in an amount agreed to by the parties. Under no circumstances will the principals of the PA/E and the principals of his consultants be paid a fee in excess of **\$125.00** per hour.

VIII. DOCUMENTS. The Board will set up a purchase order account with the District's reproduction vendor for all associated printing cost for the project.

IX. ASSIGNMENTS AND AMENDMENTS. Neither the PA/E nor the Board shall assign, sublet or transfer any interest in this Agreement without the consent of both parties. This Agreement may be amended only by written instrument signed by both the PA/E and the Superintendent of Schools, as approved by the Board.

X. TERMINATION. This Agreement may be terminated by either party upon **seven (7)** days written notice by U. S. Certified Mail that the other party failed substantially to perform in accordance with the terms and conditions of this Agreement through no fault of the party

initiating termination. This Agreement may be terminated without cause by either party upon **thirty (30)** days written notice by U. S. Certified Mail. Termination of this Agreement may only be accomplished as provided herein. In the event this Agreement is terminated by the Board without cause, compensation shall be paid to the PA/E for all services performed to the date of termination. If terminated by the PA/E without cause, the PA/E shall be liable to the Board for direct and consequential damages resulting from the PA/E not completing the contract.

XI. COOPERATION WITH THE FACILITIES DESIGN & CONSTRUCTION

DEPARTMENT. The PA/E shall work in cooperation with the Facilities Design & Construction Department on all phases of the Project. The Facilities Design & Construction Department shall be the liaison between the Board and the PA/E, and whenever this Agreement requires the PA/E to tender any item, article or work product to the Board, such tender shall be accomplished upon timely presentation of such item or work product to the Facilities Design & Construction Department which shall include transmittal of each design phase submittal in order to present this submittal to the Board in accordance with Article VI. The PA/E shall rely on any written statement from the Facilities Design & Construction Department that the Board or Superintendent of the School District has taken some action required or allowed by this Agreement. Questions of design, budget, construction, unforeseen problems and related matters shall be submitted to the Facilities Design & Construction Department for transmittal to the Board and/or the PA/E.

XII. PROHIBITION AGAINST CONTINGENT FEE. The PA/E warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the PA/E, to solicit or secure this Agreement, and that he has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the PA/E, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement (287.055, Florida Statutes). For a breach or violation of this provision, the Board shall have the right to terminate the Agreement

without liability and, at its discretion, deduct from the Contract price or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

XIII. TRUTH-IN-NEGOTIATION. The PA/E shall provide a truth-in-negotiation certificate stating that wages and other factual unit costs supporting the negotiated fee were accurate, complete and current at the execution of the Agreement. The Agreement price shall be adjusted to exclude any significant sums the Board determines inflated the Agreement price due to inaccurate, incomplete wage rates or noncurrent wage rates and other factual unit costs. All adjustments shall be made within **one (1) year** following issuance of a Certificate of Final Inspection and/or termination of this Agreement.

XIV. PROFESSIONAL LIABILITY INSURANCE. The Board will not purchase a blanket professional liability insurance policy to cover the PA/E and its consultants. It is the responsibility of the PA/E to provide, and PA/E will provide, liability insurance in the amount of **\$1,000,000** with a **\$25,000** deductible. The PA/E may provide more insurance and/or a lower deductible at his/her discretion.

XV. INDEMNITY AND LIMITATION OF THE PA/E'S LIABILITY TO THE BOARD. The PA/E agrees to indemnify and hold harmless the Board from and against all claims, damages and related expenses including attorney fees arising out of the negligent acts, errors and omissions of the PA/E or its consultants on this project.

XVI. INABILITY TO FUND THE PROJECT. Upon written certification by the Board that the Project cannot be funded from the Board's budget, performance under this Agreement shall be suspended. In the event this Agreement is suspended as provided in this Article, compensation will be made to the PA/E for all services performed to the date on which the Board provides the PA/E with written certification of "lack of funding," and such compensation will be in complete satisfaction of any claim or right of action which the PA/E may possess for damages for non-performance by the Board of any executory term of this Agreement.

XVII. PUBLIC RECORD LAW. The School Board of Pinellas County, Florida (the "Board"), is a public agency subject to Chapter 119, Florida Statutes. Effective July 1, 2013, the

Florida Legislature enacted §119.0701. This statute requires that all contractors shall comply with Florida's public record laws with respect to services performed on behalf of the Board.

Specifically, the statute requires that contractors:

- i. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.
- ii. Provide the public with access to public records on the same terms and conditions that a public agency would provide the records and at a cost that does not exceed the cost provided by Chapter 119 of the Florida Statutes or as otherwise provided by law.
- iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- iv. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Board in a format that is compatible with the information technology systems of the Board.

The failure of the Contractor to comply with the provisions set forth in this Article, if applicable, shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the Board.

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IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: \_\_\_\_\_  
Peggy L. O'Shea, Chairperson

Attest: \_\_\_\_\_  
Michael A. Grego, Ed. D.  
Superintendent


**Williamson Dacar Associates, Inc.  
15500 Lightwave Drive Suite 106  
Clearwater, FL 33760**

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
**print or type name**

Approved as to Form:

  
School Board Attorney

Attachment: HamiltonDisston PAE Agreement (5581 : Approval for Total Project cost Hamilton Disston/Williamson Dacar Associ)

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5582)**

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Total Project Cost for the Northeast High School Heating, Ventilation and Air Conditioning (HVAC) Equipment Replacement in the Media Center and the HVAC Controls Replacement for the Entire School Project, No. 9061 in the Amount of \$1,150,000, and the Agreement With Carastro and Associates, Inc. for Engineering and Contract Administration Services

**BACKGROUND:**

Pursuant to Section 287.055 Florida Statutes, negotiations were conducted for engineering services in connection with the HVAC equipment replacement in the Media Center and the controls replacement for the entire campus at Northeast High School. Carastro and Associates, Inc. was selected from the continuing contract services list to perform these services. This agreement is the result of these negotiations.

The total project cost, including administration, design and construction will be \$1,150,000. If the cost of the project exceeds this amount, an agenda item will be brought to the Board to approve the increase. The design cost of \$74,740 is included within the total project cost. A copy of the agreement is attached.

**STRATEGIC DIRECTION:** Learning in a Safe Environment

**ALTERNATIVES:**

1. Approve the agreement.
2. Do not approve the agreement.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

Approval of the agreement is necessary to proceed with the design at Northeast High School.

**FINANCIAL IMPACT:**

The total financial impact of this project is estimated to be \$1,150,000. The source of this funding is District Capital Outlay.

**DATA SOURCES:**

David Koperski, School Board Attorney  
Doug Schoel, P.E., Mechanical Engineer  
Joe Maceda, Financial Reporting Analyst  
William B. Grabo, P.E., Carastro and Associates, Inc.

Request for Approval (ID # 5582)

Meeting of January 26, 2016

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Northeast High PAE Agreement (PDF)

AGREEMENT

THIS AGREEMENT, made and entered into this **26<sup>th</sup> day of January, 2016**, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board" and **Carastro and Associates, Inc.** hereinafter referred to as the "Project Architect/Engineer" or the PA/E:

WITNESSETH

WHEREAS, the Board intends to construct **renovations of Heating, Air Conditioning, and Ventilation (HVAC) equipment; and the replacement of HVAC direct digital controls for entire campus at Northeast High School, Project No. 9061**, hereinafter referred to as the "Project;" and

WHEREAS, the Board has established a construction budget of **\$1,150,000** for the Project; and

WHEREAS, the PA/E has been selected by the Board pursuant to Section 287.055, Florida Statutes (the Consultants' Competitive Negotiations Act, hereinafter referred to as "CCNA") to enter into negotiations to provide professional architectural/engineering services to the Board for this Project; and

WHEREAS, the PA/E certifies that he is properly licensed in the State of Florida and in Pinellas County to render the professional services required by this Agreement; and

WHEREAS, the Board has requested the PA/E to prepare Preliminary and Construction Documents in accordance with the scope of the Project herein: entitled **construct renovations of Heating, Air Conditioning, and Ventilation (HVAC) equipment; and the replacement of HVAC direct digital controls for entire campus at Northeast High School, Project No. 9061**, hereinafter referred to as the "Project" and scheduled for approval by the Board on the **26<sup>th</sup> day of January, 2016**, and to provide construction administration during the construction of the Project and cooperate with the Facilities Design & Construction Department.

NOW, THEREFORE, the Board and the PA/E, for the consideration hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

I. BASIC SERVICES. The PA/E's basic services shall comply with the Florida Building Code, applicable as of the date of this Agreement, and all supplemental rules issued thereto; the Project Program or Educational Specifications; and the Facilities Design & Construction Department's "Project Architect and Engineer's Handbook," (hereinafter referred to as the PA/E Handbook) in effect on the date of this Agreement. The PA/E shall follow the requirements of the PA/E Handbook and shall bear responsibility for same except for those specific instances in which he has protested to and received written approval from the Facilities Design & Construction Department for an exception. The Basic Services shall consist of five phases described in Articles I.A through I.E of this Agreement, unless otherwise expressly stated herein, and shall include, but not necessarily be limited to, normal architectural site design, architectural design, structural, mechanical and electrical engineering.

Architectural site design shall be defined for purposes of this Agreement as those services the PA/E would normally provide to designate paved and walkway areas, establish a building footprint, designate building floor elevations and spot elevations or contour lines of surrounding grades sufficient to indicate surface rain water run-off.

Civil engineering, except provided above as an architectural site design, will be considered as "additional services" as defined in Article II.

The PA/E shall prepare and file documents required for approval by governmental authorities having jurisdiction over the Project, except that under Basic Services the PA/E will not be required to serve as an expert witness at public hearings or legal proceedings, nor will the PA/E be required to prepare or file a Development of Regional Impact (DRI) study with the Tampa Bay Regional Planning Council, nor prepare detailed information for the Department of Environmental Protection, (hereinafter referred to as the "DEP"), nor for the Southwest Florida Water Management District, nor local or other environmental agencies. Such services may be

provided by the PA/E at the Board's request as an Additional Service. The PA/E shall, however, meet with the District Staff and make presentations to the Board as deemed necessary in the sole discretion of the Facilities Design & Construction Department as a part of the basic services.

A. Preliminary Design Phase II. The PA/E will prepare the Preliminary Design Phase II approval documents including appropriate drawings and outline specifications and other documents as required by the PA/E Handbook to establish and describe the size and character of the entire Project with regard to the architectural site design, architectural, structural, mechanical and electrical systems, materials and other such elements as may be appropriate, and shall submit a refined statement of probable construction costs as defined by Article I.A.

B. Construction Document Phase III. The PA/E shall continue to investigate the existing conditions at the Project site after approval of the Preliminary Design Phase II submittal and shall make further minor adjustments to the scope or quality of the Project, as authorized in previous submittals or by adjustments made to the budget for the Project. Based upon the approved Preliminary Design Phase II submittal as approved by the Facilities Design & Construction Department, the PA/E shall prepare the Construction Documents Phase III submittal consisting of final plans (drawings) and specifications setting forth in detail the requirements for the construction of the Project, as defined in the PA/E Handbook. The PA/E shall advise the Board of any adjustments to the previous statements of probable construction cost. The PA/E shall assist the Board in connection with the Board's responsibility for filing of documents required for the approval of governmental authorities having jurisdiction over the Project.

C. Permit Phase IV. The PA/E shall assist in preparing necessary forms and conditions of the Contract and the form of Agreement between the Board and the Construction Manager or Contractor and shall assist the Board in obtaining sufficient bids for the project.

D. Construction Phase V. The construction phase will commence with the award of the Contract for construction. The PA/E will administer the construction contract by making periodic

visits to the site at intervals appropriate to the progress of the construction (or otherwise agreed to by the PA/E in writing). The administration of the construction contract shall include but not be limited to the following:

1. convene, attend and conduct the preconstruction conference,
2. prepare and print minutes of all meetings and distribute to the appropriate parties,
3. provide special inspections required by the Facilities Design & Construction Department in accordance with the contract documents,
4. review shop drawings for compliance with contract documents,
5. attend job site meetings on a weekly or bi-monthly basis as dictated by the scope and size of the construction project,
6. review monthly or other periodic applications for payment by the Construction Manager or Contractor,
7. prepare change orders and/or field orders,
8. prepare punch lists, inspect completed work and edit punch lists as conditions warrant,
9. issue and sign Certificates of Substantial Completion,
10. issue and sign Certificates of Final Inspection,
11. review and approve project close-out documents.

The PA/E shall represent the Board during the construction phase and shall advise and consult as to all phases of construction. Instructions from the Facilities Design & Construction Department to the Construction Manager or Contractor shall be forwarded through the PA/E. The PA/E shall have authority to act on behalf of the Board only to the extent provided for in the contract documents, unless otherwise modified by written mutual agreement. The PA/E shall visit the site at intervals appropriate to various stages of construction and become generally familiar with the progress and quality of the work performed by the Construction Manager or Contractor and determine and advise the Board whether the work is proceeding in accordance with the contract documents. The PA/E shall review, approve, or take other appropriate action upon the Construction Manager's or Contractor's submittal of documents, including, but not

limited to, shop drawings, project data and samples, but only for compliance with the design concept of the work and with the information given in the contract documents. Such action by the PA/E shall be taken with reasonable promptness so as to cause no delay to the Project. The PA/E's approval of specific items shall not indicate approval of any assembly of which the item is a component. The PA/E shall certify the Construction Manager's or Contractor's monthly application for payment based upon the percentage of the construction completed at the Project in accordance with the plans and specifications. The PA/E shall determine the amounts owing to the Construction Manager or Contractor based on observations at the site. After evaluating the Construction Manager's or Contractor's application for payment, if the PA/E approves, the PA/E shall sign the certificate and forward it to the Facilities Design & Construction Department inspector. The failure of the PA/E to forward the completed submittal and all required back-up data, or if the certificate (or request for payment) is incorrectly prepared or contains arithmetic errors, the Facilities Design & Construction Department may reject the Construction Manager's or Contractor's pay application and return it to the PA/E without penalty to the Board because of delay or error.

The PA/E shall invite and include the Facilities Design & Construction Department to review meetings and to review inspections during the time when the Construction Manager's or Contractor's applications for payment are evaluated by the PA/E.

The PA/E shall provide appropriate administration of the Project including special inspections and testing of materials and systems at Board expense that are included in the construction contract.

The PA/E shall prepare change orders and keep the Board (through the Office of the School Board Architect) informed monthly as to the progress and quality of the work and endeavor to guard the Board against defects and deficiencies in the work by the Construction Manager, Contractor or his subcontractors and material suppliers.

The PA/E shall conduct appropriate observations to determine the dates of substantial

and final completion, receive and forward to the Board written warranties and documents required by the construction contract and certify the final certificate of payment in affidavit form, certifying that to the best of his knowledge the Project has been constructed according to the final plans and specifications, Florida Building Code, ADA and all other applicable codes, and that all mandatory requirements have been satisfied.

The PA/E shall have the authority and duty to reject work by the Construction Manager or Contractor which does not conform to the contract documents. If the PA/E observes faulty materials or workmanship at the Project, or if the PA/E observes the use of improper material or any work not being accomplished in a satisfactory manner by the Construction Manager, Contractor or subcontractors, the PA/E shall immediately notify the Construction Manager or Contractor and the Facilities Design & Construction Department.

Although the PA/E does not guarantee the performance of the construction contract, the PA/E shall, nevertheless, exercise due diligence to protect the Board against defects and deficiencies in the work and use of improper materials by the Construction Manager or Contractor and subcontractors.

After substantial completion of the work, the PA/E shall furnish the Board with a certified statement, in affidavit form, that in his professional opinion, the Project has been performed and completed according to the contract documents, Florida Building Code, ADA and all other applicable codes, and that all mandatory requirements have been satisfied.

The PA/E shall interpret the requirements of the construction contract documents. The PA/E shall render such interpretations as are necessary with reasonable promptness when written request is made by the Board, Construction Manager or Contractor. The PA/E shall render written decisions, within **seven (7)** calendar days, on all claims, disputes and other matters questioned by the Construction Manager, Contractor or Facilities Design & Construction Department relating to the execution or progress of the work or the interpretation of the contract documents.

The PA/E shall diligently assist the Facilities Design & Construction Department in obtaining correct and accurate as-built or record drawings from the Construction Manager or Contractor.

In the event the Board, Facilities Design & Construction Department, Construction Manager or Contractor requests the PA/E to visit the Project after substantial completion is accepted by the Board or during the warranty periods, review or observations which are conducted in connection with punch lists or warranty issues shall not be considered Additional Services. However, in the event that the PA/E continues to provide contract administration, because of the failure of the Construction Manager or Contractor to complete the Project within 110% of the calendar days allotted for construction in the contract for construction and in subsequent change orders, after the original construction contract completion date and extensions have been approved and the cause of the delay is the Construction Manager's or Contractor's and is not attributable to the PA/E, the PA/E may request the Board to withhold from the Construction Manager's or Contractor's partial or final payment sufficient sums in order to compensate the PA/E for extended contract administration. If the PA/E certifies that he has provided such extended contract administration and the delay in construction is the fault of the Construction Manager or Contractor and is not attributable to the PA/E, the additional contract administration shall be regarded as Additional Services for which the PA/E shall be entitled to negotiate additional compensation based on an hourly rate.

E. In the event of a claim by the Construction Manager or Contractor based upon error, omission, act, or failure to act, or failure to act in a timely manner on the part of the PA/E, the PA/E shall be liable to the Owner to the extent the Owner is, in turn, obligated to the Construction Manager or Contractor for these errors, omissions, acts, or failure to act, or failure to act in a timely fashion, together with costs, and reasonable attorney's fees, if any, incurred by the Owner as a result of such error, omissions, act, or failure to act or failure to timely act.

F. If the estimated construction budget (adjusted as provided in the third paragraph on

page 1 of this Agreement) is exceeded by the Guaranteed Maximum Price (GMP), the Board shall have the option in the Board's best interest to:

1. give written approval of an increase in such fixed limit; or,
2. if the Project is abandoned, terminate in accordance with Paragraph X; or,
3. cooperate in revising the Project scope and/or quality and/or design as required to reduce the construction cost.

If the Board chooses to proceed under Paragraph G.3. above, the PA/E, without additional charge, shall modify the Contract Documents as necessary to comply with the fixed limit established as a condition of this Agreement and/or subsequently approved by the Board. A full faith effort (as approved by the Owner) on the part of the PA/E in the modification of the Contract Documents shall be the limit of the PA/E's responsibility arising out of the original establishment of the fixed limit and/or as subsequently approved by the Board. The PA/E shall be entitled to compensation in accordance with this Agreement for all other services actually performed whether or not the Construction Phase is commenced, without considering work in this paragraph to be Additional Services.

II. ADDITIONAL ARCHITECTURAL SERVICES. Additional services, if performed by the PA/E at the request of the Board, shall entitle the PA/E to additional compensation to be negotiated at the time that the Board requests such services. The following are considered additional services: detailed construction cost estimator, acoustician, landscape architect, site irrigation consultant, graphic design consultant, on-site civil engineering, off-site civil engineering, third bid proceeding, expert testimony, public hearing, legal proceedings (unless subpoenaed by the tribunal or a third party), full-time Project representative, program writing, special feasibility studies, evaluation of more than one site, master planning, bidding and coordination of separate contracts, expanded services caused by fire or similar causes or the default of the Construction Manager, Contractor or Board making measured drawings, travel out-of-county requested by the Board, threshold building inspections as required by the Board and the law, Florida Energy Evaluation Technique (FLEET), development of regional impact

study, applications to DEP, application to Southwest Florida Water Management District, making revisions inconsistent with prior Board approval, and other services not otherwise included in this Agreement. For further explanation of Additional Services, the PA/E shall refer to the PA/E's Handbook. Generally, if the Board requests Additional Services, the PA/E shall furnish such services requested with the fees to be negotiated between the PA/E and the Board. Under no circumstances will the principals of the PA/E and the principals of his consultants be paid a fee in excess of **\$125** per hour.

III. BOARD RESPONSIBILITIES. The Board shall provide a program (or Educational Specifications) which outlines its design objectives, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment and systems and site requirements.

The Board shall furnish, if necessary, a legal description and land survey of the site, and if applicable, grades and lines of the streets, alleys, pavements, adjoining property, rights-of-way, easements, boundaries and contours of the site, locations, dimensions and complete data pertaining to the existing buildings on the site, and, if necessary, site information as to trees and shrubs and such information as is necessary concerning available services and utility lines above and below grade, including inverts and depths.

The Board shall furnish information and render approvals and decisions as expeditiously as necessary for the orderly progress of the PA/E's services.

#### IV. COMPENSATION.

The total payment for services will be **\$74,740** and is itemized as follows:

- A. Payment for Basic Services. For the "Basic Services" to be performed pursuant to this Agreement, the PA/E will be paid a fee of **\$74,740** to be paid periodically according to Article V of this Agreement.
- B. Payment for Additional Services. There are no additional services for this project.
- C. Reuse of Documents. Notwithstanding anything contained in this Agreement or any

Document referenced herein to the contrary, the drawing, specifications and other documents prepared by the PA/E for this Project are instruments of the PA/E's service, but the drawings and specifications shall be owned by the Board. The PA/E shall assign to the Board all common law, statutory and other reserved rights, including the copyright. The Board shall be permitted to retain copies, including reproducible copies, of the PA/E's drawings, specifications and other documents for information and reference in connection with the Board's use and occupancy of the Project. The Board may reuse the drawings, specifications or other documents on other projects in accordance with Sec. 1013.45(4), F.S.

V. PAYMENT SCHEDULE. Compensation (the Basic Services fee) shall be paid to the PA/E based upon Article IV and shall be paid as follows and upon receipt of proper billing:

A. Preliminary Design Phase (Phase II):

1. 100% complete Phase II Documents.....(30%).....\$22,422  
(Upon review and approval by the Facilities Design & Construction Department)

B. Construction Documents Phase (Phase III): Documents shall be submitted and payment will be due within 30 days of each submittal as follows:

1. 90% complete Phase III Documents.....(35%).....\$26,159  
(Upon review and approval by the Facilities Design & Construction Department)

2. 100% complete Phase III Documents (Upon DOE or Office of the School Board Architect's approval including satisfaction of the permit review mandatory's).....(5%).....\$3,737

C. 100% permit review Documents..... (5%).....\$3,737

D. Construction Phase (Phase V): During the construction phase of the Project, the PA/E will be paid the fee of (25%) \$18,685 to be paid periodically in proportion to the percentage of construction completed on the project.

VI. TIMELINE. Time is of the essence in performing the services required pursuant to this Agreement. The following time schedule shall govern the Project and Agreement, except to the extent waived by the Board or the Facilities Design & Construction Department in writing or otherwise expressly stated herein:

A. The Preliminary Design Phase II submittal for the Project shall be submitted to the

Facilities Design & Construction Department on or before **thirty (30)** calendar days for submittal.

B. Following approval of the Preliminary Design Phase II, the Construction Documents Phase III 90% complete submittal shall be presented to the Facilities Design & Construction Department on or before **thirty (30)** calendar days.

C. Following approval of the 90% Construction Documents Phase III, the Construction Documents Phase III 100% complete submittal shall be presented to the Facilities Design & Construction Department on or before **fifteen (15)** calendar days.

D. Any required revisions to a design phase to obtain State of Florida (DOE), Board, or Facilities Design & Construction Department approval shall extend the above timelines for a reasonable period of time in order to comply with the required revisions.

E. If major revisions to the final design phase documents are requested and made or the Board makes major revisions in the program scope or Educational Specifications, the parties shall negotiate a reasonable fee for such major revisions or changes.

VII. EXTRA COMPENSATION. The Board shall pay no fees, other than described above, to the PA/E unless authorized by the Board as follows:

A. If the scope of the Project or site is changed, the Board and the PA/E shall negotiate a reasonable fee based upon the probable estimated construction cost in changing the scope of the work and the approximate percentage of the estimated construction cost which was used to negotiate this Agreement if, and, as such may be applicable.

B. If the DOE or Board requires the PA/E to make major or costly changes to the Schematic, Preliminary or Construction Document Phase submittals, which changes are not caused by architectural or engineering error or oversight, the PA/E shall be paid to redesign for additional expenses in an amount agreed to by the parties. Under no circumstances will the principals of the PA/E and the principals of his consultants be paid a fee in excess of **\$125** per hour.

VIII. DOCUMENTS. The Board will reimburse the PA/E for reproduction costs of plans

and specifications as set forth in the PA/E Handbook.

IX. ASSIGNMENTS AND AMENDMENTS. Neither the PA/E nor the Board shall assign, sublet or transfer any interest in this Agreement without the consent of both parties. This Agreement may be amended only by written instrument signed by both the PA/E and the Superintendent of Schools, as approved by the Board.

X. TERMINATION. This Agreement may be terminated by either party upon seven (7) days' written notice by U. S. Certified Mail that the other party failed substantially to perform in accordance with the terms and conditions of this Agreement through no fault of the party initiating termination. This Agreement may be terminated without cause by either party upon thirty (30) days' written notice by U. S. Certified Mail. Termination of this Agreement may only be accomplished as provided herein. In the event this Agreement is terminated by the Board without cause, compensation shall be paid to the PA/E for all services performed to the date of termination. If terminated by the PA/E without cause, the PA/E shall be liable to the Board for direct and consequential damages resulting from the PA/E not completing the contract.

XI. COOPERATION WITH THE FACILITIES DESIGN & CONSTRUCTION DEPARTMENT. The PA/E shall work in cooperation with the Facilities Design & Construction Department on all phases of the Project. The Facilities Design & Construction Department shall be the liaison between the Board and the PA/E, and whenever this Agreement requires the PA/E to tender any item, article or work product to the Board, such tender shall be accomplished upon timely presentation of such item or work product to the Facilities Design & Construction Department which shall include transmittal of each design phase submittal in order to present this submittal to the Board in accordance with Article VI. The PA/E shall rely on any written statement from the Facilities Design & Construction Department that the Board or Superintendent of the School District has taken some action required or allowed by this Agreement. Questions of design, budget, construction, unforeseen problems and related matters shall be submitted to the Facilities Design & Construction Department for transmittal to the Board and/or the PA/E.

XII. PROHIBITION AGAINST CONTINGENT FEE. The PA/E warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the PA/E, to solicit or secure this Agreement, and that he has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the PA/E, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement (287.055, Florida Statutes). For a breach or violation of this provision, the Board shall have the right to terminate the Agreement without liability and, at its discretion, deduct from the Contract price or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

XIII. TRUTH-IN-NEGOTIATION. The PA/E shall provide a truth-in-negotiation certificate stating that wages and other factual unit costs supporting the negotiated fee were accurate, complete and current at the execution of the Agreement. The Agreement price shall be adjusted to exclude any significant sums the Board determines inflated the Agreement price due to inaccurate, incomplete wage rates or noncurrent wage rates and other factual unit costs. All adjustments shall be made within one (1) year following issuance of a Certificate of Final Inspection and/or termination of this Agreement.

XIV. PROFESSIONAL LIABILITY INSURANCE. The Board will not purchase a blanket professional liability insurance policy to cover the PA/E and its consultants. It is the responsibility of the PA/E to provide, and PA/E will provide, liability insurance in the amount of \$1,000,000 with a \$25,000 deductible. The PA/E may provide more insurance and/or a lower deductible at his/her discretion.

XV. INDEMNITY AND LIMITATION OF THE PA/E'S LIABILITY TO THE BOARD. The PA/E agrees to indemnify and hold harmless the Board from and against all claims, damages and related expenses including attorney fees arising out of the negligent acts, errors and omissions of the PA/E or its consultants on this project.

XVI. INABILITY TO FUND THE PROJECT. Upon written certification by the Board that

the Project cannot be funded from the Board's budget, performance under this Agreement shall be suspended. In the event this Agreement is suspended as provided in this Article, compensation will be made to the PA/E for all services performed to the date on which the Board provides the PA/E with written certification of "lack of funding," and such compensation will be in complete satisfaction of any claim or right of action which the PA/E may possess for damages for non-performance by the Board of any executory term of this Agreement.

Balance of page left intentionally blank

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: \_\_\_\_\_  
Peggy L. O'Shea, Chairperson

Attest: \_\_\_\_\_  
Michael A. Grego, Ed. D.  
Superintendent

**Carastro and Associates, Inc.  
2609 West DeLeon Street  
Tampa, FL 33609**

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
**print or type name**

Approved as to Form:

*Henry J. Wallace*  
School Board Attorney

Attachment: Northeast High PAE Agreement (5582 : Total Project Cost Approval for NEHI/Carastro & Assoc.)

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5583)**

January 26, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovation (Building 7) as of November 23, 2015, Which is a Portion of the Project at Pinellas Park Elementary School, Project No. 9185

**BACKGROUND:**

The project architect has certified this portion of the project is substantially complete as of November 23, 2015. This date establishes the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for this portion of the work. Warranties for this portion of the work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion form is attached.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the substantial completion.
2. Do not approve the substantial completion.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

A portion of the work required under the terms of the contract is substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

**FINANCIAL IMPACT:**

There is no financial impact to the District.

**DATA SOURCES:**

Bruce Stott, Senior Projects Coordinator  
David Bess, Advanced Systems Engineering  
Randy Fitkin, Cutler Associates, Inc.

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Pinellas Park ES, proj 9185, Bldg 7 sub comp Form (PDF)


# AIA Document G704™ – 2000

## Certificate of Substantial Completion

|  |   |                                     |
|--|---|-------------------------------------|
| <b>PROJECT:</b> <i>(Name and address)</i><br>Pinellas Park Elementary School<br>7520 52nd St N Pinellas Park FL        | <b>PROJECT NUMBER:</b> 14014.02<br>9185   | <input type="checkbox"/> OWNER      |
|  | <b>CONTRACT FOR:</b> HVAC & Lighting Renovator  | <input type="checkbox"/> ARCHITECT  |
|  | <b>CONTRACT DATE:</b> February 10, 2015   | <input type="checkbox"/> CONTRACTOR |
| <b>TO OWNER:</b> <i>(Name and address)</i><br>Pinellas County School Board<br>11111 S. Belcher Road<br>Largo, FL 33373 | <b>TO CONTRACTOR:</b> <i>(Name and address)</i><br>Cutler Associates Inc.<br>8918 Brittney Way<br>Tampa, FL 33619 | <input type="checkbox"/> FIELD      |
|  |   | <input type="checkbox"/> OTHER      |

**Project or portion of the Project designated for partial occupancy or use shall include:**  
Phase II services for HVAC Renovation, including ceiling and lighting replacement, for building #7.

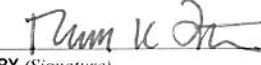
The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

| Warranty                                    |   | Date of Commencement    |
|---|---|-------------------------|
| 1 year on work, extended on specific items. |   | 11/23/2015              |
| Advanced Systems Engineering                | <br>David Bess (Dec 3, 2015) | 11/23/2015              |
| <b>ARCHITECT</b>                            | <b>BY (Signature)</b>   | <b>DATE OF ISSUANCE</b> |

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

**Cost estimate of Work that is incomplete or defective:** \$ 0.00

The Contractor will complete or correct the Work on the list of items attached hereto within ( 30 ) days from the above date of Substantial Completion.

|                         |   |             |
|-------------------------|---|-------------|
| Cutler Associates, Inc. |  | 11/23/15    |
| <b>CONTRACTOR</b>       | <b>BY (Signature)</b>   | <b>DATE</b> |

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 9:00am (time) on July 7, 2016 11/23/15 (date). *EMJ*

|                         |                       |             |
|-------------------------|-----------------------|-------------|
| Pinellas County Schools |                       |             |
| <b>OWNER</b>            | <b>BY (Signature)</b> | <b>DATE</b> |

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

*(NOTE: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)*

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Attachment: Pinellas Park ES, proj 9185, Bldg 7 sub comp Form (5583 : Substantial Completion Pinellas Park ES)

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5580)**

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Facility Use Agreement Between Rogers Blue Jay Baseball Partnership and Pinellas County School Board

**BACKGROUND:**

The Dunedin High School Boys Falcon Baseball team has been using the Dunedin Stadium and Complex for practice and games for many years. The Rogers Blue Jays Baseball Partnership that manages both sites has asked that a formal agreement be processed for this use. District staff has worked with the Rogers Blue Jays Baseball Partnership to develop the attached agreement.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the agreement.
2. Do not approve the agreement.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

Approval of this Facility Use Agreement allows the Dunedin High School baseball team to use the Dunedin Stadium and Complex for the purpose of baseball practice and games from mid-January 2016 through May 2016.

**FINANCIAL IMPACT:**

The school will incur the site use costs as described in the contract and approximately \$5,000 in insurance costs (the Blue Jays have agreed to pay the first \$10,000 in total insurance costs of approximately \$15,000).

**DATA SOURCE:**

David Koperski, School Board Attorney  
 Kyle Johnson, Principal, Dunedin High School  
 Charlene Beyer, Real Estate Analyst  
 Ron Sexton, Dunedin Baseball

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Blue Jays Rogers and DunedinHigh2016 (PDF)

**FACILITY USE AGREEMENT  
THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**

THIS AGREEMENT (the "**Facility Use Agreement**") is made the 7<sup>th</sup> day of January, 2016, between Rogers Blue Jays Baseball Partnership, an Ontario partnership having its primary offices at One Blue Jays Way, Suite 3200, Toronto, Ontario, M5V 1J1, Fax: (416) 341-1427 and also operating offices at 373 Douglas Avenue, Dunedin, Florida, U.S.A., 34698, Fax: (727) 734-7661 (hereinafter referred to as the "**Club**") and The School Board of Pinellas County, Florida, a public corporation of the State of Florida with its offices at 301 Fourth St. SW, Largo, Florida, U.S.A., 33770 U.S.A., Fax: (727) 588-6514 (hereinafter referred to as the "**Company**").

WHEREAS, the Company wishes to use the Dunedin Facilities (as defined below) for the purpose of certain baseball-related activities;

AND WHEREAS, the Club operates the Dunedin Facilities pursuant to a License Agreement with the City of Dunedin;

AND WHEREAS, the Club wishes to obtain certain assurances, releases and indemnities in respect of any use of the Dunedin Facilities by the Company;

AND WHEREAS, the Company wishes to provide the Club with the aforementioned assurances, releases and indemnities;

THEREFORE, the parties agree as follows:

1. **Definitions.** For the purposes of this Facility Use Agreement:

- (a) "**Dunedin Facilities**" means the Complex and Dunedin Stadium;
- (b) "**Complex**" means the property located at 1700 Solon Ave., Dunedin, Florida, 34698 which includes, but is not limited to, baseball diamonds, bleachers, parking lots, concession stands, washrooms and outdoor practice facilities; and
- (c) "**Dunedin Stadium**" means the property located at 373 Douglas Avenue, Dunedin, Florida, 34698 which includes, but is not limited to, the stadium, baseball diamonds, bleachers, parking lots, concession stands, washrooms and outdoor practice facilities.

2. **Consideration.** In addition to the valuable commitments provided by the Company to the Club, below, the Company will pay the Club the sum of USD \$2.00.

3. **Company Events.** Subject to the limitations and restrictions specified in this Facility Use Agreement, the Club hereby agrees to permit the Company to use the following specified Dunedin Facilities for the following specified events (the "**Company Events**") during the Term:

- (a) Use of one (1) field at the Complex, as determined by the Club, for the purpose of Dunedin High School Baseball Team (the "**High School Team**") practices. The practices will be permitted during the period of January 18, 2016 to January 31, 2016 and the period of April 4, 2016 to May 21, 2016 on the following days/times:

- (i.) Monday to Friday: 6 pm to 8:30 pm, and
- (ii.) Saturday: time to be determined.

The Club will be entitled to cancel any High School Team practice(s) due to other reasonable concerns, including concerns related to the state of the playing fields. In addition, the Club and the Company may agree at any time to cancel or reschedule any of the foregoing practices. The Company shall supervise all practices. The Company shall leave the Complex at the end of each practice in the same state as when it arrived (including cleaning up any waste).

(b) Use of Dunedin Stadium and/or the Complex, in the discretion of the Club, for High School Team regular season games (as specified below). The games will be permitted on the following dates/times:

- |                           |                              |
|---------------------------|------------------------------|
| (i.) January 29, 2016     | 6:00 p.m. to 10:30 p.m.,     |
| (ii.) February 15, 2016:  | 6:00 p.m. to 10:30 p.m.,     |
| (iii.) February 17, 2016: | 6:00 p.m. to 10:30 p.m.,     |
| (iv.) February 19, 2016   | 6:00 p.m. to 10:30 p.m.,     |
| (v.) February 24, 2016    | 6:00 p.m. to 10:30 p.m.,     |
| (vi.) March 14, 2016      | 6:00 p.m. to 10:30 p.m.,     |
| (vii.) April 5, 2016:     | 6:00 p.m. to 10:30 p.m., and |
| (viii.) April 12, 2016:   | 6:00 p.m. to 10:30 p.m.      |

The Club shall be entitled to cancel any of the foregoing games due to reasonable concerns, including concerns related to the state of the playing field, provided that the Club makes reasonable efforts to try to reschedule any cancelled game. Notwithstanding the foregoing, the Club will not be required to reschedule any game that is cancelled due to weather or other similar events outside of the Club's reasonable control. In addition, the Club and the Company may agree at any time to cancel or reschedule any of the foregoing games. The Company shall:

- Supervise the games,
- Provide all food and/or beverages (no alcohol) for any games played at Dunedin Stadium, and, regardless of game location, all personnel required to sell tickets, check tickets, collect payments and/or distribute/sell food and/or beverages, and
- Leave the Dunedin Facilities following each game in the same state as when it arrived (including cleaning up any waste and any food or beverages that the Company or its designee provides for attendees).

(c) Use of one or more fields at the Complex, in the discretion of the Club, for the purpose of hosting a maximum of twenty five (25) games as part of the "48<sup>th</sup> Annual Dunedin High School Spring Classic Baseball Tournament" (the "**Classic Tournament**"). The baseball games of the Classic Tournament are anticipated to take place in accordance with the following schedule of dates/times and to require the use of the specified number of fields:

- (i.) Monday, March 21, 2016: six (6) games:  
 (1) Three (3) games/fields at 5:30 p.m., and  
 (2) Three (3) games/fields at 8.00 p.m.,
- (ii.) Tuesday, March 22, 2016: six (6) games:  
 (1) Three (3) games/fields at 5:30 p.m., and  
 (2) Three (3) games/fields at 8.00 p.m.,
- (iii.) Wednesday, March 23, 2016 five (5) games:  
 (1) Either three (3) games/fields at 5:30 p.m. and two (2) games/fields at 8.00 p.m., or  
 (2) Two (2) games/fields at 5:30 p.m. and three (3) games/fields at 8.00 p.m.,
- (iv.) Thursday, March 24, 2016: five (5) games:  
 (1) Either three (3) games/fields at 5:30 p.m. and two (2) games/fields at 8.00 p.m., or  
 (2) Two (2) games/fields at 5:30 p.m. and three (3) games/fields at 8.00 p.m.,
- (v.) Friday, March 25, 2016: three (3) games:  
 (1) Two (2) games/fields at 5:30 p.m., and  
 (2) One (1) game/field at 8.00 p.m., and
- (vi.) Saturday, March 26, 2016: RAIN DATE.

The Club shall be entitled to cancel any of the foregoing games due to reasonable concerns, including concerns related to the state of the playing field, provided that the Club makes reasonable efforts to try to reschedule

any cancelled game. Notwithstanding the foregoing, the Club will not be required to reschedule any game that is cancelled due to weather or other similar events outside of the Club's reasonable control. In addition, the Club and the Company may agree at any time to cancel or reschedule any of the foregoing games. No parking will be available at the Complex for the Classic Tournament. The Company shall:

- Supervise the event,
- Provide all food and/or beverages (no alcohol) if and as required (the Club does not guarantee that the Company will be able to provide food and beverages), and all personnel required to sell tickets, check tickets, collect payments, clean and maintain washrooms and/or distribute/sell food and/or beverages, and
- Leave the Complex following each day of the Classic Tournament in the same state as when it arrived (including cleaning up any waste and any food or beverages that the Company or its designee provides for attendees).

(d) Use of one (1) field at the Complex and/or Stadium, in the discretion of the Club, for the purpose of hosting the semi-final and final games of the 2016 District High School Tournament (maximum of 3 games). The baseball games are anticipated to take place on April 19, 20 and 21, 2016 in accordance with the following schedule of dates/times:

- (i.) Semi-finals (2 games): final dates and times to be determined, subject to the Club's approval, and
- (ii.) Finals (1 game): final date and time to be determined, subject to the Club's approval.

The Club shall be entitled to cancel any of the foregoing games due to reasonable concerns, including concerns related to the state of the playing field, provided that the Club makes reasonable efforts to try to reschedule any cancelled game. Notwithstanding the foregoing, the Club will not be required to reschedule any game that is cancelled due to weather or other similar events outside of the Club's reasonable control. In addition, the Club and the Company may agree at any time to cancel or reschedule any of the foregoing games. The Company shall:

- Supervise the event,
- Provide all food and/or beverages (no alcohol), and all personnel required to sell tickets, check tickets, collect payments, clean and maintain washrooms and/or distribute/sell food and/or beverages, and
- Leave the Complex following each use date in the same state as when it arrived (including cleaning up any waste and any food or beverages that the Company or its designee provides for attendees).

(e) Use of one (1) field at the Complex and/or the Stadium, in the discretion of the Club, for the purpose of hosting the High School Team's 2016 playoff home games. Should the High School Team qualify, its playoff home games are anticipated to take place in May, 2016, with the final schedule of dates/times to be determined by the Club:

- (i.) Quarter-finals: date and time to be determined,
- (ii.) Semi-finals: date and time to be determined, and
- (iii.) Finals: date and time to be determined.

The Club shall be entitled to cancel any of the foregoing games due to reasonable concerns, including concerns related to the state of the playing field, provided that the Club makes reasonable efforts to try to reschedule any cancelled game. Notwithstanding the foregoing, the Club will not be required to reschedule any game that is cancelled due to weather or other similar events outside of the Club's reasonable control. In addition, the Club and the Company may agree at any time to cancel or reschedule any of the foregoing games. The Company shall:

- Supervise the event,
- Provide all food and/or beverages (no alcohol), and all personnel required to sell tickets, check tickets, collect payments, clean and maintain washrooms and/or distribute/sell food and/or beverages, and

- Leave the Complex or Stadium following each use date in the same state as when it arrived (including cleaning up any waste and any food or beverages that the Company or its designee provides for attendees).

**4. Priority of Club Needs.** The parties acknowledge that the needs of the Club and its Major and Minor League baseball teams, players and staff take priority over all Company uses herein and that, notwithstanding anything else in this agreement, the Club shall be entitled to cancel, postpone or any of the of the activities described in this Agreement (including, for clarity, any tryouts, practices or games specified in Section 3, above), due to the needs of any of the Club's Major League or Minor League baseball teams, players or staff. In addition, the Club shall have the right, acting reasonably, to reschedule or otherwise modify the dates and/or times of the activities described in this Agreement (including, for clarity, any tryouts, practices or games specified in Section 3, above), in order to meet the needs of other persons or entities to whom the Club has granted use of the Dunedin Facilities, including Little League.

**5. Fees and Costs.** Provided there is no material change in the requirements and responsibilities for the events described in Section 3(a), the Club agrees not to charge the Company a fee on account of lighting or security staff in respect of same. With respect to the events described in Sections 3(b), 3(c), 3(d) and 3(e), above, the Company shall be responsible to pay for the following:

- The amount of USD \$17.50 per field per hour, plus applicable taxes, for field lighting. As of the date hereof, the parties estimate that sixty three (63) hours of field lighting will be required, for a total cost of USD \$1,102.50, plus taxes,
- The amount of USD \$135 per day or part thereof, plus applicable taxes, for each security staff member. As of the date hereof, the Club is estimating that there will five (5) dates for which one (1) security staff member is required, for a total cost of USD \$675, plus taxes,
- The amount of USD \$15.50 per hour, plus applicable taxes, for other staffing. As of the date hereof, the Club is estimating that there will be seventy seven (80) other staff hours required, for a total cost of USD \$1,240.00, plus taxes, and
- The approximate amount of USD \$700, plus applicable taxes, for supplies and materials.

Unless otherwise directed by the Club, (i) payments on account of lighting will be payable to the City of Dunedin and (ii) all other payments will be payable to the Club. With respect to amounts payable to the Club, the Company shall pay the estimated amounts to the Club within five (5) days following the applicable event. If the actual costs are higher than the stated estimates, the Company shall be responsible to promptly pay the additional amounts to the City of Dunedin or the Club, as applicable. In the event that the Club provides any additional services or supplies (including services to repair or restore the fields or other elements at the Dunedin Facilities due to any damage other than ordinary wear and tear), it shall be entitled to charge the Company for same and the Company shall promptly pay those amounts to the Club.

**6. Promotional Association.** During the Term, the Company shall publicly acknowledge the *Toronto Blue Jays®* as sponsor or supporter of the High School Team. The Club shall have the right to develop and produce a reasonably-sized banner promoting the foregoing. During each tryout, practice and game played by the High School Team at the Dunedin Facilities during the Term, the Company shall ensure that the banner or other promotional material is prominently displayed in the vicinity of the High School Team's dugout. Throughout the Classic Tournament, the Company shall ensure that the banner is prominently displayed in a visible location at the tournament site.

**7. Term.** The term of this Facility Use Agreement will commence on January 18, 2016 and will end on May 21, 2016 (the "Term").

**8. Termination.** The Club will be entitled to terminate this Facility Use Agreement immediately, without any requirement of notice to the Company in the event that:

- (a) the Company, or any of its employees, students, officers, directors, volunteers, agents or representatives or any person attending at or participating in any of the Company Events causes any intentional damage to the Dunedin Facilities or any of the property or personnel of the Club or anyone else, or
- (b) The Company is in breach of the Facility Use Agreement and the breach has not been corrected to the satisfaction of the Club within five (5) days of written notice thereof.

These rights of termination are in addition to any rights available to the applicable party at law or equity.

**9. Representations and Warranties.** The Company represents and warrants that it has all rights and consents necessary to stage and operate the Company Events. The Company further represents and warrants that it has all rights and consents necessary to make or permit to be made any reproductions thereof and to use all identifying names, trademarks and other properties in connection therewith, including all copyrights, performance, trade-mark and moral rights. The Company shall be solely responsible for, and shall pay all fees in connection with, the use of patented, trademarked, copyright or franchised materials, devices, processes, music, dramatic and other rights used in connection with the Company Events, including all royalties and fees associated with BMI and ASCAP or similar organization(s) or rights holders, and shall indemnify the Club-Related Entities (as defined below) in connection therewith. The Club has not contracted to permit the Company to use any of its equipment. In the event that the Club does permit the use of any of its equipment by the Company, such equipment is provided on "as is, where is" basis at Company's sole risk and peril, and without any express or implied agreement or representation and warranty of any kind whatsoever, whether legal, statutory or conventional, as to the physical condition or fitness for use.

**10. Release.** The Company hereby releases and forever discharges the Club, Major League Baseball, the City of Dunedin and their respective affiliates, and their respective successors, assigns, officers, directors, shareholders, employees, partners, volunteers, contractors, agents and representatives (collectively, the "**Club-Related Entities**"), with respect to any and all liability for injury, disability, death or loss or damage to person or property suffered or incurred by the Company, or any of its employees, students, officers, directors, employees, volunteers, agents and representatives or any person attending at or participating in any of the Company Events (collectively, the "**Company-Related Entities**") whether or not such injury, disability, death or loss or damage to person or property was caused or contributed to by the negligence of any of the Club-Related Entities. For clarity, the foregoing release and discharge does not extend to acts of intentional misconduct by the Club-Related Entities. The Company hereby agrees not to make any claim or to take any actions or proceedings of any type in respect of any matter referred to above against any of the Club-Related Entities or against any other person, corporation, firm or government authority who or which might claim contribution, indemnity or relief from or over the Club-Related Entities or any of them. This section will survive the expiry or early termination of this Facility Use Agreement.

**11. Indemnification.** The Company agrees to indemnify and hold harmless the Club and any of the Club-Related Entities from and against any claims, losses, liabilities, demands, costs or expenses (including legal fees) whatsoever (collectively "**Claims**"), including Claims for injury, disability, death or loss or damage to person or property resulting from or arising directly or indirectly from the acts or omissions of the Company and any of the Company-Related Entities, in whole or in part, from or out of or in connection with any of the Company Events at any of the Dunedin Facilities. The parties expressly agree that the indemnity provision applies not only to acts or omissions by the Company or any of the Company-Related Entities giving rise to Claims, but applies also to any and all Claims based on acts or omissions of the Club or any Club-Related Entities whether said acts or omissions may give rise to a Claim against the Club or any Club-Related Entities based solely and exclusively on the fault or negligence of the Club or any Club-Related Entities or whether the act or omission may result in joint liability with the Club, any Club-Related Entities and/or any other party. IT IS THE CLEAR AND UNEQUIVOCAL INTENT OF THE PARTIES THAT BY THIS INDEMNITY AGREEMENT THE COMPANY AGREES TO INDEMNIFY AND HOLD THE CLUB AND CLUB-RELATED ENTITIES HARMLESS FOR THE CLUB'S AND/OR ANY CLUB-RELATED ENTITIES' OWN ACTS OR OMISSIONS WHICH MAY GIVE RISE TO A CLAIM FOR LIABILITY AS WELL AS FOR ANY ACTS OR OMISSIONS OF THE COMPANY, ANY COMPANY-RELATED ENTITIES OR ANY OTHER PARTY WHICH MAY GIVE RISE TO A CLAIM FOR LIABILITY AGAINST THE CLUB OR ANY CLUB-RELATED ENTITIES ARISING OUT OF THE SCOPE OF ACTIVITIES CONTAINED IN THIS FACILITY USE AGREEMENT. Notwithstanding the foregoing, the Company's indemnification obligation hereunder does not extend to indemnifying the Club in respect of any Claims based solely on the intentional misconduct of the Club. The parties agree that Company's liability and responsibility under this

paragraph and under this Agreement are subject to the monetary limitations and defenses imposed by Florida Statute 768.28. Nothing herein is intended to serve as a waiver of sovereign immunity by the Company, nor shall anything herein be construed as consent by either party to be sued by any third party for any cause or matter arising out of or relating to this Agreement. This section will survive the expiry or early termination of this Facility Use Agreement.

## 12. Insurance.

(a) Company shall, at its own expense, obtain, and continuously maintain without lapse, the following insurance policies:

(i.) Workers' Compensation insurance in compliance with state statutory laws, including Employers' Liability covering employees, volunteers, temporary workers and leased workers with minimum limits of:

- (1) USD \$1,000,000 Each Accident,
- (2) USD \$1,000,000 Disease - Each Employee,
- (3) USD \$1,000,000 Disease - Policy Limit;

(ii.) An Insurance Services Office occurrence based Commercial General Liability Insurance Policy, for claims of bodily injury (including, but not limited to abuse, molestation and other forms of bodily injury) and death, property damage and personal and advertising injury, including contractual liability coverage, participant legal liability (with no sublimits or restrictions) and spectator liability coverage and products/completed operations coverage with minimum limits of:

- (1) USD \$5,000,000 Each Occurrence,
- (2) USD \$5,000,000 General Aggregate,
- (3) USD \$5,000,000 Products/Completed Operations Aggregate,
- (4) USD \$300,000 Damages to Premises Rented by You; and

(iii.) If applicable, Automobile Liability Insurance, covering owned, leased or hired automobiles, with a minimum combined single limit of \$1,000,000 Each Accident.

Coverage limits for (ii), above, may be satisfied through a combination of primary and umbrella/excess policies. Umbrella/excess policies shall follow form of the underlying coverage. All insurance policies must be issued by an admitted insurance carrier with an A.M. Best rating of A-8 or better. The Club, and each of its subsidiaries or affiliated entities, any entity which, now or in the future, controls, is controlled by, or is under common control with the Club, and its and their directors, officers and employees and the City of Dunedin ("**Additional Insureds**") must be named as Additional Insureds under the Commercial General Liability, Commercial Automobile Liability and Umbrella/excess policies of the Company with no restrictions or limitations for the active or passive negligence of the Additional Insureds. All liability insurance policies must contain Cross Liability Endorsements, or their equivalents. Further, coverage for the Additional Insureds shall apply on a primary basis irrespective of any other insurance, whether collectible or not. The Commercial General Liability policy shall not include any exclusions for third-party over actions. No policy shall include a self-insured retention, no policy shall include a deductible in excess of USD \$25,000 and Company shall remain solely responsible for payment of any deductibles. All policies shall be endorsed to provide a waiver of subrogation in favor of the "Additional Insureds". The Company shall provide the Club with at least thirty (30) days advance written notice in the event of cancellation, non-renewal or material modification. Company shall furnish Club with certificates of insurance evidencing compliance with all insurance provisions noted above at least fourteen (14) business days prior to the commencement of the use of the Dunedin Facilities.

Notwithstanding any of the foregoing, the Club shall have the absolute right, on the Company's behalf, to obtain and place insurance coverage to address some or all of the foregoing insurance requirements. In the event that the Club does so, the Club agrees to be responsible for up to USD \$10,000 of the costs of such insurance coverage, with the Company being responsible for the remainder, if any. For certainty, the Club shall have the option to (A) pay all premiums to the applicable insurer(s) and have the Company promptly reimburse it any payments in excess of USD \$10,000 or (B) pay the first USD \$10,000 in premiums to the applicable

insurer(s) and to require the Company to pay the additional premium amounts directly. Each party will be responsible for the payment of any taxes applicable to the premium payments for which it is responsible. For certainty, the foregoing agreement by the Club to pay amounts in connection with insurance shall not be construed as an ongoing commitment in regards to any future arrangements or agreements between the parties.

Neither the insurance requirements set forth above, nor the actual amounts of insurance in fact obtained by either party, shall in any way modify, reduce, or limit the indemnification obligations made by the Company pursuant to this Agreement. Receipt by the Club of a certificate of insurance, endorsement or policy of insurance which is more restrictive than the insurance requirements set forth above shall not be construed as a waiver or modification of such insurance requirements or an implied agreement to modify same, nor is any verbal agreement to modify same permissible or binding.

- (b) Company acknowledges that neither Club nor the City of Dunedin insures or protects Company's property and Company shall insure the property of Company, its employees, agents, exhibitors, performers, sub-licensees, personnel, members, and guests while at the Dunedin Facilities. Company waives all claims against Club and the City of Dunedin for loss or damage thereto no matter how caused. Company further agrees to obtain a waiver of subrogation provision in the policies insuring its property.

**13. Confidentiality.** The parties agree that the details of this Agreement shall be confidential and each shall undertake whatever measures are reasonably necessary to preserve that confidentiality. Any release of information concerning this Agreement shall be approved by both parties prior to being released or published. Notwithstanding the foregoing, either party shall be entitled to make such disclosure concerning it as is required by law and the Club shall be entitled to make such disclosure as may be required by the rules of Major League Baseball or Minor League Baseball or for corporate reporting purposes.

**14. Waiver.** The waiver by any party of a breach of any provisions of this agreement, which waiver must be in writing to be effective, shall not operate as or be construed as a waiver of any subsequent breach.

**15. Entire Agreement.** This Facility Use Agreement constitutes the full and complete understanding of the parties hereto and will supersede all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This Facility Use Agreement may not be modified or amended except by an instrument in writing signed by the party against whom or which enforcement may be sought.

**16. Assignment.** The parties agree that this Facility Use Agreement shall not be assignable by the Company without the prior written consent of the Club. The Club may, without consent, assign its rights and obligations under this Facility Use Agreement to a person that directly or indirectly controls, is controlled by or is under common control with the Club, or to a transferee of all or substantially all of the assets of the Club.

**17. Severability.** If one or more of the provisions or paragraphs of the Facility Use Agreement shall be held to be illegal or otherwise void or invalid, the remainder of the Facility Use Agreement shall not be affected and shall remain in full force and effect.

**18. Choice of Law and Jurisdiction.** All issues pertaining to the validity, construction, execution and performance of this Facility Use Agreement will be construed and governed in accordance with the laws of the State of Florida and the laws of the United States of America applicable therein, without giving effect to the conflict or choice of law provisions thereof. The parties hereby attorn to the exclusive jurisdiction of the courts of the State of Florida for the purposes of any action arising out of this Facility Use Agreement.

**19. Independent Legal Advice.** Each party has had the opportunity to receive independent legal advice regarding this Facility Use Agreement and fully understands and agrees to the contents of this Facility Use Agreement.

**20. Counterparts.** This Facility Use Agreement may be signed in any number of counterparts, each of which is an original, and all of which taken together constitute one single document. Counterparts may be transmitted by

fax or in electronically scanned form. Parties transmitting by fax or electronically will also deliver the original counterpart to the other party, but failure to do so does not invalidate this Agreement.

Accepted and agreed this 12<sup>th</sup> day of January, 2016 by:

**ROGERS BLUE JAYS BASEBALL PARTNERSHIP**

**THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**

By: \_\_\_\_\_  
Name: Mark A Shapiro  
Title: President and CEO

By: \_\_\_\_\_  
Peggy L. O'Shea  
Chairperson

By: \_\_\_\_\_  
Name: Matthew Shuber  
Title: Vice President, Business Affairs

ATTEST

By: \_\_\_\_\_  
Michael A. Grego, Ed.D.  
Superintendent

Approved as to Form:

  
Office of School Board Attorney

Attachment: Blue Jays Rogers and DunedinHigh2016 (5580 : Facility Use Agreement Rogers Blue Jays Baseball and PCSB)

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5585)**

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY  
FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT  
SUBJECT: Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets

**BACKGROUND:**

Authorization by the school board is required prior to the disposal of tagged fixed assets which are obsolete. Disposing of these obsolete fixed assets will result in a more efficient operation at the affected cost centers and will generate revenue for the district. All items have reached the end of their useful life cycle.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the request to dispose of the obsolete tagged fixed assets.
2. Do not approve the request.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

Section 274.07, Florida Statutes, requires that authority for the disposal/retirement of property be recorded in the board minutes. Rule Chapter 69I-73.005, Florida Administrative Code, provides that the property records should include information on property items disposed of including the date, authority, and manner of disposition. The tagged assets listed on the attached schedule are obsolete equipment items from Surplus inventory with a disposition code of recycled, cannibalized, or scrapped.

**FINANCIAL IMPACT:**

Disposal of obsolete fixed assets generates revenue for the district.

**DATA SOURCE:**

Michael Johannesen, User Support Manager  
Joe Maceda, Financial Reporting Analyst  
Lou Ann Jourdan, Budget Specialist  
Joe Zihala, Warehouse Coordinator

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Warehouse Recycle-Cann-Scrap Items (PDF)
- Warehouse scrap-cann items for 1-26-16 (PDF)

# Recycled Property Tagged Items for Board Approval

| Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description |
|----------------|------------------|----------------|------------------|----------------|------------------|----------------|------------------|
| 010-1722       | Tripod           | 032-3905       | Projector        | 033-4207       | Projector        | 034-3091       | Laptop           |
| 017-6639       | Video Camera     | 032-4224       | VCR              | 033-4211       | Projector        | 034-3094       | Laptop           |
| 025-2065       | Desktop          | 032-4225       | VCR              | 033-4213       | Projector        | 034-3100       | Laptop           |
| 025-2066       | Desktop          | 032-4233       | VCR              | 033-4215       | Projector        | 034-3102       | Laptop           |
| 026-9841       | Projector        | 032-5627       | CPU              | 033-4223       | Projector        | 034-3110       | Laptop           |
| 027-6773       | Printer          | 032-5875       | Presenter        | 033-4352       | Projector        | 034-3114       | Laptop           |
| 028-1635       | Projector        | 032-6169       | Monitor          | 033-4714       | Laptop           | 034-3115       | Laptop           |
| 028-1640       | Fax Machine      | 032-6170       | Monitor          | 033-4723       | Laptop           | 034-3118       | Laptop           |
| 028-3122       | Printer          | 032-6171       | Monitor          | 033-4737       | CPU              | 034-3122       | Laptop           |
| 029-2035       | Laptop           | 032-7102       | Hub              | 033-5761       | Laptop           | 034-3125       | Laptop           |
| 029-3093       | Printer          | 032-7103       | Hub              | 033-7374       | DVR              | 034-3135       | Laptop           |
| 029-5191       | Printer          | 032-7104       | Hub              | 033-7561       | DVR              | 034-3136       | Laptop           |
| 029-5234       | Projector        | 032-7105       | CCTV             | 033-7562       | DVR              | 034-3137       | Laptop           |
| 029-9718       | Laptop           | 032-7106       | CCTV             | 033-7573       | DVR              | 034-3139       | Laptop           |
| 029-9719       | Laptop           | 032-7107       | CCTV             | 033-7585       | DVR              | 034-3144       | Laptop           |
| 030-4014       | CPU              | 032-7108       | Monitor          | 033-9556       | Server           | 034-3148       | Laptop           |
| 030-4685       | Printer          | 032-7109       | Monitor          | 034-0015       | Laptop           | 034-3152       | Laptop           |
| 030-6482       | Projector        | 032-7268       | CPU              | 034-0015       | Laptop           | 034-3156       | Laptop           |
| 030-9114       | Printer          | 032-8885       | Projector        | 034-0422       | Presenter        | 034-3612       | DVR              |
| 030-9144       | Printer          | 033-0233       | Laptop           | 034-1143       | Laptop           | 034-3613       | DVR              |
| 030-9722       | Voice Mail       | 033-2756       | CPU              | 034-1706       | Laptop           | 034-3944       | Laptop           |
| 031-2144       | Server           | 033-2774       | Monitor          | 034-2193       | Hub              | 034-3945       | Laptop           |
| 031-3497       | Printer          | 033-3104       | DVR              | 034-2194       | Recorder         | 034-4660       | Printer          |
| 031-7200       | Projector        | 033-3108       | DVR              | 034-2375       | Projector        | 034-5316       | DVR              |
| 031-7202       | Projector        | 033-3110       | DVR              | 034-2417       | Projector        | 034-5848       | CPU              |
| 031-7205       | Projector        | 033-3114       | DVR              | 034-3063       | Laptop           | 034-5950       | Sound Sys        |
| 031-7206       | Projector        | 033-3115       | DVR              | 034-3065       | Laptop           | 034-6616       | Laptop           |
| 031-7207       | Projector        | 033-3121       | DVR              | 034-3066       | Laptop           | 034-7373       | Laptop           |
| 031-7208       | Projector        | 033-3127       | DVR              | 034-3067       | Laptop           | 034-7374       | Laptop           |
| 031-7211       | Projector        | 033-3158       | DVR              | 034-3068       | Laptop           | 034-7377       | Laptop           |
| 031-7214       | Projector        | 033-3160       | DVR              | 034-3069       | Laptop           | 034-7379       | Laptop           |
| 031-7215       | Projector        | 033-3161       | DVR              | 034-3074       | Laptop           | 034-7380       | Laptop           |
| 032-0896       | Server           | 033-4192       | Projector        | 034-3076       | Laptop           | 034-7381       | Laptop           |
| 032-1147       | Laptop           | 033-4193       | Projector        | 034-3078       | Laptop           | 034-7386       | Laptop           |
| 032-1223       | Projector        | 033-4194       | Projector        | 034-3079       | Laptop           | 034-7387       | Laptop           |
| 032-1952       | CPU              | 033-4198       | Projector        | 034-3080       | Laptop           | 034-7389       | Laptop           |
| 032-2939       | Server           | 033-4201       | Projector        | 034-3084       | Laptop           | 034-7390       | Laptop           |

**Attachment: Warehouse Recycle-Cann-Scrap Items (5585 : Approval recycle, Cannibalize, Obsolete Fixed Assets)**

# Recycled Property Tagged Items for Board Approval

| Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description |
|----------------|------------------|----------------|------------------|----------------|------------------|----------------|------------------|
| 034-7391       | Laptop           | 035-3334       | Laptop           | 035-3405       | Laptop           | 035-6324       | Laptop           |
| 034-7447       | CPU              | 035-3336       | Laptop           | 035-3406       | Laptop           | 035-6334       | Laptop           |
| 034-7455       | CPU              | 035-3346       | Laptop           | 035-3411       | Laptop           | 035-6343       | Laptop           |
| 034-7457       | CPU              | 035-3347       | Laptop           | 035-3414       | Laptop           | 035-6436       | Laptop           |
| 034-7463       | CPU              | 035-3349       | Laptop           | 035-3415       | Laptop           | 035-6439       | Laptop           |
| 034-7466       | CPU              | 035-3351       | Laptop           | 035-3536       | Laptop           | 035-6442       | Laptop           |
| 034-7469       | CPU              | 035-3353       | Laptop           | 035-3537       | Laptop           | 035-6443       | Laptop           |
| 034-7472       | CPU              | 035-3355       | Laptop           | 035-3538       | Laptop           | 035-6447       | Laptop           |
| 034-7474       | CPU              | 035-3358       | Laptop           | 035-3539       | Laptop           | 035-6449       | Laptop           |
| 034-7497       | CPU              | 035-3359       | Laptop           | 035-3541       | Laptop           | 035-6456       | Laptop           |
| 034-7527       | CPU              | 035-3361       | Laptop           | 035-3542       | Laptop           | 035-6458       | Laptop           |
| 034-7536       | CPU              | 035-3362       | Laptop           | 035-3544       | Laptop           | 035-6464       | Laptop           |
| 034-7598       | CPU              | 035-3363       | Laptop           | 035-3550       | Laptop           | 035-6473       | Laptop           |
| 034-7600       | CPU              | 035-3364       | Laptop           | 035-3551       | Laptop           | 035-6475       | Laptop           |
| 034-7604       | CPU              | 035-3365       | Laptop           | 035-3553       | Laptop           | 035-6486       | Laptop           |
| 034-7609       | CPU              | 035-3368       | Laptop           | 035-3554       | Laptop           | 035-6488       | Laptop           |
| 034-7617       | CPU              | 035-3369       | Laptop           | 035-3555       | Laptop           | 035-6669       | Laptop           |
| 034-8093       | Server           | 035-3373       | Laptop           | 035-3556       | Laptop           | 035-7016       | Laptop           |
| 035-0077       | DV/DVR           | 035-3375       | Laptop           | 035-3557       | Laptop           | 035-7017       | Laptop           |
| 035-0080       | Intercom         | 035-3376       | Laptop           | 035-3558       | Laptop           | 035-7018       | Laptop           |
| 035-1133       | CPU              | 035-3377       | Laptop           | 035-3560       | Laptop           | 035-7019       | Laptop           |
| 035-1489       | CPU              | 035-3380       | Laptop           | 035-5549       | Laptop           | 035-7021       | Laptop           |
| 035-1490       | CPU              | 035-3382       | Laptop           | 035-5584       | Laptop Cart      | 035-7025       | Laptop           |
| 035-1491       | CPU              | 035-3383       | Laptop           | 035-5785       | Response Sys     | 035-7026       | Laptop           |
| 035-1492       | CPU              | 035-3385       | Laptop           | 035-5795       | Response Sys     | 035-7028       | Laptop           |
| 035-1757       | DVR              | 035-3386       | Laptop           | 035-5801       | Response Sys     | 035-7029       | Laptop           |
| 035-1763       | DVR              | 035-3387       | Laptop           | 035-5811       | Projector        | 035-7030       | Laptop           |
| 035-2006       | DVR              | 035-3388       | Laptop           | 035-5846       | Laptop           | 035-7033       | Laptop           |
| 035-2007       | DVR              | 035-3389       | Laptop           | 035-5848       | Laptop           | 035-7035       | Laptop           |
| 035-2171       | Projector        | 035-3390       | Laptop           | 035-6295       | Laptop           | 035-7039       | Laptop           |
| 035-2342       | Laptop           | 035-3391       | Laptop           | 035-6297       | Laptop           | 035-7041       | Laptop           |
| 035-3323       | Laptop           | 035-3394       | Laptop           | 035-6300       | Laptop           | 035-7043       | Laptop           |
| 035-3324       | Laptop           | 035-3396       | Laptop           | 035-6302       | Laptop           | 035-7044       | Laptop           |
| 035-3328       | Laptop           | 035-3399       | Laptop           | 035-6310       | Laptop           | 035-7843       | Laptop           |
| 035-3329       | Laptop           | 035-3400       | Laptop           | 035-6311       | Laptop           | 035-7853       | Response Sys     |
| 035-3331       | Laptop           | 035-3401       | Laptop           | 035-6314       | Laptop           | 035-7969       | DVR              |
| 035-3332       | Laptop           | 035-3403       | Laptop           | 035-6321       | Laptop           | 035-8093       | CPU              |

Attachment: Warehouse Recycle-Cann-Scrap Items (5585 : Approval recycle, Cannibalize, Obsolete Fixed Assets)

# Recycled Property Tagged Items for Board Approval

| Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description |
|----------------|------------------|----------------|------------------|----------------|------------------|----------------|------------------|
| 035-8094       | CPU              | 037-5672       | Laptop           | 039-2314       | CPU              | 039-9568       | Laptop           |
| 035-8930       | DVR              | 037-7882       | Printer          | 039-2315       | CPU              | 039-9569       | Laptop           |
| 035-9171       | CPU              | 037-7885       | Printer          | 039-2316       | CPU              | 039-9570       | Laptop           |
| 035-9295       | DVR              | 037-7896       | Server           | 039-2317       | CPU              | 039-9571       | Laptop           |
| 036-0188       | TV               | 037-8698       | Netbook          | 039-2328       | CPU              | 039-9572       | Laptop           |
| 036-0823       | Laptop           | 037-8813       | Netbook          | 039-2329       | CPU              | 039-9573       | Laptop           |
| 036-0824       | Laptop           | 037-8874       | Netbook          | 039-2334       | CPU              | 039-9574       | Laptop           |
| 036-0825       | Laptop           | 037-8875       | Netbook          | 039-2335       | CPU              | 039-9575       | Laptop           |
| 036-0826       | Laptop           | 037-8876       | Netbook          | 039-2338       | CPU              | 039-9576       | Laptop           |
| 036-0827       | Laptop           | 038-4726       | Netbook          | 039-2342       | CPU              | 039-9577       | Laptop           |
| 036-1789       | Server           | 038-4727       | Netbook          | 039-2343       | CPU              | 039-9578       | Laptop           |
| 036-3592       | Laptop           | 038-4729       | Netbook          | 039-2345       | CPU              | 039-9579       | Laptop           |
| 036-6606       | Netbook          | 038-4730       | Netbook          | 039-2348       | CPU              | 039-9580       | Laptop           |
| 036-8084       | Netbook          | 038-4731       | Netbook          | 039-2451       | Netbook          | 039-9581       | Laptop           |
| 036-8106       | Netbook          | 038-4732       | Netbook          | 039-2454       | Netbook          | 039-9582       | Laptop           |
| 036-8163       | Netbook          | 038-4733       | Netbook          | 039-2455       | Netbook          | 039-9583       | Laptop           |
| 036-8185       | Netbook          | 038-4742       | Netbook          | 039-2456       | Netbook          | 039-9584       | Laptop           |
| 036-9484       | Netbook          | 038-4744       | Netbook          | 039-2457       | Netbook          | 039-9585       | Laptop           |
| 036-9485       | Netbook          | 038-4745       | Netbook          | 039-2458       | Netbook          | 039-9587       | Laptop           |
| 036-9486       | Netbook          | 038-4749       | Netbook          | 039-7185       | Tablet           | 039-9588       | Laptop           |
| 036-9488       | Netbook          | 039-0139       | CPU              | 039-7458       | Laptop           | 039-9589       | Laptop           |
| 036-9489       | Netbook          | 039-2285       | CPU              | 039-7459       | Laptop           | 039-9590       | Laptop           |
| 036-9490       | Netbook          | 039-2286       | CPU              | 039-7460       | Laptop           | 040-0383       | Printer          |
| 036-9493       | Netbook          | 039-2293       | CPU              | 039-7461       | Laptop           | 040-0976       | Response Sys     |
| 036-9494       | Netbook          | 039-2294       | CPU              | 039-7462       | Laptop           | 040-0976       | Response Sys     |
| 036-9495       | Netbook          | 039-2295       | CPU              | 039-7463       | Laptop           | 040-2713       | CPU              |
| 036-9496       | Netbook          | 039-2296       | CPU              | 039-7464       | Laptop           | 040-2714       | CPU              |
| 036-9497       | Netbook          | 039-2297       | CPU              | 039-7465       | Laptop           | 040-2715       | CPU              |
| 036-9498       | Netbook          | 039-2298       | CPU              | 039-7466       | Laptop           | 040-2716       | CPU              |
| 036-9499       | Netbook          | 039-2299       | CPU              | 039-7467       | Laptop           | 040-2717       | CPU              |
| 036-9500       | Netbook          | 039-2301       | CPU              | 039-9561       | Laptop           | 040-2718       | CPU              |
| 036-9501       | Netbook          | 039-2304       | CPU              | 039-9562       | Laptop           | 040-2719       | CPU              |
| 037-2532       | CPU              | 039-2306       | CPU              | 039-9563       | Laptop           | 040-2720       | CPU              |
| 037-2709       | Netbook          | 039-2310       | CPU              | 039-9564       | Laptop           | 040-2722       | CPU              |
| 037-2709       | Netbook          | 039-2311       | CPU              | 039-9565       | Laptop           | 040-2723       | Laptop           |
| 037-4354       | Laptop           | 039-2312       | CPU              | 039-9566       | Laptop           | 040-2724       | Laptop           |
| 037-5631       | Laptop           | 039-2313       | CPU              | 039-9567       | Laptop           | 040-2731       | Laptop           |

**Attachment: Warehouse Recycle-Cann-Scrap Items (5585 : Approval recycle, Cannibalize, Obsolete Fixed Assets)**

# Recycled Property Tagged Items for Board Approval

| Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description |
|----------------|------------------|----------------|------------------|----------------|------------------|----------------|------------------|
| 040-2733       | Laptop           | 041-9504       | CPU              | 300-5104       | Desktop          | 300-6268       | CPU              |
| 040-2734       | Laptop           | 041-9507       | CPU              | 300-5107       | Desktop          | 300-6269       | CPU              |
| 040-2735       | Laptop           | 041-9508       | CPU              | 300-5109       | Desktop          | 300-6280       | CPU              |
| 040-2737       | Laptop           | 041-9509       | CPU              | 300-5125       | Desktop          | 300-6282       | CPU              |
| 040-2739       | Laptop           | 041-9510       | CPU              | 300-5129       | Desktop          | 300-6284       | CPU              |
| 040-2740       | Laptop           | 041-9511       | CPU              | 300-5130       | Desktop          | 300-6285       | CPU              |
| 040-2741       | Laptop           | 041-9512       | CPU              | 300-5131       | Desktop          | 300-6286       | CPU              |
| 040-2742       | Laptop           | 041-9513       | CPU              | 300-5132       | Desktop          | 300-6302       | CPU              |
| 040-2743       | Laptop           | 041-9514       | CPU              | 300-5136       | Desktop          | 300-6416       | Desktop          |
| 040-2744       | Laptop           | 041-9515       | CPU              | 300-5137       | Desktop          | 300-6417       | Desktop          |
| 040-2745       | Laptop           | 041-9516       | CPU              | 300-5142       | Desktop          | 300-6418       | Desktop          |
| 040-2748       | Laptop           | 041-9517       | CPU              | 300-5146       | Desktop          | 300-6419       | Desktop          |
| 040-2749       | Laptop           | 041-9518       | CPU              | 300-5154       | Desktop          | 300-6420       | Desktop          |
| 040-2750       | Laptop           | 041-9519       | CPU              | 300-5156       | Desktop          | 300-6421       | Desktop          |
| 040-2751       | Laptop           | 041-9520       | CPU              | 300-5162       | Desktop          | 300-6422       | Desktop          |
| 040-2752       | Laptop           | 041-9521       | CPU              | 300-5163       | Desktop          | 300-6423       | Desktop          |
| 040-2753       | Laptop           | 041-9522       | CPU              | 300-5168       | Desktop          | 300-6424       | Desktop          |
| 040-3316       | Laptop           | 041-9523       | CPU              | 300-5169       | Desktop          | 300-6425       | Desktop          |
| 040-3675       | Laptop           | 041-9541       | Laptop           | 300-5172       | Desktop          | 300-6426       | Desktop          |
| 040-4135       | Laptop           | 041-9542       | Laptop           | 300-5173       | Desktop          | 300-6427       | Desktop          |
| 040-4264       | Laptop           | 041-9547       | Laptop           | 300-5178       | Desktop          | 300-6428       | Desktop          |
| 040-4269       | Laptop           | 041-9555       | Laptop           | 300-5181       | Desktop          | 300-6429       | Desktop          |
| 040-4915       | Laptop           | 041-9558       | Laptop           | 300-5182       | Desktop          | 300-6430       | Desktop          |
| 040-4939       | Laptop           | 042-1028       | Laptop           | 300-5186       | Desktop          | 300-6439       | Desktop          |
| 040-4989       | Laptop           | 042-3136       | Laptop           | 300-5191       | Desktop          | 300-6440       | Desktop          |
| 040-5083       | Laptop           | 042-3169       | Laptop           | 300-5192       | Desktop          | 300-6441       | Desktop          |
| 040-6384       | Laptop           | 042-3177       | Laptop           | 300-5194       | Desktop          | 300-6442       | Desktop          |
| 040-6386       | Laptop           | 042-9749       | Laptop           | 300-5205       | Desktop          | 300-6443       | Desktop          |
| 040-7719       | Laptop           | 042-9757       | Laptop           | 300-5215       | Desktop          | 300-6444       | Desktop          |
| 041-3289       | Projector        | 042-9762       | Laptop           | 300-5218       | Desktop          | 300-6445       | Desktop          |
| 041-4553       | All in One       | 042-9787       | Laptop           | 300-5221       | Desktop          | 300-6446       | Desktop          |
| 041-4564       | All in One       | 300-5037       | Desktop          | 300-5223       | Desktop          | 300-6461       | Desktop          |
| 041-4580       | All in One       | 300-5038       | Desktop          | 300-5225       | Desktop          | 300-6644       | Desktop          |
| 041-4588       | All in One       | 300-5042       | Desktop          | 300-5226       | Desktop          | 300-6646       | Desktop          |
| 041-4605       | All in One       | 300-5050       | Desktop          | 300-6263       | CPU              | 300-6657       | Desktop          |
| 041-4610       | All in One       | 300-5058       | Desktop          | 300-6264       | CPU              | 300-6661       | Desktop          |
| 041-5376       | Laptop           | 300-5093       | Desktop          | 300-6266       | CPU              | 300-6702       | Desktop          |

Attachment: Warehouse Recycle-Cann-Scrap Items (5585 : Approval recycle, Cannibalize, Obsolete Fixed Assets)

# Recycled Property Tagged Items for Board Approval

| Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description |
|----------------|------------------|----------------|------------------|----------------|------------------|----------------|------------------|
| 300-6710       | Desktop          | 307-7193       | Netbook          | 910-5958       | Laptop           | 911-0120       | Netbook          |
| 300-7597       | Desktop          | 307-7198       | Netbook          | 910-8927       | Laptop           | 911-0121       | Netbook          |
| 301-1623       | Laptop           | 307-7265       | Netbook          | 911-0085       | Netbook          | 911-0122       | Netbook          |
| 301-1633       | Laptop           | 307-7274       | Netbook          | 911-0086       | Netbook          | 911-0123       | Netbook          |
| 301-3394       | Netbook          | 307-7291       | Netbook          | 911-0087       | Netbook          | 911-0124       | Netbook          |
| 301-3396       | Netbook          | 307-7294       | Netbook          | 911-0088       | Netbook          | 911-0125       | Netbook          |
| 301-3398       | Netbook          | 307-7299       | Netbook          | 911-0089       | Netbook          | 911-0126       | Netbook          |
| 301-3400       | Netbook          | 307-7300       | Netbook          | 911-0090       | Netbook          | 911-0127       | Netbook          |
| 301-3401       | Netbook          | 307-7301       | Netbook          | 911-0091       | Netbook          | 911-0128       | Netbook          |
| 301-3456       | Netbook          | 307-7307       | Netbook          | 911-0092       | Netbook          | 911-0129       | Netbook          |
| 301-3459       | Netbook          | 307-7686       | CPU              | 911-0093       | Netbook          | 911-0130       | Netbook          |
| 301-3479       | Netbook          | 307-7688       | CPU              | 911-0094       | Netbook          | 911-0131       | Netbook          |
| 304-9381       | Desktop          | 307-7691       | CPU              | 911-0095       | Netbook          | 911-0132       | Netbook          |
| 304-9727       | Desktop          | 902-2243       | Printer          | 911-0096       | Netbook          | 911-0133       | Netbook          |
| 304-9742       | Desktop          | 902-2246       | Printer          | 911-0097       | Netbook          | 911-0134       | Netbook          |
| 304-9747       | Desktop          | 902-2263       | Printer          | 911-0098       | Netbook          | 911-0135       | Netbook          |
| 304-9866       | Desktop          | 904-0763       | Printer          | 911-0099       | Netbook          | 911-0136       | Netbook          |
| 305-0520       | Netbook          | 904-0770       | Printer          | 911-0100       | Netbook          | 911-0137       | Netbook          |
| 305-3112       | CPU              | 906-3106       | Desktop          | 911-0101       | Netbook          | 911-0138       | Netbook          |
| 305-3114       | CPU              | 910-1737       | Laptop           | 911-0102       | Netbook          | 911-0139       | Netbook          |
| 305-3115       | CPU              | 910-3648       | Laptop           | 911-0103       | Netbook          | 911-0140       | Netbook          |
| 305-3201       | Desktop          | 910-5300       | Netbook          | 911-0104       | Netbook          | 911-0141       | Netbook          |
| 305-3212       | Netbook          | 910-5921       | CPU              | 911-0105       | Netbook          | 911-0142       | Netbook          |
| 305-3244       | Netbook          | 910-5922       | CPU              | 911-0106       | Netbook          | 911-0143       | Netbook          |
| 305-3246       | Netbook          | 910-5923       | CPU              | 911-0107       | Netbook          | 911-0144       | Netbook          |
| 305-3249       | Netbook          | 910-5924       | CPU              | 911-0108       | Netbook          | 911-0145       | Netbook          |
| 305-3251       | Netbook          | 910-5925       | CPU              | 911-0109       | Netbook          | 911-0146       | Netbook          |
| 305-3252       | Netbook          | 910-5926       | CPU              | 911-0110       | Netbook          | 911-0147       | Netbook          |
| 305-3253       | Netbook          | 910-5927       | CPU              | 911-0111       | Netbook          | 911-0148       | Netbook          |
| 305-3255       | Netbook          | 910-5928       | CPU              | 911-0112       | Netbook          | 911-0149       | Netbook          |
| 305-3258       | Netbook          | 910-5929       | CPU              | 911-0113       | Netbook          | 911-0150       | Netbook          |
| 305-3259       | Netbook          | 910-5930       | CPU              | 911-0114       | Netbook          | 911-0151       | Netbook          |
| 305-3260       | Netbook          | 910-5932       | CPU              | 911-0115       | Netbook          | 911-0152       | Netbook          |
| 305-4845       | CPU              | 910-5933       | CPU              | 911-0116       | Netbook          | 911-0153       | Netbook          |
| 305-5251       | Laptop           | 910-5934       | CPU              | 911-0117       | Netbook          | 911-0154       | Netbook          |
| 307-7189       | Netbook          | 910-5935       | CPU              | 911-0118       | Netbook          | 911-0155       | Netbook          |
| 307-7190       | Netbook          | 910-5936       | CPU              | 911-0119       | Netbook          | 911-0156       | Netbook          |

Attachment: Warehouse Recycle-Cann-Scrap Items (5585 : Approval recycle, Cannibalize, Obsolete Fixed Assets)

# Recycled Property Tagged Items for Board Approval

| Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description | Property Tag # | Item Description |
|----------------|------------------|----------------|------------------|----------------|------------------|----------------|------------------|
| 911-0157       | Netbook          | 911-0194       | Netbook          |                |                  |                |                  |
| 911-0158       | Netbook          | 911-0195       | Netbook          |                |                  |                |                  |
| 911-0159       | Netbook          | 911-0196       | Netbook          |                |                  |                |                  |
| 911-0160       | Netbook          | 911-0197       | Netbook          |                |                  |                |                  |
| 911-0161       | Netbook          | 911-0198       | Netbook          |                |                  |                |                  |
| 911-0162       | Netbook          | 911-0199       | Netbook          |                |                  |                |                  |
| 911-0163       | Netbook          | 911-0490       | All in One       |                |                  |                |                  |
| 911-0164       | Netbook          |                |                  |                |                  |                |                  |
| 911-0165       | Netbook          |                |                  |                |                  |                |                  |
| 911-0166       | Netbook          |                |                  |                |                  |                |                  |
| 911-0167       | Netbook          |                |                  |                |                  |                |                  |
| 911-0168       | Netbook          |                |                  |                |                  |                |                  |
| 911-0169       | Netbook          |                |                  |                |                  |                |                  |
| 911-0170       | Netbook          |                |                  |                |                  |                |                  |
| 911-0171       | Netbook          |                |                  |                |                  |                |                  |
| 911-0172       | Netbook          |                |                  |                |                  |                |                  |
| 911-0173       | Netbook          |                |                  |                |                  |                |                  |
| 911-0174       | Netbook          |                |                  |                |                  |                |                  |
| 911-0175       | Netbook          |                |                  |                |                  |                |                  |
| 911-0176       | Netbook          |                |                  |                |                  |                |                  |
| 911-0177       | Netbook          |                |                  |                |                  |                |                  |
| 911-0178       | Netbook          |                |                  |                |                  |                |                  |
| 911-0179       | Netbook          |                |                  |                |                  |                |                  |
| 911-0180       | Netbook          |                |                  |                |                  |                |                  |
| 911-0181       | Netbook          |                |                  |                |                  |                |                  |
| 911-0182       | Netbook          |                |                  |                |                  |                |                  |
| 911-0183       | Netbook          |                |                  |                |                  |                |                  |
| 911-0184       | Netbook          |                |                  |                |                  |                |                  |
| 911-0185       | Netbook          |                |                  |                |                  |                |                  |
| 911-0186       | Netbook          |                |                  |                |                  |                |                  |
| 911-0187       | Netbook          |                |                  |                |                  |                |                  |
| 911-0188       | Netbook          |                |                  |                |                  |                |                  |
| 911-0189       | Netbook          |                |                  |                |                  |                |                  |
| 911-0190       | Netbook          |                |                  |                |                  |                |                  |
| 911-0191       | Netbook          |                |                  |                |                  |                |                  |
| 911-0192       | Netbook          |                |                  |                |                  |                |                  |
| 911-0193       | Netbook          |                |                  |                |                  |                |                  |

Attachment: Warehouse Recycle-Cann-Scrap Items (5585 : Approval recycle, Cannibalize, Obsolete Fixed Assets)

# Recycled Property Tagged Items for Board Approval

| Property Tag # | Item Description | Property Tag # | Item Description    | Property Tag # | Item Description |
|----------------|------------------|----------------|---------------------|----------------|------------------|
| 031-6869       | Keyboard         | 006-7123       | Workbench           | 500-0913       | Right Choices    |
| 040-7919       | White Board      | 006-7124       | Workbench           | 700-6646       | Software         |
| 029-1576       | Café Table       | 039-6279       | Air Handler         | 700-6648       | Software         |
| 020-1490       | Charging Desk    | 035-1985       | AC Heat Pump        | 700-6649       | Software         |
| 026-8599       | Kiln             | 035-1983       | AC Heat Pump        | 700-6650       | Software         |
| 027-9883       | Kiln             | 039-7424       | AC Heat Pump        | 700-6651       | Software         |
| 028-2957       | ISO Incline      | 039-7425       | AC Heat Pump        | 700-6652       | Software         |
| 028-2958       | ISO Incline      | 032-2667       | Air Condenser       | 700-6653       | Software         |
| 028-2951       | ISO Front        | 032-2668       | Heat Pump System    | 700-6654       | Software         |
| 028-2948       | Bodyweight       | 035-5206       | Condenser           | 700-6655       | Software         |
| 028-2950       | Rowing Machine   | 039-8277       | Air Pump            | 700-6656       | Software         |
| 028-2935       | Ground Base      | 032-2880       | Compressor          | 700-6657       | Software         |
| 028-2934       | Ground Base      | 039-8271       | Air Handler         | 700-6658       | Software         |
| 028-2928       | Ground Base      | 025-5202       | Condenser           | 700-6659       | Software         |
| 028-2931       | Ground Base      | 035-5201       | Condenser           | 700-6660       | Software         |
| 025-2930       | Ground Base      | 039-8276       | Air Pump            | 700-6661       | Software         |
| 028-2929       | Ground Base      | 035-1984       | AC Heat Pump        | 700-6662       | Software         |
| 025-2945       | ISO Lateral Leg  | 039-7451       | HP Condenser        | 700-6663       | Software         |
| 028-2944       | ISO Lateral Leg  | 039-7450       | HP Condenser        | 700-6664       | Software         |
| 028-2941       | Seated Leg Curl  | 009-2279       | Triple Supplyst Vis | 700-6665       | Software         |
| 028-2940       | Seated Leg Curl  | 020-4290       | Trainer             | 700-6666       | Software         |
| 025-2092       | Gait Trainer     | 020-4291       | Trainer             | 700-6667       | Software         |
| 029-6636       | Prone Stander    | 020-4091       | Training Table      | 700-6668       | Software         |
| 031-9208       | Stander III,     | 023-2750       | Line Voltage Board  | 700-6669       | Software         |
| 024-2707       | Gait Trainer     | 006-4281       | Trainer             | 700-6670       | Software         |
| 022-9905       | Stander          | 006-4274       | Trainer             | 700-6671       | Software         |
| 026-9281       | Gait Trainer     | 006-4273       | Trainer             | 700-6672       | Software         |
| 027-7044       | Prone Stander    | 006-4283       | Trainer             | 700-6673       | Software         |
| 029-7074       | Vertical Stander | 006-4501       | Trainer             | 700-6674       | Software         |
| 021-3563       | Arm Chair        | 006-4275       | Trainer             | 700-6675       | Software         |
| 027-4276       | Prone Stander    | 006-4279       | Trainer             | 700-6676       | Software         |
| 023-9561       | Prone Stander    | 006-4286       | Trainer             | 700-6677       | Software         |
| 038-6467       | Laptop Apple     | 006-4504       | Trainer             | 700-7682       | Software         |
| 038-6501       | Laptop Apple     | 006-4503       | Trainer             | 700-7683       | Software         |
| 038-2720       | Laptop           | 006-4505       | Trainer             | 700-7684       | Software         |
| 038-6510       | Laptop Apple     | 006-4276       | Trainer             | 700-7685       | Software         |
| 038-3209       | Laptop MacBook   | 006-4502       | Trainer             | 700-7686       | Software         |
| 038-2837       | Laptop MacBook   | 038-3108       | Laptop MacBook      | 700-7687       | Software         |
| 038-2792       | Laptop MacBook   | 029-9411       | Chimes              | 700-7700       | Software         |
| 032-3454       | Xylophone        | 024-3995       | Kiln                |                |                  |
|                |                  |                |                     |                |                  |
|                |                  |                |                     |                |                  |
|                |                  |                |                     |                |                  |
|                |                  |                |                     |                |                  |

Attachment: Warehouse scrap-cann item s for 1-26-16 (5585 : Approval recycle, Cannibalize, Obsolete Fixed Assets)

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5586)**

January 26, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site

**BACKGROUND:**

Periodically the district disposes of surplus property. Working surplus property has been posted for 45 days in a forum on the district's internal public server. Schools and departments have the opportunity to obtain this surplus property prior to disposal at public auction.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**ALTERNATIVES:**

1. Approve selling the district's surplus equipment.
2. Do not approve selling the district's surplus equipment.

**RECOMMENDATION:**

Alternative No.1 is recommended.

**RATIONALE:**

To remove surplus equipment from the district's inventory.

**FINANCIAL IMPACT:**

The surplus property that is sold at auction will generate revenue for the district.

**DATA SOURCE:**

Lynn Geist, Director, Food Service  
 Lou Ann Jourdan, Budget Specialist  
 Wade Hutchins, Supervisor, Vehicle Maintenance  
 Joe Zihala, Warehouse Coordinator

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Warehouse Auction Sell (PDF)



**REVIEWED**

**REQUEST FOR APPROVAL (ID # 5594)**

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Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes

# PURCHASING AGENDA SUMMARY

**January 26, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

| BID NUMBER | BID TITLE   | BID CAT. | BID TERM | DESTINATION / REQUESTER                    | *FUND/ CC | **PROJECT /SUBPROJ | RECOMMENDED VENDOR   | TOTAL \$ by VENDOR | TOTAL \$ of BID          | COMMENTS |
|------------|---|----------|----------|--|-----------|--------------------|--|--------------------|--------------------------|----------|
| 16-968-090 | Access Control Systems: Installation, Maintenance & Repairs | HPS      | 1 yr.    | County Wide<br>Rodger Williams             | Various   | Various            | Integrated Systems of Florida, Inc.<br>MCS of Tampa, Inc.<br>dba/Mission Critical Solutions  | 300,000.00         | 300,000.00<br>(estimate) |          |
| 16-060-054 | Alternators & Starters: Remanufactured, Rebuilt & New       | LRB      | 1 yr.    | Vehicle Maintenance Dept.<br>Wade Hutchins | 0100/5900 |                    | Southeast Power Systems of Tampa   | 80,000.00          | 80,000.00<br>(estimate)  |          |
| 16-345-073 | First Aid Supplies  | LRB      | 1 yr.    | Warehouse Dept.<br>Joe Zihala              | 0100/5800 |                    | Clearwater Distribution d/b/a Gulfstar Supply Co. (Items 13-16)<br>Peninsular Paper Co. (Item 4)<br>School Health Corporation (Item 8)<br>School Kids Healthcare (Items 3, 12, 18 & 24)<br>Suncoast Surgical & Medical Supply, LLC. (Items 1, 2, 5, 6, 7, 9, 10, 11, 17, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30, 31, 32, & 33) | Unknown            | 60,000.00<br>(estimate)  |          |

**\*Key to Fund Sources:**

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

**Key to Categorical Sources:**

XX: Referendum Funds

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# PURCHASING AGENDA SUMMARY

**January 26, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

| BID NUMBER    | BID TITLE  | BID CAT. | BID TERM | DESTINATION / REQUESTER                  | *FUND/ CC              | **PROJECT /SUBPROJ     | RECOMMENDED VENDOR                          | TOTAL \$ by VENDOR | TOTAL \$ of BID       | COMMENTS   |
|---------------|--|----------|----------|--|------------------------|------------------------|---|--------------------|-----------------------|--|
| 16-968-114-SS | Sole Source Maintenance & Repair Agreement for Intrusion Alarm & Card Access Systems | SS       | 1 yr.    | County Wide Rodger Williams              | Various                | Various                | Stanley Convergent Security Solutions, Inc. | 100,000.00         | 100,000.00 (estimate) | <b>Rationale:</b><br>This vendor is the proprietary vendor for the equipment and services which integrate with the central alarm monitoring system located in the Pinellas County Schools Police Department. |
| 16-480-116-SS | Sole Source Testing Materials  | SS       | 1 yr.    | High School Education Dept. Rita Vasquez | 0100/5850<br>0100/5230 | 1180/6247<br>2342/6017 | ACT, Inc.                                   | 65,688.50          | 65,688.50             | <b>Rationale:</b><br>This vendor holds the distribution and copyrights to ACT assessments, test items and all related ACT materials.   |

\*Key to Fund Sources:

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

Key to Categorical Sources:

XX: Referendum Funds

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Packet Pg. 153

11.12.a

# PURCHASING AGENDA SUMMARY

**January 26, 2016**

(School Board Meeting Date)

*Key to Bid Categories:* **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

| <i>BID NUMBER</i> | <i>BID TITLE</i>  | <i>BID CAT.</i> | <i>BID TERM</i> | <i>DESTINATION / REQUESTER</i> | <i>*FUND/ CC</i> | <i>**PROJECT /SUBPROJ</i> | <i>RECOMMENDED VENDOR</i>         | <i>TOTAL \$ by VENDOR</i> | <i>TOTAL \$ of BID</i> | <i>COMMENTS</i>   |
|-------------------|---|-----------------|-----------------|--------------------------------|------------------|---------------------------|-----------------------------------|---------------------------|------------------------|---|
| 16-205-099-SS     | Sole Source<br>Web-Based<br>Library<br>Subscription<br>Service Annual<br>Software<br>Maintenance &<br>Support | SS              | 1 yr.           | County Wide<br>Pat Lusher      | 0100/5060        | 2150                      | Follett School<br>Solutions, Inc. | 53,070.60                 | 53,070.60              | <b>Rationale:</b><br>The vendor is the developer and holds the copyrights to this software. |

*\*Key to Fund Sources:*

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

*Key to Categorical Sources:*

XX: Referendum Funds

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Packet Pg. 154

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

11.12.a

School Board Meeting of: January 26, 2016

Bid No: 16-968-090

Bid Title: Access Control Systems: Installation, Maintenance & Repairs

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 01/26/16 thru 01/25/17 N/A - One Time Purchase

Contract Value: \$ 300,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 2, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 75 Bids Received: 2 Late Bids: 0 Rejected Bids: 0 N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB Title: Director, Purchasing Department For: County Wide

Requested By: Michael Hewett Title: Director, Maintenance Department Buyer: Christine Roney

Recommended award by vendor as follows: (see attached)

Provide, deliver and install intrusion alarm system and card access equipment, maintenance and repair services per agreement.

|   | <b><u>INTEGRATED<br/>SYSTEMS OF<br/>FLORIDA</u></b> | <b><u>MCS OF TAMPA,<br/>INC. dba MISSION<br/>CRITICAL<br/>SOLUTIONS</u></b> |
|---|---|---|
| <b><u>Labor Description</u></b>   | <b><u>Hourly Rates</u></b>                          | <b><u>Hourly Rates</u></b>  |
| <b>Straight Time (M-F 7:00 AM – 4:00 PM)</b>                                  |   |   |
| Technician  | \$ 53.00  | \$ 43.25  |
| Helper  | \$ 22.00  | \$ 26.25  |
| <b>Nights and Weekends (After Normal Hours)</b>                               |   |   |
| Technician  | \$ 22.00  | \$ 43.25  |
| Helper  | \$ 22.00  | \$ 26.25  |
| <b>Emergencies (Nights and Weekends –<br/>After Normal working Hours) (*)</b> |   |   |
| Technician  | \$ 22.00  | \$ 53.25  |
| Helper  | \$ 22.00  | \$ 31.25  |
| <b>Total</b>  |   |   |
|   |   |   |
|   |   |   |
| <b><u>Part Description</u></b>  | <b><u>Unit Prices</u></b>                           | <b><u>Unit Prices</u></b>   |
| Door Access Controller (Paxton, Model # 682-493-US)                           | \$310.94  | \$337.00  |
| Door Controller Power Supply (Paxton, Model # 682-810-US)                     | \$448.50  | \$442.00  |
| Door Transformer for Power Supply(Paxton, Model # 857-381-US)                 | \$126.72  | \$122.00  |
| I/O Power Supply (Paxton, Model # 411-623-US)                                 | \$260.71  | \$356.00  |
| I/O Power Supply Transformer (Paxton, Model #857-080-US)                      | \$61.68   | \$96.00   |
| I/O Module (Paxton, Model # 489-710-US)                                       | \$260.71  | \$274.15  |
| Proximity Card (Clamshell) (Schlage, 26-bit, Part # SFX 7410 or equivalent)   | \$1.79  | \$1.00  |
| Proximity Card (Fob) (Schlage, 26-bit, Part # SFX 7610 or equivalent)         | \$1.79  | \$1.00  |
| Proximity Card (ISO) (Schlage, 26-bit, Part # SFX 7510 or equivalent)         | \$1.80  | \$1.00  |
| 2 X 6 Mini Prox Reader (Paxton, Model # 345-220-US)                           | \$101.71  | \$98.00   |
| Single Door Mag Lock (SCD, Part # 1581v or equivalent)                        | \$227.50  | \$201.00  |
| Delayed Egress Mag Lock (Schlage, Part # SFX 7410 or equivalent)              | \$669.52  | \$513.00  |

Attachment: Bids 1-26-16 (5594 : Bids)

|  | <u>INTEGRATED<br/>SYSTEMS OF<br/>FLORIDA</u> | <u>MCS OF TAMPA,<br/>INC. dba MISSION<br/>CRITICAL<br/>SOLUTIONS</u> |
|--|--|--|
| Delayed Egress Controller (Dynamlock, Part # 3101-ES)                | \$418.32                                     | \$425.00   |
| Delayed Egress Power Supply (Altronics, Part # AL-300 ULX)           | \$126.73                                     | \$142.00   |
| Egress Push Button (Alarm Controls Corp., Part # TS-2 or equivalent) | \$32.51                                      | \$34.00  |
| Egress PIR (Bosch, Part # DS 250i)                                   | \$57.68                                      | \$59.00  |
| Door Strike – RIM (HES, Part # 9600)                                 | \$276.25                                     | \$272.00   |
| Door Strike – Concealed Mount (HES, Part #8000)                      | \$128.75                                     | \$112.00   |
| Door Contact – Recessed (GE, Part # 1078C)                           | \$6.37                                       | \$7.00   |
| Door Contact – Surface Mount (GE, Part # 1085 TN)                    | \$3.69                                       | \$1.00   |
| Wireless Receiver for Door Release (Trine, Part # 017TDC-3)          | \$57.60                                      | \$55.00  |
| Wireless transmitter for Door Release (Trine, Part # 018-2)          | \$20.40                                      | \$19.00  |
| Hard-Wired Door Release Securitron, Part # PB-2 or equivalent)       | \$19.80                                      | \$55.00  |
| Single-Arm Pedestal  | \$44.00                                      | \$139.00   |
|  |  |  |
|  |  |  |
| <b><u>Part Description</u></b>                                       | <b><u>Unit Prices</u></b>                    | <b><u>Unit Prices</u></b>  |
| 24 Volt Transformer (ELK, Part # TRG-2440)                           | \$12.00                                      | \$11.00  |
| Power Supply (Altronics, Part # AL-600 ULX)                          | \$192.00                                     | \$203.00   |
| Switch Kit for Panic Hardware (Von Duprin, Part # RX-510)            | \$97.20                                      | \$140.00   |
| Latch Retraction Kit (SDC, Part # LR100VDK)                          | \$325.20                                     | \$313.00   |
| Hinge Current Transfer (Command Access, Part # ETHW4545-630-SSW)     | \$120.00                                     | \$125.00   |
| ¾" EMT Conduit (per 10')   | \$4.15                                       | \$5.00   |
| 1 ½" EMT Conduit (per 10')   | \$12.61                                      | \$16.00  |
| 2" EMT Conduit (per 10')   | \$15.16                                      | \$19.00  |
| ¾" Rigid Conduit (per 10')   | \$17.03                                      | \$15.00  |
| 1 ½" Rigid Conduit (per 10')   | \$37.36                                      | \$36.00  |
| 2" Rigid Conduit (per 10')   | \$44.08                                      | \$44.00  |
| ¾" PVC Conduit (per 10')   | \$2.20                                       | \$2.00   |
| 1 ½" PVC Conduit (per 10')   | \$5.65                                       | \$5.00   |
| 2" PVC Conduit (per 10')   | \$7.17                                       | \$7.00   |
| Wiremold V700 (¾" X 21/32")  | \$12.82                                      | \$13.00  |
| Wiremold V500 (¾" X 17/32")  | \$12.84                                      | \$11.00  |
|  |  |  |

Attachment: Bids 1-26-16 (5594 : Bids)

|  | <u>INTEGRATED<br/>SYSTEMS OF<br/>FLORIDA</u> | <u>MCS OF TAMPA,<br/>INC. dba MISSION<br/>CRITICAL<br/>SOLUTIONS</u> |
|--|--|--|
| Data Fiber Converters (GE, Part # MC-4TX1FXMM-2KM)     | \$218.69                                     | \$230.00   |
| Fiber Patch Cords (4' – Multi-Mode with SC Connectors) | \$12.56                                      | \$13.00  |
| Wire: 18 Gauge – 2 Conductor                           | \$101.03                                     | \$81.00  |
| Wire: 18 Gauge – 2 Conductor (Plenum)                  | \$124.50                                     | \$86.00  |
| Wire: 18 Gauge – 2 Conductor (Direct Burial)           | \$210.90                                     | \$156.00   |
| Wire: 18 Gauge – 4 Conductor                           | \$175.97                                     | \$155.00   |
| Wire: 18 Gauge – 4 Conductor (Plenum)                  | \$209.43                                     | \$156.00   |
| Wire: 18 Gauge – 4 Conductor (Direct Burial)           | \$370.79                                     | \$243.00   |
| Wire: 22 Gauge – 2 Conductor                           | \$52.13                                      | \$51.00  |
| Wire: 22 Gauge – 2 Conductor (Plenum)                  | \$65.29                                      | \$52.00  |
| Wire: 22 Gauge – 2 Conductor (Direct Burial)           | \$115.61                                     | \$323.00   |
| Wire: 22 Gauge – 4 Conductor                           | \$86.77                                      | \$78.00  |
| Wire: 22 Gauge – 4 Conductor (Plenum)                  | \$110.33                                     | \$89.00  |
| Wire: 22 Gauge – 4 Conductor (Direct Burial)           | \$124.66                                     | \$235.00   |
| Wire: 22 Gauge – 6 Conductor                           | \$139.05                                     | \$118.00   |
| Wire: 22 Gauge – 6 Conductor (Plenum)                  | \$197.21                                     | \$125.00   |
| Wire: 22 Gauge – 6 Conductor (Direct Burial)           | \$213.06                                     | \$278.00   |

Attachment: Bids 1-26-16 (5594 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **January 26, 2016**

**Bid No:** 16-060-054

**Bid Title:** Alternators & Starters:  
Remanufactured, Rebuilt & New

**Original Bid No:** N/A

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid     Request for Proposal     Reject Bids     Piggy-Back Bid per 6A-1.012 (6)     Sale of Property
- Revised Award \*     Highest Point Score     Re-Award (partial/whole) \*     State Contract per 6A-1.012 (5)
- Renewal of Contract     Contract/Bid Termination \*     Contract Extension \* Term: \_\_\_\_\_     Co-Op Bid
- Professional Services per FS 287.055     Direct Negotiation per 6A-1.012 (14)     Emergency Ratification \*

**Contract Period:** 01/26/16 thru 01/25/17     N/A - One Time Purchase

**Contract Value:** \$ 80,000.00

**Contract Type:**     Estimated Dollar Amount     Firm, Fixed Dollar Amount     Firm, Fixed Unit Prices     Firm, Fixed Fees or Discounts

**Renewal Options:**

| No. of Terms Remaining | <input type="checkbox"/> Length of Each Term | <input checked="" type="checkbox"/> Length of Each Term | <input type="checkbox"/> None |
|------------------------|--|---|-------------------------------|
| 2                      | 6-months                                     | 1 - year  |                               |

\* **Rationale/Reason**

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 32    Bids Received: 4    Late Bids: 0    Rejected Bids: 0     N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB    **For:** Vehicle Maintenance Department  
**Title:** Director, Purchasing Department

**Requested By:** Rick McBride    **Buyer:** Jason O'Toole  
**Title:** Director, Transportation Department

**Recommended award by vendor as follows: (see attached)**

Provide and deliver rebuilt, remanufactured, and/or new alternators & starters on an as needed basis, county wide, with firm net pricing for the contract period.

### **SOUTHEAST POWER SYSTEMS OF TAMPA, INC. (V-16900)**

#### **Category I - Leece Neville Alternators**

| <b>TERMS Item Number</b> | <b>Description</b>                                      | <b>Part Numbers Delco# (Lester #)</b> | <b>“Rebuilt” Unit Price</b> | <b>“New” Unit Price</b> |
|--------------------------|---|---------------------------------------|-----------------------------|-------------------------|
| 06097088                 | <b>Alternator</b> , Leece Neville<br>200 amp            | RJ4860<br>(11995)                     | \$250.00                    | \$750.00                |
| 06097089                 | <b>Alternator</b> , Leece Neville<br>200 amp, Pad Mount | 4940 PA                               | \$250.00                    | \$800.00                |
| 06097090                 | <b>Alternator</b> , Leece Neville<br>270 amp            | 4871JB                                | \$350.00                    | \$800.00                |

#### **Category II - Starters**

| <b>TERMS Item Number</b> | <b>Description</b>                                    | <b>Part Numbers Delco# (Lester #)</b> | <b>“Rebuilt” Unit Price</b> | <b>“New” Unit Price</b> |
|--------------------------|---|---------------------------------------|-----------------------------|-------------------------|
| 06019910                 | <b>Starter</b> , Delco<br>Diesel 6.2 & 6.5 28MT       | 323-447<br>(6469)                     | \$199.00                    | \$380.00                |
| 06019867                 | <b>Starter</b> , Delco<br>Diesel 6.2 25MT (6343)      | 323-381<br>(3764)<br>Open Nose        | \$199.00                    | \$380.00                |
| 06019888                 | <b>Starter</b> , Mitsubishi<br>12 Volt Med. Duty      | MITIN 1378                            | \$199.00                    | \$395.00                |
| 06019922                 | <b>Starter</b> , Cat<br>37MT, 337 Drive               | 323-880<br>10478957                   | \$195.00                    | \$450.00                |
| 06019923                 | <b>Starter</b> , International T444E,<br>37MT, ½ Post | 10473117                              | \$195.00                    | \$450.00                |
| 06023471                 | <b>Starter</b> , Leece Neville<br>Soft Engage         | 3574176<br>C93                        | \$280.00                    | \$325.00                |

Attachment: Bids 1-26-16 (5594 : Bids)

**Category III - Miscellaneous Alternators & Starters**

| TERMS Item Number | Description                                    | Part Numbers<br>Delco#<br>(Lester #)                          | “Rebuilt”<br>Unit Price | “New”<br>Unit Price |
|-------------------|--|---|-------------------------|---------------------|
| 06012024          | Alternator, GM, 100 amp<br>27SI GM 8.2         | 321-136<br>(7157M)<br>Type 100                                | \$75.00                 | \$132.50            |
| 06012022          | Alternator, GM, 100 amp<br>17SI                | 321-270<br>(7290)   | \$69.00                 | \$92.50             |
| 06012025          | Alternator, GM, 100 amp<br>9SI (Off Set Mount) | 321-339 (7861)<br>11 O'clock                                  | \$60.00                 | \$75.00             |
| 06012006          | Alternator, 130 amp<br>22SI                    | 321-739   | \$90.00                 | \$125.00            |
| 06012012          | Alternator, 100 amp<br>27SI                    | 321-136<br>(7157 100 amp)                                     | \$75.00                 | \$132.50            |
| 06012050          | Alternator, 100 amp<br>9SI, Straight Mount     | 321-305<br>(7802, 7 O'clock)<br>321-278<br>(7802, 11 O'clock) | \$72.00                 | \$89.95             |
| 06012028          | Alternator, Ford 100 amp<br>External Mounting  | 321-159<br>(7705)   | \$85.00                 | \$105.00            |
| 06012030          | Alternator, 105 amp<br>9SI Triangle Mount      | 321-385<br>(7914)   | \$65.00                 | \$85.00             |
| 06012031          | Alternator, Cat 100 amp<br>21SI                | 321-686<br>(7662)   | \$60.00                 | \$85.00             |
| 06012041          | Alternator, IRAH 75 amp<br>2 G Straight Frame  | 321-1212<br>(7735)  | \$69.00                 | \$92.50             |
| 06012045          | Alternator, 94 amp<br>12SI, 3 O'clock          | 321-1015<br>(7294M)   | \$60.00                 | \$79.00             |
| 06012046          | Alternator,<br>15SI                            | 321-234<br>(7137M)  | \$70.00                 | \$90.00             |
| 06097095          | Alternator, Ford<br>2.5L, 4 cylinder           | Motorcraft<br>#GL-990   | \$200.00                | \$265.00            |
| 06097096          | Alternator, Ford<br>6.4L, Diesel               | Motorcraft<br>#GL-917   | \$210.00                | \$299.00            |
| 06097097          | Alternator, Ford<br>6.8L, V10                  | Motorcraft<br>#GL-959   | \$200.00                | \$265.00            |
| 06019949          | Starter, Ford 302<br>Newer Style               | 3205<br>Ford AMGR   | \$50.00                 | \$92.00             |
| 06019902          | Starter, GM 350<br>(454 gas engine)            | 323-292 (3733M)<br>323-274 (3510)                             | \$59.00                 | \$72.00             |
| 06019905          | Starter, Ford                                  | 323-217<br>(3131)   | \$60.00                 | \$92.00             |
| 06019920          | Starter, Ford 4-1/2" Case<br>4" Mod II         | 323-223 (3154)<br>323-388 (3185)                              | \$50.00                 | \$80.00             |
| 06019925          | Starter, GM 4.3                                | 323-456, 323-255<br>(6416)                                    | \$50.00                 | \$80.00             |
| 06097098          | Starter, Ford<br>6.8L, V10                     | Motorcraft<br>#SA-1003-RM                                     | \$45.00                 | \$65.00             |
| 06097099          | Starter, Ford<br>6.4L Diesel                   | Motorcraft<br>#SA-1013-RM                                     | \$79.00                 | \$105.00            |
| 06097100          | Starter, Ford<br>2.5L, 4 cylinder              | Motorcraft<br>#SA-1010  | \$50.00                 | \$75.00             |

Attachment: Bids 1-26-16 (5594 : Bids)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

School Board Meeting of: **January 26, 2016**

**Bid No:** 16-345-073

**Bid Title:** First Aid Supplies

**Original Bid No:** N/A

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award \*
- Highest Point Score
- Re-Award (partial/whole) \*
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination \*
- Contract Extension \* Term: \_\_\_\_\_
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification \*

**Contract Period:** 02/09/16 thru 02/08/17  N/A - One Time Purchase

**Contract Value:** \$ 60,000.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

|                         |                        |  |  |  |
|-------------------------|------------------------|--|--|--|
| <b>Renewal Options:</b> | No. of Terms Remaining | <input type="checkbox"/> Length of Each Term<br>6-months | <input type="checkbox"/> Length of Each Term<br>- year | <input checked="" type="checkbox"/> None |
|                         |                        |  |  |  |

\* **Rationale/Reason**

\_\_\_\_\_

**Reason for Submittal to Board Under Separate Cover:**

\_\_\_\_\_

Bidders Solicited: 38 Bids Received: 16 Late Bids: 0 Rejected Bids: 2  N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** Warehouse Department  
**Title:** Director, Purchasing Department

**Requested By:** Joe Zihala **Buyer:** Jena Grage  
**Title:** Warehouse Coordinator

**Recommended award by vendor as follows:** (see attached)

Provide and deliver first aid supplies with firm pricing for the contract period.

**CLEARWATER DISTRIBUTION, INC D/B/A GULFSTAR SUPPLY CO. (V-1018)**

| Item | TERMS<br>Item Number | Description  | Unit Price |
|------|----------------------|--|------------|
| 13   | 34542088             | <b><u>EXAM GLOVES, PROTECTIVE, LATEX FREE-POWDER FREE</u></b> – Medical use, non-sterile, single use, ambidextrous, extra-large size, 90/bx., 10 bx./cs., <b>NOVAPLUS® by Sempermed® #VEVNP105</b> | \$1.91 bx. |
| 14   | 34542086             | <b><u>EXAM GLOVES, PROTECTIVE, LATEX FREE-POWDER FREE</u></b> – Medical use, non-sterile, single use, ambidextrous, large size, 100/bx., 10 bx./cs., <b>NOVAPLUS® by Sempermed® #VEVNP104</b>      | 1.91 bx.   |
| 15   | 34542087             | <b><u>EXAM GLOVES, PROTECTIVE, LATEX FREE-POWDER FREE</u></b> – Medical use, non-sterile, single use, ambidextrous, medium size, 100/bx., 10 bx./cs., <b>NOVAPLUS® by Sempermed® #VEVNP103</b>     | 1.91 bx.   |
| 16   | 34542085             | <b><u>EXAM GLOVES, PROTECTIVE, LATEX FREE-POWDER FREE</u></b> – Medical use, non-sterile, single use, ambidextrous, small size, 100/bx., 10 bx./cs., <b>NOVAPLUS® by Sempermed® #VEVNP102</b>      | 1.91 bx.   |

**PENINSULAR PAPER COMPANY (V-1725)**

| Item | TERMS<br>Item Number | Description   | Unit Price  |
|------|----------------------|---|-------------|
| 4    | 34542010             | <b><u>BAGS, RECLOSABLE</u></b> – Zip bag, clear, 3” X 5”, 100/pkg., <b>Elkay Plastics #F20305</b> | \$0.55 pkg. |

**SCHOOL HEALTH CORPORATION (V-1984)**

| Item | TERMS<br>Item Number | Description   | Unit Price |
|------|----------------------|---|------------|
| 8    | 34542060             | <b><u>COTTON BALLS</u></b> – Absorbent sterile, 130/bx., <b>US Cotton #CT00713, SH #30004 &amp; SH Bid #3070899</b> | \$3.24 bx. |

Attachment: Bids 1-26-16 (5594 : Bids)

**SCHOOL KIDS HEALTHCARE (V-26085)**

| Item | TERMS<br>Item Number | Description   | Unit Price  |
|------|----------------------|---|-------------|
| 3    | 34542015             | <b><u>APPLICATORS, COTTON TIPPED</u></b> – 3” long, 100/pkg., Dynarex #4301   | \$0.22 pkg. |
| 12   | 34542082             | <b><u>GAUZE SPONGE</u></b> – 3” x 3”, 12 ply, absorbent sterile, individually wrapped, 2/pkg., 25 pkgs./bx., <b>Dynarex #3333</b> | 1.21 bx.    |
| 18   | 34542151             | <b><u>HAND WIPES</u></b> – Alcohol, min. 65.9%, individual packets, 100/bx., <b>P.A.W.S #34400</b>                                | 3.46 bx.    |
| 24   | 34542139             | <b><u>PROBE COVERS</u></b> – Plastic Tubular for use with the Filac 1500 thermometer, 500/bx., <b>Kendall #221000</b>             | 15.94 bx.   |

**SUNCOAST SURGICAL & MEDICAL SUPPLY, LLC. (V-25793)**

| Item | TERMS<br>Item Number | Description   | Unit Price |
|------|----------------------|---|------------|
| 1    | 34542001             | <b><u>ALCOHOL</u></b> – (Rubbing) 70% Isopropyl, 16 oz. bottle, 12/cs., Pro Advantage P907016   | 13.30 cs.  |
| 2    | 34542166             | <b><u>ALCOHOL PREP PADS</u></b> – Sterile, individually wrapped, 200/bx., <b>Henry Schein #112-6131</b>                                   | 1.22 bx.   |
| 5    | 34542026             | <b><u>BANDAGE, ROLL</u></b> – 2” wide x 4.5 to 5 yards stretched, sterile, each packaged separately, 12/pkg., <b>Dynarex #3112</b>        | 1.99 pkg.  |
| 6    | 34542027             | <b><u>BANDAID, FLEXIBLE</u></b> – 1” x 3” strip-sterile, form fitting, coverlet adhesive dressing, 100/bx., <b>Henry Schein #112-6133</b> | 1.70 bx.   |
| 7    | 34542028             | <b><u>BANDAID, FLEXIBLE</u></b> – Approx. size 2” x 4” long, sterile, 50/bx., <b>Dynarex #3614</b>  | 2.68 bx.   |
| 9    | 34542163             | <b><u>CUP, MEDICINE</u></b> – Graduated to 1 oz., plastic, 100 cups/tube, 50 tubes/case., <b>Med Pride #MPR-97202</b>                     | 36.49 cs.  |
| 10   | 34542020             | <b><u>CUPS, WAXED PAPER</u></b> – 5 oz., 100/pkg., <b>Solo #R53</b>   | 2.98 pkg.  |
| 11   | 34542050             | <b><u>EYE PADS</u></b> – 2 5/8 x 1 5/8, oval, sterile, soft gauze, individually wrapped, 12/pkg., 50 pkgs./ctn., <b>Dynarex #3360</b>     | 1.15 ctn.  |
| 17   | 34542167             | <b><u>HAND SANITIZER, INSTANT</u></b> – 8 oz. pump bottle, min. 62% ethyl alcohol, 12/cs., <b>Donovan #HS3817</b>                         | 18.69 cs.  |
| 19   | 34542150             | <b><u>HANDIWIPES</u></b> – BZK antiseptic – For professional and hospital use, 100/bx., <b>Dynarex #1303</b>                              | 1.41 bx.   |
| 20   | 34542164             | <b><u>KOLD COMPRESS</u></b> – Re-useable, 6.5” x 4.25” size, non-toxic if ingested, <b>Jack Frost #70204</b>                              | 0.49 ea.   |
| 21   | 34542128             | <b><u>PAPER, COT</u></b> – White, 18” x 125’, individually wrapped-crepe., 12/cs., <b>Pro Advantage #P751018</b>                          | 16.65 cs.  |
| 22   | 34542160             | <b><u>PEDICU STICKS</u></b> – 6” wood, disposable. Examination sticks, 1000/bx., <b>Dukal #9000</b>                                       | 1.82 bx.   |
| 23   | 34542141             | <b><u>PROBE COVERS</u></b> – Instant ear thermometer. (Ear Use), 200/bx., <b>Braun Thermoscan by Welch Allyn #PC200</b>                   | 12.09 bx.  |

Attachment: Bids 1-26-16 (5594 : Bids)

**SUNCOAST SURGICAL & MEDICAL SUPPLY, LLC. (V-25793)**

| <b>Item</b> | <b>TERMS<br/>Item Number</b> | <b>Description</b>  | <b>Unit Price</b> |
|-------------|------------------------------|---|-------------------|
| 25          | 34542138                     | <b><u>PROBE COVER</u></b> – Paper, disposable for digital thermometer, 100/bx., <b>Moore #63347</b>   | \$2.59 bx.        |
| 26          | 34542153                     | <b><u>SAFETY PINS</u></b> – #2 size, 144 pkgs./gr., <b>Grafco #3039-2C</b>  | 1.27 gr.          |
| 27          | 34542080                     | <b><u>SPONGES</u></b> – 3” x 3”, economy non-woven, non-sterile, general use, 200/bag, <b>Dynarex #3253</b>   | 1.20 bag          |
| 28          | 34542135                     | <b><u>TAPE, ADHESIVE</u></b> – ½” x 10 yards, 24/bx., <b>Dynarex 3551</b>   | 3.39 bx.          |
| 29          | 34542136                     | <b><u>TAPE, PLASTIC</u></b> – 1” x 10 yard roll, demiclear transparent, 12/bx., <b>Dynarex #3572</b>  | 6.04 bx.          |
| 30          | 34542162                     | <b><u>THERMOMETER, DIGITAL</u></b> – 60 second sensing probe, LCD display, Fahrenheit measurement, <b>Lumiscope #G24-1858</b>   | 1.60 ea.          |
| 31          | 34542035                     | <b><u>TONGUE DEPRESSORS</u></b> – 6”, sterile, individually wrapped, 100/bx., <b>Dynarex #4314</b>  | 2.48 bx.          |
| 32          | 34542142                     | <b><u>TWEEZERS</u></b> – Wide Flat Tip, stainless, approx. 3 5/16”, 10/bag, Class ACU   | 20.00 bag         |
| 33          | 34542100                     | <b><u>UNIVERSAL PRECAUTIONS COMPLIANCE KIT</u></b> – to include: pair of vinyl gloves, protective apron, combo mask/safety shield, Red Z solidifier (10g. pouch), scoop/scrapper, Sanizide Plus® germicidal wipe (dimensions: 8” x 8”), red bio-hazard waste bag (dimensions: 24” x 24”), twist tie, p.a.w.s.® antimicrobial hand wipes (quantity 1 / dimensions: 5”x 8”), identification tag and instructions, 24/cs., <b>Safetec #17100</b> | 172.00 cs.        |

Attachment: Bids 1-26-16 (5594 : Bids)

School Board Meeting of: **January 26, 2016**

**Bid File No:** 16-968-114-SS

**Bid File Title:** Sole Source Sole Source Maintenance & Repair Agreement for Intrusion Alarm & Card Access Systems

**Contract Period:** 1/29/16 thru 1/28/17  N/A - One Time Purchase

**Contract Value:** \$ 100,000.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**\* Rationale/Reason**

This vendor is the proprietary vendor for the equipment and services which integrate with the central alarm monitoring system located in the Pinellas County Schools Police Department.

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** County Wide  
**Title:** Director, Purchasing Department

**Requested By:** Michael Hewett **Buyer:** Christine Roney  
**Title:** Director, Maintenance Department

**Recommended award by vendor as follows: (see attached)**

**STANLEY CONVERGENT SECURITY SOLUTIONS, INC.**

Provide, deliver and install intrusion alarm system and card access equipment, maintenance and repair services per agreement.

| DESCRIPTION   | TOTAL               |
|---|---------------------|
| Monthly fee for Inspection, Maintenance, and Repair of 215 security control panels and access control modules per attachment "A." | \$ 81,539.64        |
| Installation of new purchase per material and labor rates on attachment "B." (estimated purchases)                                | \$ 18,460.36        |
| <b>TOTALS</b>   | <b>\$100,000.00</b> |

**EXTENDED SERVICE PROGRAM AGREEMENT FOR THE MAINTENANCE & REPAIR OF  
INTRUSION ALARM & ACCESS CONTROL SYSTEMS**

**ATTACHMENT "A"**

**Year 2016 - List of Facilities and Systems – Monthly Service and Inspection Costs**

| <b>Acct #</b> | <b>Account Name</b>                        | <b>Panel Type</b> | <b>Access</b> | <b>Monthly Charge</b> |
|---------------|--|-------------------|---------------|-----------------------|
| 4014          | Adapt (@ Robinson Challenge)               | Plus              | No            | \$33.04               |
| 4022          | Anona ES                                   | Plus              | No            | \$33.04               |
| 4105          | Azalea ES                                  | Plus              | No            | \$33.04               |
| 3007          | Azalea MS                                  | Plus              | Yes           | \$37.80               |
| 4024          | Bayside HS                                 | Plus              | No            | \$33.04               |
| 4038          | Bayside Student Services<br>(@ Bayside HS) | Plus              | Yes           | \$37.80               |
| 3048          | Bardmoor ES                                | Plus              | No            | \$33.04               |
| 4082          | Bauder ES                                  | Plus              | Yes           | \$37.80               |
| 3095          | Bay Point ES                               | Plus              | Yes           | \$37.80               |
| 4001          | Bay Point MS                               | Plus              | Yes           | \$37.80               |
| 4040          | Bay Vista ES                               | Plus              | Yes           | \$37.80               |
| 4083          | Bear Creek ES                              | Plus              | Yes           | \$37.80               |
| 4044          | Belcher ES                                 | Plus              | No            | \$33.04               |
| 4043          | Belcher ES (Portables 1, 2 & 3)            | Plus              | No            | \$33.04               |
| 4029          | Belleair ES                                | Plus              | No            | \$33.04               |
| 4048          | Bernice Johnson Svc. Ctr. (BJSC)           | Plus              | Yes           | \$37.80               |
| 4012          | Blanton ES                                 | Plus              | No            | \$37.80               |
| 4114          | Boca Ciega HS (Bldgs. 1, 2, 3 & 4)         | Plus              | Yes           | \$37.80               |
| 4115          | Boca Ciega HS (Bldg. 5)                    | Plus              | Yes           | \$37.80               |
| 4117          | Boca Ciega HS (CWMP 6, 7, 8 & 9)           | Plus              | Yes           | \$37.80               |
| 4073          | Calvin Hunsinger School                    | Plus              | No            | \$33.04               |
| 3041          | Career Academies of Seminole               | Plus              | No            | \$33.04               |
| 2239          | Carwise MS (Bldg. 5)                       | 3450              | No            | \$31.99               |
| 2240          | Carwise MS (Bldg. 6)                       | 3450              | No            | \$31.99               |
| 2238          | Carwise MS (Café/Gym)                      | 3450              | No            | \$31.99               |
| 2237          | Carwise MS (Office)                        | 3450              | No            | \$31.99               |
| 3091          | Center for Culinary Arts (@ NEHS)          | Plus              | Yes           | \$37.80               |
| 3062          | Clearwater Adult Education Ctr.            | Plus              | No            | \$33.04               |
| 4074          | Clearwater Intermediate                    | Plus              | Yes           | \$37.80               |
| 4123          | Clearwater Fundamental                     | Plus              | No            | \$31.99               |
| 3073          | Clearwater HS                              | Plus              | Yes           | \$37.80               |
| 3068          | Clearwater HS (Pool)                       | Plus              | No            | \$33.04               |
| 3069          | Clearwater HS (Stadium)                    | Plus              | No            | \$33.04               |
| 3018          | Clearview ES <b>(Closed)</b>               | Plus              | No            | \$33.04               |
| 3013          | Coachman Service Ctr. (CSC)                | Plus              | Yes           | \$37.80               |
| 4025          | Countryside HS                             | Plus              | No            | \$37.80               |
| 4026          | Cross Bayou ES                             | Plus              | No            | \$33.04               |
| 4111          | Curlew Creek ES                            | Plus              | No            | \$37.80               |
| 4079          | Curtis Fundamental                         | Plus              | Yes           | \$37.80               |
| 4133          | Curtis ES (Old) Site <b>(Closed)</b>       | Plus              | No            | \$33.04               |
| 4002          | Cypress Woods ES                           | Plus              | No            | \$37.80               |
| 2199          | Discovery Bldg.                            | 3400              | Yes           | \$35.42               |
| 3058          | Dixie Hollins HS (Bldgs. 1-3 & 16)         | Plus              | No            | \$37.80               |

Attachment: Bids 1-26-16 (5594 : Bids)

| Acct # | Account Name                                | Panel Type | Access | Monthly Charge |
|--------|---|------------|--------|----------------|
| 3054   | Dixie Hollins HS (Bldgs. 8-11, 13, 30 & 32) | Plus       | No     | \$37.80        |
| 3053   | Dixie Hollins HS (Adult Education Ctr.)     | Plus       | No     | \$37.80        |
| 2234   | Dixie Hollins (Gym)                         | 3450       | No     | \$31.99        |
| 2233   | Dixie Hollins (Office/Guidance)             | 3450       | No     | \$35.42        |
| 3052   | Dixie Hollins (ROTC)                        | Plus       | No     | \$33.04        |
| 4065   | Dunedin ES (Bldgs. 1, 2 & 4)                | Plus       | No     | \$33.04        |
| 4066   | Dunedin ES (Bldgs. 3 & 5)                   | Plus       | No     | \$33.04        |
| 4010   | Dunedin MS                                  | Plus       | No     | \$33.04        |
| 3092   | Dunedin HS (Office & Café)                  | Plus       | No     | \$33.04        |
| 2167   | Dunedin HS (Band/Choir)                     | 3400       | No     | \$31.99        |
| 3087   | Dunedin HS (Gym)                            | Plus       | No     | \$33.04        |
| 3083   | Dunedin HS (Bldgs. 9, 11 & 15)              | Plus       | No     | \$33.04        |
| 4077   | East Lake HS (Bldgs. (1, 5, 6 & 7)          | Plus       | Yes    | \$37.80        |
| 4076   | East lake HS (Bldgs. 2, 3, 4 & 9)           | Plus       | Yes    | \$37.80        |
| ????   | East Lake MS (Engineering)                  | FlexIP     | No     | \$33.04        |
| 3082   | Eisenhower ES                               | Plus       | Yes    | \$37.80        |
| 2200   | Florida First Start                         | 3450       | No     | \$33.04        |
| 4011   | Forty-Ninth Street Bus Compound             | Plus       | Yes    | \$37.80        |
| 3024   | Frontier ES                                 | Plus       | Yes    | \$37.80        |
| 4122   | Fuguitt ES                                  | Plus       | Yes    | \$37.80        |
| 4071   | Garrison Jones ES                           | Plus       | No     | \$33.04        |
| 4032   | Gibbs HS (Bldgs. 3, 4 5 & 8)                | Plus       | No     | \$33.04        |
| 2184   | Gulf Beaches Elem. Magnet School            | 3400       | No     | \$31.99        |
| 4007   | Gulfport ES                                 | Plus       | No     | \$33.04        |
| 3074   | Gus A. Stavros Institute                    | Plus       | Yes    | \$37.80        |
| 3043   | Hamilton Disston School                     | Plus       | No     | \$33.04        |
| 4131   | Hamilton Disston School (Annex)             | 3450       | Yes    | \$35.42        |
| 4098   | Highland Lakes ES                           | Plus       | No     | \$33.04        |
| 4047   | Jacobson Culinary Arts                      | Plus       | Yes    | \$37.80        |
| 3045   | Jamerson ES                                 | Plus       | Yes    | \$37.80        |
| 3016   | John Hopkins MS                             | Plus       | No     | \$33.04        |
| 4041   | Kings Highway Elem. Magnet School           | Plus       | No     | \$33.04        |
| 4009   | Lake St. George ES                          | Plus       | No     | \$33.04        |
| 4202   | Lakewood HS                                 | Plus       | Yes    | \$31.99        |
| 4036   | Lakeview Fundamental ES                     | Plus       | No     | \$33.04        |
| 4013   | Largo MS                                    | Plus       | Yes    | \$37.80        |
| 3020   | Largo HS (Old Largo Central)                | Plus       | No     | \$33.04        |
| 4067   | Lealman Bus Compound                        | Plus       | Yes    | \$37.80        |
| 4124   | Lealman ES                                  | Plus       | No     | \$31.99        |
| 4035   | Lealman Intermediate                        | Plus       | No     | \$37.80        |
| 4104   | Leila Davis ES                              | Plus       | No     | \$37.80        |
| 4130   | Leila Davis ES                              | 3450       | No     | \$35.42        |
| 4134   | Lynch ES                                    | Plus       | Yes    | \$37.80        |
| 3067   | Madeira Beach Fundamental ES                | Plus       | Yes    | \$37.80        |
| 4037   | Madeira Beach Fundamental MS                | Plus       | Yes    | \$37.80        |
| 3075   | Maximo ES                                   | Plus       | No     | \$33.04        |
| 4293   | McMullen Booth ES                           | Plus       | No     | \$33.04        |
| 3099   | Meadowlawn MS                               | Plus       | No     | \$33.04        |
| 3100   | Meadowlawn Student Services Ctr.            | Plus       | No     | \$33.04        |
| 3094   | Melrose ES                                  | Plus       | Yes    | \$37.80        |

Attachment: Bids 1-26-16 (5594 : Bids)

| Acct # | Account Name  | Panel Type | Access | Monthly Charge |
|--------|---|------------|--------|----------------|
| 3049   | Mildred Helms ES  | Plus       | Yes    | \$37.80        |
| 3038   | Morgan Fitzgerald MS  | Plus       | No     | \$33.04        |
| 3055   | Mount Vernon ES   | Plus       | No     | \$33.04        |
| 4078   | New Heights ES (Bldgs. 2, 4, 5 & 6)                             | Plus       | Yes    | \$37.80        |
| 4081   | New Heights ES (Bldgs. 1 & 3)                                   | Plus       | Yes    | \$37.80        |
| 3089   | Northeast HS (Bldgs. 1, 3 & 24)                                 | Plus       | Yes    | \$37.80        |
| 3080   | Northeast HS (Bldgs. 3, 5 & 17)                                 | Plus       | Yes    | \$37.80        |
| 3076   | Northeast HS (Bldgs. 6, 20, 26 & 28)                            | Plus       | Yes    | \$37.80        |
| 4006   | Northeast HS (Credit Union)                                     | Plus       | Yes    | \$37.80        |
| 4201   | Northeast HS (Mechanics)  | Plus       | No     | \$33.04        |
| 2181   | North Shore ES (Bldgs. 1 & 6)                                   | 3450       | No     | \$31.99        |
| 2182   | North Shore ES (Bldg. 3)  | 3450       | No     | \$31.99        |
| 2207   | North Shore ES (Media Ctr.)                                     | 3400       | No     | \$31.99        |
| 3051   | Northward IBIS Site <b>(Closed)</b>                             | Plus       | No     | \$33.04        |
| 4106   | Northwest ES  | Plus       | No     | \$33.04        |
| 4034   | Oakgrove MS   | Plus       | Yes    | \$37.80        |
| 3050   | Oakhurst ES   | Plus       | Yes    | \$37.80        |
| 2176   | Oakhurst ES (Media Ctr.)  | 3450       | No     | \$31.99        |
| 2301   | Orange Grove ES   | iBase      | Yes    | \$31.99        |
| 3005   | Osceola MS (Bldg. 2)  | Plus       | No     | \$33.04        |
| 3006   | Osceola MS (Wing F & G)   | Plus       | No     | \$33.04        |
| 3004   | Osceola MS (Office)   | Plus       | Yes    | \$37.80        |
| 4084   | Osceola HS  | Plus       | No     | \$33.04        |
| 3015   | Ozona ES  | Plus       | No     | \$33.04        |
| 4295   | Ozona Service Center  | iBase      | Yes    | \$31.99        |
| 4102   | Palm Harbor ES Site <b>(Closed)</b>                             | Plus       | No     | \$33.04        |
| 3034   | Palm Harbor MS  | Plus       | No     | \$33.04        |
| 3000   | Palm Harbor U. HS (Bldgs. 4-4 & 11)                             | Plus       | No     | \$37.80        |
| 3001   | Palm Harbor U. HS (Bldgs. 5-10, 11-13)                          | Plus       | No     | \$37.80        |
| ????   | Palm Harbor U. HS (Bldg 19)                                     | FlexIP     | No     | \$37.80        |
| 3079   | Pasadena Fundamental ES   | Plus       | Yes    | \$37.80        |
| 3064   | Palm Harbor U. HS (Portables)                                   | Plus       | No     | \$33.04        |
| 3098   | Paul B. Stephens School   | Plus       | Yes    | \$37.80        |
| 2141   | Perkins ES  | Plus       | Yes    | \$37.80        |
| 3077   | Perkins ES (Bldg. 8)  | Plus       | No     | \$33.04        |
| 3078   | Perkins ES (Pre-K Bldg. 6)                                      | Plus       | No     | \$33.04        |
| 3002   | Pinellas Park ES  | Plus       | No     | \$33.04        |
| 4027   | Pinellas Park MS  | Plus       | No     | \$33.04        |
| 4109   | Pinellas Secondary  | Plus       | Yes    | \$37.80        |
| 3059   | Pinellas Park HS (Justice Bldg.)                                | Plus       | No     | \$33.04        |
| 4039   | Plumb ES  | Plus       | Yes    | \$37.80        |
| 4099   | Ponce De Leon ES  | Plus       | No     | \$33.04        |
| 2199   | Professional Development Ctr.                                   | 3400       | No     | \$31.99        |
| 3025   | Pinellas Technical College - Clwtr.<br>(Admin Bldg. 1, 13 & 14) | Plus       | Yes    | \$37.80        |
| 3029   | Pinellas Technical College - Clwtr.<br>(Bldgs. 10, 11, 12)      | Plus       | No     | \$33.04        |
| 3032   | Pinellas Technical College - Clwtr.<br>(Bldgs. 2 & 3)           | Plus       | No     | \$33.04        |
| 3027   | Pinellas Technical College - Clwtr.<br>(Bldg. 6 Cosmetology)    | Plus       | No     | \$33.04        |

Attachment: Bids 1-26-16 (5594 : Bids)

| Acct # | Account Name  | Panel Type | Access | Monthly Charge |
|--------|---|------------|--------|----------------|
| 3031   | Pinellas Technical College - Clwtr.<br>(Bldg. 19)       | Plus       | No     | \$33.04        |
| 3030   | Pinellas Technical College - Clwtr.<br>(Bldgs. 16 & 17) | Plus       | No     | \$33.04        |
| 3028   | Pinellas Technical College - Clwtr.<br>(Bldg. 5)        | Plus       | No     | \$33.04        |
| 3026   | Pinellas Technical College - Clwtr.<br>(Bldg. 7)        | Plus       | No     | \$33.04        |
| 4062   | Pinellas Technical College - St. Pete.                  | Plus       | Yes    | \$37.80        |
| 4126   | Rawlings ES   | Plus       | Yes    | \$37.80        |
| 3088   | Richard L Sanders (Bldg. 1)                             | Plus       | Yes    | \$37.80        |
| 3084   | Richard L Sanders (Bldgs. 2a & 2b)                      | Plus       | Yes    | \$37.80        |
| 3097   | Richard L Sanders (Bldgs. 3, 6 & 7)                     | Plus       | Yes    | \$37.80        |
| 3085   | Richard L Sanders (Bldgs. 4 & 5)                        | Plus       | Yes    | \$37.80        |
| 4294   | Ridgecrest ES   | iBase      | Yes    | \$33.04        |
| 2203   | Robinson Family Ed. Ctr.                                | 3400       | No     | \$31.99        |
| 3022   | Safety Harbor ES  | Plus       | No     | \$33.04        |
| 4028   | Safety Harbor MS  | Plus       | Yes    | \$37.80        |
| 3008   | Sanderlin ES  | Plus       | Yes    | \$37.80        |
| 4042   | Sandy Lane ES   | Plus       | No     | \$37.80        |
| 4103   | San Jose ES   | Plus       | No     | \$33.04        |
| 3044   | Saw Grass Lake ES                                       | Plus       | No     | \$33.04        |
| 4057   | Seminole HS   | Plus       | Yes    | \$37.80        |
| 4080   | Seminole MS   | Plus       | Yes    | \$37.80        |
| 4020   | Seventy-Fourth Street ES                                | Plus       | Yes    | \$37.80        |
| 3036   | Sexton ES   | Plus       | No     | \$33.04        |
| 4016   | Shore Acres ES  | Plus       | Yes    | \$37.80        |
| 4023   | Skycrest ES   | Plus       | No     | \$33.04        |
| 4097   | Skyview ES  | Plus       | No     | \$33.04        |
| 4112   | Southern Oaks ES  | Plus       | No     | \$33.04        |
| 4060   | St. Petersburg HS (Bldg. 1)                             | Plus       | No     | \$33.04        |
| 4061   | St. Petersburg HS (Bldg. 2 – 12)                        | Plus       | No     | \$33.04        |
| 4021   | Starkey ES  | Plus       | No     | \$33.04        |
| 4030   | Starkey ES  | Plus       | Yes    | \$37.80        |
| 4017   | Sunset Hills ES   | Plus       | No     | \$33.04        |
| 3023   | Sutherland ES   | Plus       | No     | \$33.04        |
| 4100   | Tarpon Bus Compound                                     | Plus       | No     | \$33.04        |
| 4070   | Tarpon ES   | Plus       | No     | \$33.04        |
| 4019   | Tarpon Fundamental ES                                   | Plus       | No     | \$33.04        |
| 4015   | Tarpon MS   | Plus       | No     | \$33.04        |
| 4003   | Tarpon HS (Bldg. 23, 24 & 36)                           | Plus       | No     | \$33.04        |
| 4005   | Tarpon HS (Office)                                      | Plus       | No     | \$33.04        |
| 3012   | Tarpon HS (Office)                                      | Plus       | Yes    | \$37.80        |
| 4132   | Title I Center @ Lakeview Annex                         | 3450       | No     | \$31.99        |
| 4125   | Tomlinson Adult Ctr.                                    | Plus       | Yes    | \$37.80        |
| 4127   | Tyrone MS (Bldg.1-7, 9-11, 13-16, 18)                   | Plus       | Yes    | \$37.80        |
| 4128   | Tyrone MS (Bldg. 12,13,24,25 & 26)                      | Plus       | Yes    | \$37.80        |
| 4113   | Walsingham ES   | Plus       | Yes    | \$37.80        |
| 4063   | Worknet Pinellas  | Plus       | Yes    | \$37.80        |
| 4059   | WPSC - Annex (Trailers 14 & 15)                         | Plus       | Yes    | \$37.80        |
| 4058   | WPSC – Annex (Trailers 1-13, 16-19)                     | Plus       | Yes    | \$37.80        |

Attachment: Bids 1-26-16 (5594 : Bids)

| <u>Acct #</u> | <u>Account Name</u>      | <u>Panel Type</u> | <u>Access</u> | <u>Monthly Charge</u> |
|---------------|--------------------------|-------------------|---------------|-----------------------|
| 4107          | WPSC                     | Plus              | Yes           | \$37.80               |
| 4108          | WPSC                     | Plus              | Yes           | \$37.80               |
| 3072          | WPSC - (Transportation)  | Plus              | Yes           | \$37.80               |
| 2284          | Westgate ES (Bldg. 1)    | 3450              | No            | \$31.99               |
| 2276          | Westgate ES (Café/Rooms) | 3450              | No            | \$31.99               |
| 2230          | Westgate ES (Office)     | 3450              | No            | \$31.99               |
| 2111          | Woodlawn ES              | 3450              | No            | \$31.99               |

**Year 2016- MATERIAL AND LABOR PRICING**

**Burglar Alarm Components / Advantage Plus:**

| <u>Quantity</u> | <u>Equipment Description</u>          | <u>New Equipment</u> | <u>Labor Per New Devise Installed</u> | <u>Used (Refurbished) Equipment</u> | <u>Hourly Labor Rate Per Used Devise Installed</u> |
|-----------------|---------------------------------------|----------------------|---------------------------------------|-------------------------------------|--|
| 1               | Advantage Plus Control Panel          | n/a                  | n/a                                   | \$ 392.57                           | \$ 353.24  |
| 1               | Advantage LED Keypad                  | \$152.81             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Smart Audio Module                    | \$ 416.80            | \$ 176.62                             | \$208.40                            | \$ 176.63  |
| 1               | Loop Expansion Module                 | \$ 209.47            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | Sonitrol Power Supply                 | \$ 59.77             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Transformer for Sonitrol Power Supply | \$ 16.50             | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Microphone/Audio Detector             | \$ 69.92             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Overhead-Door Contact                 | \$ 19.02             | \$ 154.54                             | n/a                                 | n/a  |
| 1               | Surface Mount Pedestrian Door         | \$ 4.39              | \$ 105.97                             | n/a                                 | n/a  |
| 1               | Recessed Pedestrian Door Contract     | \$ 6.56              | \$ 110.39                             | n/a                                 | n/a  |
| 1               | Dual Tech Motion Detector 35 X 40     | \$ 104.19            | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Wireless Panic Receiver               | \$ 75.48             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Wireless Panic Button                 | \$ 45.32             | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Single Outlet Surge Protector         | \$ 13.39             | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Telephone Line Surge Protector        | \$ 42.06             | \$ 0.00                               | n/a                                 | n/a  |

**Access Control Components / Advantage Plus:**

| <u>Quantity</u> | <u>Equipment Description</u>          | <u>New Equipment</u> | <u>Labor Per New Devise Installed</u> | <u>Used (Refurbished) Equipment</u> | <u>Hourly Labor Rate Per Used Devise Installed</u> |
|-----------------|---------------------------------------|----------------------|---------------------------------------|-------------------------------------|--|
| 1               | Access Control Module                 | n/a                  | n/a                                   | \$ 304.67                           | \$ 353.24  |
| 1               | RP40/RP15 iClass/Prox Combo Reader    | \$ 249.41            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | 2 X 6 Mini Prox Reader                | \$ 250.44            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | Proximity Card with Sonitrol Logo     | \$ 3.79              | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Single Door Mag Lock                  | \$ 267.94            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | Egress Push Button                    | \$ 87.46             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Egress PIR                            | \$ 116.91            | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Electronic Door Strike**              | \$ 389.98            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | Sonitrol Power Supply                 | \$ 97.29             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Transformer for Sonitrol Power Supply | \$ 16.50             | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Wireless Receiver for Door Release    | \$ 75.48             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Wireless Transmitter for Door Release | \$ 45.32             | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Hard-Wired Door Release               | \$ 14.38             | \$ 110.39                             | n/a                                 | n/a  |
| 1               | Single-Arm Pedestal                   | \$ 339.45            | \$ 176.62                             | n/a                                 | n/a  |

Attachment: Bids 1-26-16 (5594 : Bids)

**Miscellaneous Parts & Labor / Advantage Plus:**

| <u>Quantity</u> | <u>Part Description</u>      | <u>New Part</u> | <u>Labor Per New Part Installed</u> | <u>Used (Refurbished) Part</u> | <u>Hourly Labor Rate Per Used Part Installed</u> |
|-----------------|------------------------------|-----------------|-------------------------------------|--------------------------------|--|
| 1               | ¾" EMT Conduit (per 10')     | \$7.40          | n/a                                 | n/a                            | n/a  |
| 1               | 1 ½" EMT Conduit (per 10')   | \$ 20.08        | n/a                                 | n/a                            | n/a  |
| 1               | 2" EMT Conduit (per 10')     | \$25.34         | n/a                                 | n/a                            | n/a  |
| 1               | ¾" Rigid Conduit (per 10')   | \$23.23         | n/a                                 | n/a                            | n/a  |
| 1               | 1 ½" Rigid Conduit (per 10') | \$55.98         | n/a                                 | n/a                            | n/a  |
| 1               | 2" Rigid Conduit (per 10')   | \$71.81         | n/a                                 | n/a                            | n/a  |
| 1               | ¾" PVC Conduit (per 10')     | \$3.17          | n/a                                 | n/a                            | n/a  |
| 1               | 1 ½" PVC Conduit (per 10')   | \$7.40          | n/a                                 | n/a                            | n/a  |
| 1               | 2" PVC Conduit (per 10')     | \$8.45          | n/a                                 | n/a                            | n/a  |
| 1               | Wiremold V700 (¾" X 21/32")  | \$24.30         | n/a                                 | n/a                            | n/a  |
| 1               | Wiremold V500 (¾" X 17/32")  | \$22.18         | n/a                                 | n/a                            | n/a  |
| 1               | Labor Rate – Business Hours  | n/a             | \$ 88.31                            | n/a                            | n/a  |
| 1               | Labor Rate – After Hours     | n/a             | \$ 112.10                           | n/a                            | n/a  |

**Burglar Alarm Components / iBase:**

| <u>Quantity</u> | <u>Equipment Description</u>          | <u>New Equipment</u> | <u>Labor Per New Devise Installed</u> | <u>Used (Refurbished) Equipment</u> | <u>Hourly Labor Rate Per Used Devise Installed</u> |
|-----------------|---------------------------------------|----------------------|---------------------------------------|-------------------------------------|--|
| 1               | Sonitrol iBase, Enclosure, Battery    | \$1009.93            | \$ 353.24                             | n/a                                 | n/a  |
| 1               | Standard LCD Keypad                   | \$190.75             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Enhanced LCD                          | \$327.01             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Audio-8 Board                         | \$299.77             | \$ 176.62                             | n/a                                 | n/a  |
| 1               | I/O Expansion Board                   | \$225.68             | \$ 176.62                             | n/a                                 | n/a  |
| 1               | Sonitrol Power Supply                 | \$59.77              | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Transformer for Sonitrol Power Supply | \$16.50              | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Power Hub Module                      | \$278.93             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | 27" Sonitrol Enclosure                | \$222.82             | \$ 22.08                              | n/a                                 | n/a  |
| 1               | 18" Sonitrol Enclosure                | \$160.32             | \$ 22.08                              | n/a                                 | n/a  |
| 1               | 12V 7amp Battery                      | \$17.02              | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Microphone/Audio Detector             | \$69.92              | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Overhead-Door Contact                 | \$19.02              | \$ 154.54                             | n/a                                 | n/a  |
| 1               | Surface Mount Pedestrian Door Contact | \$4.39               | \$ 105.97                             | n/a                                 | n/a  |
| 1               | Recessed Pedestrian Door Contact      | \$6.56               | \$ 110.97                             | n/a                                 | n/a  |
| 1               | Dual Tech Motion Detector 35 X 40     | \$104.19             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Wireless Panic Receiver               | \$75.48              | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Wireless Panic Button                 | \$45.32              | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Single Outlet Surge Protector         | \$13.39              | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Telephone Line Surge Protector        | \$42.06              | \$ 0.00                               | n/a                                 | n/a  |

Attachment: Bids 1-26-16 (5594 : Bids)

**Access Control Components / iBase:**

| <u>Quantity</u> | <u>Equipment Description</u>           | <u>New Equipment</u> | <u>Labor Per New Devise Installed</u> | <u>Used (Refurbished) Equipment</u> | <u>Hourly Labor Rate Per Used Devise Installed</u> |
|-----------------|--|----------------------|---------------------------------------|-------------------------------------|--|
| 1               | Access – 4 Board, 18" Enclosure, Trans | \$ 576.93            | \$ 353.24                             | n/a                                 | n/a  |
| 1               | RP40/RP15 iClass/Prox Combo Reader     | \$ 249.41            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | 2 X 6 Mini Prox Reader                 | \$ 250.44            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | Proximity Card with Sonitrol Logo      | \$ 3.79              | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Single Door Mag Lock                   | \$ 267.94            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | Egress Push Button                     | \$ 87.46             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Egress PIR                             | \$ 116.91            | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Electronic Door Strike**               | \$ 389.98            | \$ 176.62                             | n/a                                 | n/a  |
| 1               | Sonitrol Power Supply                  | \$ 97.29             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Transformer for Sonitrol Power Supply  | \$ 16.50             | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Wireless Receiver for Door Release     | \$ 75.48             | \$ 88.31                              | n/a                                 | n/a  |
| 1               | Wireless Transmitter for Door Release  | \$ 45.32             | \$ 0.00                               | n/a                                 | n/a  |
| 1               | Hard-Wired Door Release                | \$ 14.38             | \$ 110.39                             | n/a                                 | n/a  |
| 1               | Single-Arm Pedestal                    | \$ 339.45            | \$ 176.62                             | n/a                                 | n/a  |

**Miscellaneous Parts & Labor / iBase:**

| <u>Quantity</u> | <u>Part Description</u>      | <u>New Part</u> | <u>Labor Per New Part Installed</u> | <u>Used (Refurbished) Part</u> | <u>Hourly Labor Rate Per Used Part Installed</u> |
|-----------------|------------------------------|-----------------|-------------------------------------|--------------------------------|--|
| 1               | ¾" EMT Conduit (per 10')     | \$ 7.40         | n/a                                 | n/a                            | n/a  |
| 1               | 1 ½" EMT Conduit (per 10')   | \$ 20.08        | n/a                                 | n/a                            | n/a  |
| 1               | 2" EMT Conduit (per 10')     | \$ 25.34        | n/a                                 | n/a                            | n/a  |
| 1               | ¾" Rigid Conduit (per 10')   | \$ 23.23        | n/a                                 | n/a                            | n/a  |
| 1               | 1 ½" Rigid Conduit (per 10') | \$ 55.98        | n/a                                 | n/a                            | n/a  |
| 1               | 2" Rigid Conduit (per 10')   | \$ 71.81        | n/a                                 | n/a                            | n/a  |
| 1               | ¾" PVC Conduit (per 10')     | \$ 3.17         | n/a                                 | n/a                            | n/a  |
| 1               | 1 ½" PVC Conduit (per 10')   | \$ 7.40         | n/a                                 | n/a                            | n/a  |
| 1               | 2" PVC Conduit (per 10')     | \$ 8.45         | n/a                                 | n/a                            | n/a  |
| 1               | Wiremold V700 (¾" X 21/32")  | \$ 24.30        | n/a                                 | n/a                            | n/a  |
| 1               | Wiremold V500 (¾" X 17/32")  | \$ 22.18        | n/a                                 | n/a                            | n/a  |
| 1               | Data Fiber Converters        | \$ 133.06       | \$ 44.16                            | n/a                            | n/a  |
| 1               | Labor Rate – Business Hours  | n/a             | \$ 88.31                            | n/a                            | n/a  |
| 1               | Labor Rate – After Hours     | n/a             | \$ 112.10                           | n/a                            | n/a  |

Attachment: Bids 1-26-16 (5594 : Bids)

## EXTENDED SERVICE PROGRAM AGREEMENT FOR THE MAINTENANCE AND REPAIR OF EXISTING INTRUSION ALARM AND ACCESS CONTROL SYSTEMS

This agreement is entered into this first day of January 29, 2016 by and between Stanley Convergent Security Solutions, Inc. hereinafter referred to as "the COMPANY" and the School Board of Pinellas County, Florida, hereinafter referred to as "the DISTRICT".

With CONDITIONS hereinafter mentioned, the COMPANY agrees to furnish to the DISTRICT, and the DISTRICT agrees to buy, the following EXTENDED SERVICE PROGRAM (hereinafter "ESP").

### TERMS AND CONDITIONS

1. The DISTRICT agrees to pay the COMPANY over the One (1) Year period of this Agreement (January 29, 2016 through January 28, 2017) the sum of eighty one thousand five hundred thirty nine dollars and sixty four cents (\$81,539.64), to be paid in equal quarterly amounts of twenty thousand, three hundred eighty four dollars and ninety one cents (\$20,384.91), for the inspection, maintenance and repair services on DISTRICT'S one hundred ninety four (194) Security Control Panels and seventy seven (77) Access Control Modules, hereinafter referred to as "SYSTEMS" [refer to Attachment A].
2. The term of this agreement may be renewed by the COMPANY and the DISTRICT'S Superintendent for two additional one year periods as long as price increases do not exceed the rate of inflation determined by the Consumer Price Index for urban wage earners and clerical workers, U.S. city average, all items (1982-84 = 100), published by the U.S. Bureau Labor Statistics or any successor or substitute index appropriately adjusted from the commencement of the initial term of the contract to commencement of each extension period. Price revision will be on any anniversary date on 60 days written notice.
3. The COMPANY must maintain adequate insurance coverage before any work commences. A copy of a current, valid certificate of insurance in compliance with the coverage guidelines set forth in Attachment C, Insurance Specifications For COMPANY, herein attached, must be kept on file with the DISTRICT at all times. COMPANY agrees to fully comply with the Jessica Lunsford Act and/or other Florida laws relating to the back ground screening of COMPANY or COMPANY'S agents, employees, or subcontractors. Information may be obtained on the School Board's web site at <http://www.pcsb.org/llahome.html>. Further, COMPANY agrees to indemnify and hold the School board, it's officers, agents and employees, harmless from and against any and all liability, damages, actions and/or claims whatsoever, including but not limited to attorney's fees and court costs, arising out of or relating accruing to or sought against the School Board as a result of the failure or refusal of the COMPANY to fully comply with such laws. This indemnification and hold harmless agreement shall survive termination of the contract.

Page 2 of 6  
Stanley CSS, Inc. ESP Agreement  
Date: January 29, 2016

4. Upon removal of a SYSTEM from service the ESP fee shall be reduced by the amount listed in Attachment A.
5. Following the initial one (1) year period, upon expiration of the warranty of a newly installed system, the COMPANY will provide the DISTRICT with an annual cost rate for extension of services of the new facility in accordance with monthly charges established in this contact [refer to Attachment A].
6. The DISTRICT authorizes the COMPANY to repair and service said SYSTEMS. In the event any part of the equipment installed shall become defective or inoperable under normal use and the COMPANY determines the equipment is defective or inoperative, the COMPANY shall replace or repair such defective part without charge to the DISTRICT, hereinafter referred to as "COVERED REPAIRS".
7. In the event that a panel, device or part cannot be repaired and or is no longer available, the COMPANY shall replace with a different panel, device or part that is equal to or better than the existing panel, device or part with no loss of functionality without charge to the DISTRICT, hereinafter referred to as "COVERED REPAIRS".
8. The COMPANY shall not be liable for repair or replacement in the event of damage to material or equipment caused by accident, vandalism, flood, water, lightning, fire, intrusion, abuse, misuse, an act of God, any casualty, including electricity, unauthorized repair service, requests for upgrades of functioning panels, modification or improper installation by anyone other than the COMPANY, hereinafter referred to as "CHARGEABLE REPAIRS".
9. The COMPANY is obligated to perform COVERED REPAIRS and CHARGEABLE REPAIRS within the timeframe listed below based on the priority level of each repair and the time of notification to COMPANY. The DISTRICT requires the COMPANY technician to sign in at the main office at each location upon arrival and sign out upon completion of work. A copy of service and repair tickets containing arrival and completion times, scope of work performed and labor and materials used, shall be submitted to the DISTRICT. All completed service and repair tickets must be signed by a facility representative. The COMPANY technician shall receive approval from the DISTRICT prior to work being performed which is considered a CHARGEABLE REPAIR. The COMPANY shall follow the DISTRICT'S Division 16 & 17 specifications for all service and repair work performed. The DISTRICT may at their sole discretion purchase and provide non-proprietary materials/equipment for use in the installation, repair and maintenance of systems covered by this contract.

Priority 1 Request -- Service shall commence within four hours of notification and apply seven days per week including holidays and weekends.

Page 3 of 6  
Stanley CSS, Inc. ESP Agreement  
Date: January 29, 2016

1. Security system malfunction preventing the DISTRICT from arming the entire system or any individual partition (if applicable).
2. Access control malfunction causing one or more access points to fail to open and/or close as scheduled by the DISTRICT.
3. An audible signal emanating from a COMPANY installed alarm and/or access device that cannot be silenced by DISTRICT personnel.

Priority 2 Request – Service shall commence within twenty-four hours of notification and apply Monday – Friday, 8:00 a.m. to 5:00 p.m., excluding holidays and weekends.

1. A malfunctioning security system alarm point that has activated more than once in a month and was deemed to be false.
2. A security system that is experiencing excessive audio activations.

Priority 3 Request – Shall commence within forty-eight hours of notification and apply Monday – Friday, 8:00 a.m. to 5:00 p.m., excluding holidays and weekends.

1. Any request to relocate existing alarm or access control devices that will require less than 2 estimated hours to complete.
  2. Any requested additions to an existing security or access control system that will require less than 2 estimated hours.
10. The COMPANY will provide a dedicated primary certified technician to handle all of the DISTRICT'S "COVERED SERVICE" and inspections. This technician will be available and dedicated to the DISTRICT Monday – Friday, 8:00 a.m. to 5:00 p.m., excluding holidays and weekends. Additional technicians will be selected to meet the "Priority Request" guidelines as listed in section 8 of this agreement.
  11. During the term of this agreement, the DISTRICT shall have the option, based on COMPANY technician workload, to have the COMPANY technician perform inspections, which includes testing of all alarm devices as well as making all required repairs as needed. Inspection reports shall be provided to the District.
  12. The COMPANY shall agree to meet with the DISTRICT at quarterly intervals during the contract period to review preventative maintenance reports, inspection and service program issues. Meetings will be scheduled and held at the DISTRICT maintenance department location.
  13. All labor, parts and materials, if parts and material are supplied by the COMPANY, shall be warranted by the COMPANY for a period of one (1) year from the date of completion.

Page 4 of 6  
Stanley CSS, Inc. ESP Agreement  
Date: January 29, 2016

14. Each new installation including all labor, parts and materials not supplied or installed by the COMPANY, shall not be warranted by the COMPANY.
15. In the event any part of the equipment installed shall become defective or inoperative under normal use within one (1) year from the date of the original invoice for installations, the COMPANY shall repair or replace such defective part without charge to the DISTRICT.
16. The parties agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, their parties agree that the DISTRICT'S liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the DISTRICT, nor shall anything herein be construed as consent by the DISTRICT to be sued by any third party for any cause or matter arising out of or related to the agreement; and provided, however, that the parties agree that the COMPANY shall have no liability or obligation to indemnify for damage, liability or expense resulting from or due to occurrences and/or the consequences therefrom that the system is intended to detect, prevent or record, including any such loss or damage which may be occasioned or caused by the improper working or malfunctioning of the system.
17. Except as set forth herein, the COMPANY makes no representation or warranty of any kind, expressed or implied, with respect to the equipment, and disclaims any and all warranties of merchantability, fitness for a particular purpose or any other warranty.
18. The DISTRICT acknowledges that no other representations were made to the DISTRICT or relied upon by the DISTRICT with respect to the quality and function of the goods.
19. This comprises the entire agreement between both parties. This agreement may be terminated without cause by either party upon 60 days written notice. Upon such termination the DISTRICT shall compensate for all services provided through termination date. In the event the COMPANY defaults in the performance of any of the terms and conditions of the agreement, the COMPANY shall have thirty (30) calendar days for the receipt of written confirmation by the DISTRICT of such default to remedy or cure the default. Notification by facsimile, US mail or by courier shall be acceptable, if, after the thirty (30) day calendar period the COMPANY does not remedy or cure such default, the DISTRICT may terminate the agreement effective immediately thereafter.

Page 5 of 6  
Stanley CSS, Inc. ESP Agreement  
Date: January 29, 2016

20. Notwithstanding anything to the contrary herein, it is expressly agreed that under no circumstances shall either party be held liable for any incidental, special or consequential damages including, but not limited to, loss of profits, whether arising under alleged breach of agreement, negligence, strict liability or any other legal or equitable theory.
21. It is agreed and understood that monitoring services will not be provided under this agreement. Only installation and service work may be performed under the terms of this agreement. Any schedule for monitoring services will be provided under a separate agreement.
22. The DISTRICT acknowledges that service and emergency requests be initiated through the COMPANY'S E-Services client interface platform. The COMPANY agrees to give the DISTRICT a minimum 90 day transitional period to incorporate E-Services for scheduling service and emergency requests. The COMPANY further agrees to allow the DISTRICT during the ESP agreement period the option to initiate service and emergency requests by telephone communication or by on-line protocol.

Page 6 of 6  
Stanley CSS, Inc. ESP Agreement  
Date: January 29, 2016

Attachment A – List of Facilities and Systems  
Attachment B – Pinellas County School Board Pricing For 2016  
Attachment C – Pinellas County School Board Insurance Specifications for Contractors

By signature following, the DISTRICT agrees that it has received a copy of this agreement.

Pinellas County School Board

Stanley Convergent Security Solutions, Inc.

301 4<sup>th</sup> Street S.W.

5610 West Sligh Ave.

Largo, FL 33770

Tampa, FL 33634

727-588-6000

813-241-3514

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Type/Print Name of Above

\_\_\_\_\_  
Type/Print Name of Above

\_\_\_\_\_  
Title: Chairperson

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date


\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

Approved As To Form:

  
\_\_\_\_\_  
School Board Attorneys Office

Attachment: Bids 1-26-16 (5594 : Bids)

School Board Meeting of: **January 26, 2016**

**Bid File No:** 16-480-116-SS

**Bid File Title:** Sole Source Testing Materials

**Contract Period:** thru  N/A - One Time Purchase

**Contract Value:** \$ 70,000.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**\* Rationale/Reason**

This vendor holds the distribution and copyrights to ACT assessments, test items and all related ACT materials.

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** County Wide High Schools  
**Title:** Director, Purchasing Department

**Requested By:** Rita Vasquez **Buyer:** Linda Balcombe  
**Title:** Executive Director, High School Education Department

**Recommended award by vendor as follows:**

**ACT, INC.**

| <u>ITEM DESCRIPTION</u>                             | <u>QTY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|---|------------|-------------------|--------------|
| District Choice State Testing ACT (No Writing) Test | 1663       | \$39.50           | \$65,688.50  |

Attachment: Bids 1-26-16 (5594 : Bids)

School Board Meeting of: **January 26, 2016**

**Bid File No:** 16-205-099-SS

**Bid File Title:** Sole Source Web-Based Library Subscription Service Annual Software Maintenance & Support

**Contract Period:** 2/01/16 thru 1/31/17

N/A - One Time Purchase

**Contract Value:** \$ 53,070.60

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**\* Rationale/Reason**

The vendor is the developer and holds the copyrights to this software.

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** County Wide  
**Title:** Director, Purchasing Department

**Requested By:** Pat Lusher **Buyer:** Shauné Ferguson  
**Title:** Director, Library, Technology, Instructional Materials and Digital Learning

**Recommended award by vendor as follows:**

**FOLLETT SCHOOL SOLUTIONS, INC. V-32194**

Provide Destiny web-based library subscription circulation solution for 121 library media centers/sites county wide. The number of schools may vary up or down depending upon new school introduction and existing school closures for renovation or construction.

| Annual Software Maintenance and Support Fee  | Unit Price   | Extended Price     |
|--|--------------|--------------------|
| Destiny annual software maintenance and support fee for 121 sites February 1, 2016- January 31, 2017 | 343.06       | 41,510.26          |
| Title Peek for 121 sites   | 95.54        | 11,560.34          |
|  | <b>Total</b> | <b>\$53,070.60</b> |

Attachment: Bids 1-26-16 (5594 : Bids)

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5584)**

January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Interagency Agreement between the City of Tarpon Springs and Tarpon Springs High School Pool Facilities

**BACKGROUND:**

The Board owns the property located at 1411 Gulf Road, Tarpon Springs, commonly known as Tarpon Springs High School. The City of Tarpon Springs has agreed to fully fund the design and construction of a swimming pool, with an estimated total project cost of \$1,500,000, on a portion of the property. The Board will share in the joint use of the swimming pool. The agreement is for a period of fifty (50) years beginning on January 26, 2016 and ending on January 25, 2066.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the Interagency Agreement.
2. Do not approve the Interagency Agreement.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The City of Tarpon Springs agrees to reimburse the Board for the full cost of design and construction of a fully functioning multi-lane swimming pool and associated equipment and facilities suitable for multiple use by Tarpon Springs High School and the City of Tarpon Springs. The City will pay all costs associated with ongoing general pool maintenance, the Board will pay all utility costs associated with the pool, and the parties will share other costs. Currently the Board allocates \$4,400 per year toward pool rental for the Tarpon Springs High School swim program, an allocation that will no longer be necessary once the pool is constructed. All other repairs and pool resurfacing will be divided equally among the Board and the City. Shared use of the pool times and dates will be agreed upon by both parties.

**FINANCIAL IMPACT:**

There will be no financial impact to the Board for the design and construction of the pool. The Board's share of repairs is estimated to cost approximately \$2000 a year. Utility costs have been estimated to be between \$8,000 - \$10,000 per year.

**DATA SOURCES:**

David Koperski, School Board Attorney  
Charlene Beyer, Real Estate Analyst  
Jay Daigneault, City Attorney

Request for Approval (ID # 5584)

Meeting of January 26, 2016

Mark Lecouris, City Manager  
Craig Dolan, Recreation Superintendent

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Tarpon Pool K 010816 (PDF)

**INTERAGENCY AGREEMENT BETWEEN  
THE SCHOOL BOARD OF PINELLAS COUNTY  
AND  
THE CITY OF TARPON SPRINGS  
REGARDING  
TARPON SPRINGS HIGH SCHOOL POOL FACILITIES**

**THIS INTERAGENCY AGREEMENT** (“Agreement”), is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the **SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**, a public school board organized and operating under Florida law (“Board”), and the **CITY OF TARPON SPRINGS, FLORIDA**, a municipality organized and operating under Florida law (“City”).

**WITNESSETH:**

WHEREAS, the Board owns real property commonly known as Tarpon Springs High School (“School”) in the City of Tarpon Springs, Florida (“Property”); and

WHEREAS, the City desires to fund the construction of a swimming pool on a portion of the Property for the mutual benefit of the parties and desires to pay a portion of the future costs of the operation of the pool; and

WHEREAS, the Board desires to collaborate with the City regarding the construction of the pool and desires to pay a portion of the future costs of the operation of the pool; and

WHEREAS, the Board desires to allow the City to construct and use the pool as further described herein; and

WHEREAS, the parties desire to agree upon terms to allow such improvement and joint use;

NOW, THEREFORE, in consideration of the covenants herein contained and other good and valuable consideration, the Board and the City each agree as follows:

**1. Property**

The Board owns certain real property commonly known as Tarpon Springs High School located at 1411 Gulf Road, Tarpon Springs, Florida. The Board desires to lease a portion of this real property depicted on Exhibit “A” (“Joint Use Area” or “JUA”), incorporated herein by reference, to the City for the purposes of the City’s construction of a swimming pool and joint use by the parties as further described herein.

**2. Lease**

The Board hereby leases the JUA to the City for the purposes of the City’s construction of a swimming pool and joint use by the parties as further described herein. The cost of such lease shall be comprised of the costs paid by the City to perform its duties and obligations described

herein, including without limitation, the cost of construction and its portion of the on-going costs of maintenance.

### 3. Term and Renewal

The effective date of this Agreement shall be the date it is executed by the second party to execute ("Effective Date"), and it shall expire fifty (50) years after the Effective Date. The parties may renew the agreement by separate writing at any time before or after the expiration of the Agreement.

### 4. Termination

#### 4.1 Termination with Cause

Either party may terminate this Agreement upon the occurrence of a substantial breach of this Agreement by the other party, but such termination will only be effective after the offending party has had an opportunity to, and failed to, cure the breach after receiving a ninety (90) day written notice of breach from the other party. In the event the Board terminates this Agreement for cause prior to the completion of the construction of the pool facilities, the City shall pay the Board the remaining cost needed to complete the construction of the pool facilities.

#### 4.2 Termination without Cause

At any time on or after July 1, 2035, either party may terminate this agreement without cause and without further obligation to the other party, so long as such party has provided at least ninety (90) days advance written notice to the other at the address contained herein.

#### 4.3 Removal of Property

Upon termination of this Agreement, the Board shall provide City access to the JUA for thirty (30) calendar days from the effective date of the termination to remove any and all non-fixture property belonging to the City. The City shall not cause any damage to the JUA, or any other Board-owned property during this period or any other period during the Agreement, and agrees to reimburse the Board for any damages it causes.

### 5. Improvement of Property

City agrees to reimburse the Board for the full cost of improving the JUA with a fully functioning multi-lane swimming pool suitable for public high school swim meets, as well as other appropriate supporting improvements (collectively, "Improved JUA"). The exact plans, dimensions, and other details of the pool and other improvements shall be agreed upon by the City's Manager and the Board's Superintendent, or their respective designees, no later than 150 calendar days after the Effective Date, unless extended by mutual agreement of the parties, and in no case shall exceed a total cost of One Million Five Hundred Thousand Dollars (\$1,500,000.00).

All improvements to the JUA shall be processed by the Board in accordance with its real property improvement procedures, including without limitation selection of the architect and construction manager and payment of all vendors. The Board shall submit invoices at its convenience to the City for reimbursement. The City shall remit payment for invoices within forty-five (45) days of receipt unless the City's Manager and the Board's Superintendent, or their respective designees, agree to a separate payment schedule whereby the City will submit reimbursement to the Board over the course of time, not to exceed three (3) fiscal years, *wherein the City shall remit the first one-third (1/3) of the total cost no later than September 30, 2017, the second one-third (1/3) of the total cost no later than September 30, 2018, and the final one-third (1/3) of the total cost no later than September 30, 2019.*

The improvements to the JUA shall be deemed completed upon the Board's receipt of an unrestricted Certificate of Occupancy issued by the applicable authority.

## **6. Use of Property**

Each party shall be entitled to use the Improved JUA as described below.

### **6.1 Sole Use by Board**

Unless otherwise arranged pursuant to Section 6.3 of this Agreement, the Board will have unfettered and sole use of the Improved JUA during regular school hours during the school year, as well as for high school swim practice and meets at times it chooses and communicates to the City. During Board's sole use, Board shall be responsible for all supervision and other safety measures regarding use of the Improved JUA, and shall, subject to the monetary limitations and defenses contained in s. 768.28, F.S., hold the City harmless from any claims or damages arising out of such use. After each sole use by Board, Board staff shall ensure that the Improved JUA is cleaned of all trash and debris, including emptying trash cans and clearing the grounds, furnishing, and improvements of the Improved JUA.

### **6.2 Sole Use by City**

Unless otherwise arranged pursuant to Section 6.3 of this Agreement, the City will have unfettered and sole use of the Improved JUA at times and for such purposes as is agreed to by the School Principal or his/her designee and the City's Manager or his/her designee. Such use shall include reasonable use of parking located on the Property that has been designated by School's Principal for such use, so long as such use does not interfere with School's use of the Property; the School's Principal shall have the sole discretion to determine whether City's use of parking facilities on the Property interferes with School's use of the Property.

During City's sole use, City shall be responsible for all supervision and other safety measures, including without limitation the hiring of lifeguards, regarding use of the Improved JUA, and shall, subject to the monetary limitations and defenses contained in s. 768.28, F.S., hold the Board harmless from any claims or damages arising out of such

use. During such use, the City shall comply with the following additional requirements:

- a. The City shall provide a staff member to grant the public access to the Improved JUA and generally monitor the Improved JUA. Such City staff member, as well as all other City staff members and agents on School grounds, shall be a full-time or part-time City employee who has successfully passed a Level 2 criminal background screening.
- b. All persons using the Improved JUA will abide by all Board policies, including Board policies that preclude consumption of tobacco products or alcoholic beverages on Board property.
- c. After each use by City, City staff shall ensure that the Improved JUA is cleaned of all trash and debris, including emptying trash cans and clearing the grounds, furnishing, and improvements of the Improved JUA.

### 6.3 Simultaneous Use by Board and City

From time to time, the parties may desire to simultaneously use the Improved JUA. The parties' designees will agree upon the times and purposes of such simultaneous uses reasonably in advance of such uses. During such simultaneous uses, the following conditions shall apply:

- a. Each party shall be responsible for the supervision and other safety measures regarding their own use of the Improved JUA, and shall, subject to the monetary limitations and defenses contained in s. 768.28, F.S., hold the other party harmless from any claims or damages arising out of their own use. For example, if three lanes of the pool on the Improved JUA are used by School for swim team practice and the remainder of the pool is used by the City for public swim, then the Board shall be responsible only for supervision and safety of the three lanes and the City shall be responsible for the supervision and safety, including the hiring of lifeguards, for the remainder of the pool.
- b. The City shall provide a staff member to grant the public access to the Improved JUA and generally monitor the Improved JUA. Such City staff member shall be a full-time or part-time City employee who has successfully passed a Level 2 criminal background screening.
- c. All persons using the Improved JUA will abide by all Board policies, including Board policies that preclude consumption of tobacco products or alcoholic beverages on Board property.

## 7. Post-Construction Costs

The parties agree to share the costs to operate the Improved JUA during the term of this Agreement as follows.

### 7.1 Maintenance

The parties agree that the City shall pay all costs associated with the maintenance of the swimming pool, including without limitation chemical treatments to the pool, cleaning of the pool, and non-capital equipment replacement such as filters. The Board shall contract with an outside vendor to perform such services, or otherwise secure the services, in accordance with its standard procurement procedures. The Board shall invoice the City on a monthly basis for the full costs of such maintenance and City shall remit payment of all outstanding invoice balances within forty-five (45) days of receipt. Nothing herein shall preclude the Board from maintaining its property as it sees fit.

### 7.2 Utilities

The parties agree that Board will pay all utility costs associated with the construction and operation of the Improved JUA.

### 7.3 Capital Repairs and Replacements

The parties agrees that the costs of all normal wear and tear capital repairs and replacements to the Improved JUA, including without limitation pool pump or plumbing repairs or replacement and pool resurfacing, shall be divided equally among the parties. The parties' designees shall agree upon all such repairs in advance and the Board shall be the party securing the goods or services. Once the Board has paid for the goods and services, it shall invoice the City for one-half of the cost and the City shall remit payment within forty-five (45) days of receipt. Nothing herein shall preclude the Board, in its sole discretion, from unilaterally making such repairs and replacements so long as it pays the entire cost of such repairs and replacements.

Notwithstanding this section or anything else contained herein to the contrary, if any fixture, equipment, or improvement on the Improved JUA is damaged by one of the parties or their employees, agents, guests, invitees, or students, that party shall be responsible for the entire cost of the capital repair or replacement of that fixture, equipment, or improvement.

### 7.4 All other Costs of Operations

The parties agrees that all other costs of operations of the Improved JUA not addressed herein shall be shall be divided equally among the parties. The parties' designees shall agree upon all such additional costs in advance and the Board shall be the party securing the goods or services. Once the Board has paid for the goods and services, it shall invoice the City for one-half of the cost and the City shall remit payment within forty-five (45) days of receipt.

## 8. Liability

In addition to the liability and hold harmless provisions contained elsewhere in this Agreement,

the Board and City agree to be fully responsible for their own acts of negligence, and their respective employees' and agents', including contractors', acts of negligence when acting within the scope of their employment or agency and agree to be liable for any damages resulting from said negligence to the extent of the monetary limitations and defenses contained in Section 768.28, F.S. Nothing herein is intended to serve as a waiver of sovereign immunity by either the Board or City. Nothing herein shall be construed as consent by the Board or City to be sued by third parties in any manner arising out of this agreement.

To the extent that City requires its guests and invitees to execute any written waiver, hold harmless, or release before using the Improved JUA, City shall include Board and its employees and agents as additional protected parties in the written waiver, hold harmless, or release such that the Board and its employees and agents shall enjoy the same protection as the City.

**9. Insurance**

The parties acknowledge and warrant that they are self-insured in compliance with Florida law for both general liability and workers compensation, that their self-insurance covers persons acting on their behalf or under their control, and that their self-insurance covers their use of the Improved JUA as contemplated by this Agreement.

**10. Unforeseen Questions**

The Board and City agree that in the event of unforeseen questions arising out of the subject matters of this Agreement, questions will be settled in writing between the Board's Superintendent and the City's Manager, or their designees; however, neither party waives any right to claims or remedies as provided by law.

**11. Assignment**

The City may not assign this Agreement nor its rights or responsibilities under it, nor sublet the Improved JUA, or any part thereof, without the prior written consent of the Board's Superintendent.

**12. Notice & Contact Persons**

Any notice required under this Agreement shall be delivered to the contact person below by certified mail, return receipt requested, or in person with proof of delivery. The Board and the City designate the following persons as contact persons for this Agreement:

City Contact: Mark LeCouris, City Manager  
Mailing Address: 324 East Pine Street  
Tarpon Springs, Florida 34689

Board Contact: Clint Herbic, Associate Superintendent, Operational Services  
Mailing Address: Pinellas County Schools  
Walter Pownall Service Center  
11111 South Belcher Road

Largo, Florida 33773-5204

**13. Entire Agreement; Modifications**

This Agreement constitutes the entire Agreement of the parties, and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with this subject. No modification or amendment to this Agreement shall be binding on the parties unless the same is in writing and signed by the parties.

**14. Compliance with Laws**

Each party shall comply, at its own cost, with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

**15. Severability**

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, unlawful, unenforceable or void in any respect, the invalidity, illegality, unenforceability, unlawful or void nature of that provision shall not affect any other provision and this Agreement shall be construed as if such invalid, illegal, unlawful, unenforceable or void provision had never been included herein.

**16. Applicable Law; Venue**

This Agreement and the rights and obligations of the parties shall be governed by and construed according to the laws of the State of Florida. Venue for purposes of any action brought to enforce or construe this Agreement shall lie in Pinellas County, Florida.

**17. Survival**

Any term, condition, covenant, or obligation which requires performance by either party subsequent to termination or expiration of this Agreement shall remain enforceable against such party subsequent to termination or expiration, including but not limited to Sections 4, 7, and 8 of this Agreement.

REMAINDER OF PAGE INTENTIONALLY BLANK

18. **Nondiscrimination**

The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race, age, religion, color, gender, national origin, marital status, pregnancy, disability or sexual orientation.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

**CITY OF TARPON SPRINGS, FLORIDA**

By: \_\_\_\_\_  
\_\_\_\_\_

Attest:  
\_\_\_\_\_  
\_\_\_\_\_

Approved as to form:


\_\_\_\_\_  
City Attorney

**SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**

By: \_\_\_\_\_  
Chairperson

Attest:  
\_\_\_\_\_  
Superintendent

Approved as to form:

  
\_\_\_\_\_  
School Board Attorney

Attachment: Tarpon Pool K 010816 (5584 : Agreement between City of Tarpon Springs and TSHS pool)

**Exhibit "A"**

The area bounded by the fence along Florida Avenue marking the western-most part of the property generally known as Tarpon Springs High School and extending south to the fence marking the southern-most part of the property generally known as Tarpon Springs High School extending to the fence marking the eastern-most part of the current retention area/parking lot on such property extending to the fence marking the northern-most boundary of the paved parking area on such property.

**SCHEDULED**

**REQUEST FOR APPROVAL (ID # 5592)**

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January 26, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Agreement Between the Early Learning Coalition of Pinellas County and the School Board of Pinellas County, Florida for Collaborative Data

**BACKGROUND:**

Every year, approximately 6000 - 7000 Pinellas County children are served in Voluntary Prekindergarten Programs (VPK) through state funded vouchers coordinated by the Early Learning Coalition (ELC). The ELC also coordinates other state funded educational programs for prekindergarten children. The vast majority of these students will attend kindergarten in a Pinellas County Public School. Enrollment in these programs requires examination of students' records including demographics and the VPK program of attendance to track student achievement and evaluate the academic performance of these children and the effectiveness of VPK programs in Pinellas County. The sharing of data on students participating in the VPK program for four year old children will also permit the Pinellas County School Board to more accurately project kindergarten enrollment and communicate information about kindergarten registration, enrollment and the wealth of parental choice programs available to the students of Pinellas County.

**STRATEGIC DIRECTION:** Student Achievement

**ALTERNATIVES:**

1. Approve the proposed agreement.
2. Do not approve the proposed agreement.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

This is the first data sharing agreement between the Early Learning Coalition and the School Board of Pinellas County. There are mutual benefits to sharing data on children participating in early childhood education programs coordinated by the Early Learning Coalition. All children in the shared ELC database will be issued a Pinellas County Schools Student ID number that will allow for effective tracking and monitoring of student achievement as the children proceed through the school district. District staff will also be able to use this database of prekindergarten-aged students to better project kindergarten enrollment each year. Accurate enrollment projections allow the school district to more efficiently allocate resources to schools to improve academic achievement from the first day of school. The district will also be able to utilize this database to communicate information on parental choice programs and other

academic and extracurricular opportunities offered within the school district to the parents of Pinellas County prekindergarten children.

FINANCIAL IMPACT:

There is no cost to the district. The attached agreement specifies the details of the data deliverables for both parties.

DATA SOURCES:

David Koperski, School Board Attorney

Daniel Evans, Ed.D., Executive Director, Assessment, Accountability, and Research

Sandra Downes, Executive Director, Elementary Education

William Lawrence, Director, Student Demographics, Assignment and School Capacity

Gail Ramsdell, Early Childhood Education Specialist

SUBMITTED BY:

Pamela T. Moore, Associate Superintendent, Teaching and Learning

ATTACHMENTS:

- ELC Agreement (PDF)

**AGREEMENT  
By and Between**

**THE EARLY LEARNING COALITION OF PINELLAS COUNTY, INC.  
And  
THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**

**Contract for Data Deliverables**

This agreement is made this first day of February 2016, by and between the Early Learning Coalition of Pinellas County (“ELC”) and the School Board of Pinellas County, Florida (“PCSB”), hereinafter sometimes referred to jointly as “Parties”. For and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, ELC and PCSB represent and agree to the terms and deliverables in this Agreement.

**I. PURPOSE**

ELC and PCSB enter into this mutual Agreement, including all attachments referred to herein, for the period commencing February 1, 2016 (“Effective Date”) to January 31, 2017.

**II. DELIVERABLES**

ELC agrees to execute the deliverables provided in accordance with this agreement below.

**A. Extract Individual-Level Student Data for PCSB Processing:**

Individual level student information containing agreed upon variables and format will be extracted from databases maintained by ELC, and prepared for delivery to the secured FTP site hosted by PCSB. The timing and scope of these deliveries will be at least quarterly and as often as monthly.

PCSB agrees to execute the deliverables provided in accordance with this agreement below.

**B. Process Individual-Level Student Data to Issue PCSB Student IDs for use by both ELC and PCSB:**

The PCSB Assessment, Accountability, and Research Department will collaborate with the PCSB Technology Information Systems (TIS) Department to match the individual-level student data to existing student IDs and issue a new PCSB student ID to children in the ELC database that do not already have an ID. All students with new or existing PCSB student ID’s will be assigned to the Pre-Registered school in the FOCUS Student Information System if not already assigned to a school. PCSB will then provide a list of all students with their ID number to the ELC.

**C. Communication:**

The ELC Chief Executive Officer shall maintain ongoing contact with the Executive Director of PCSB Assessment, Accountability and Research, as needed, to plan and implement all deliverables described in this Agreement.

**E. Other Deliverables/Use of Data:**

Other requested deliverables not included in this Agreement shall be mutually agreed upon by ELC and PCSB Assessment, Accountability and Research, with consideration of the department's work plan, and the labor and time requirements of the request. Both parties reserve the right to decline such requests. PCSB is authorized to use the ELC data to estimate future kindergarten enrollment and market kindergarten registration for PCSB schools and programs to families in the ELC database.

**III. CONFIDENTIAL INFORMATION**

Pursuant to the terms of this Agreement, ELC will receive from PCSB records that may be exempt from public release, including but not limited to, personally identifiable student information, the confidentiality of which is protected under the Family Educational Rights and Privacy Act as well as under Sections 1002.22 and 1002.221, Florida Statutes. ELC acknowledges and agrees that it may use such information only for the purposes for which the disclosure was made and may not redisclose the information to any other party without the prior written consent of PCSB. ELC shall not allow anyone to obtain access to personally identifiable information from education records, or other exempt records, except in strict accordance with the requirements, if any, established by PCSB in writing. Upon termination of the Agreement, ELC shall, at the election of PCSB, either destroy or return to PCSB, all such information in its possession, if any, and confirm the same in writing to PCSB. Notwithstanding any provision to the contrary contained in this Agreement, ELC shall indemnify and hold PCSB and its officers and employees harmless for any violation of this covenant, including but not limited to defending PCSB and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon PCSB, or payment of any and all cost(s), damage(s), judgment(s), or loss(es) incurred by or imposed upon PCSB arising out of the breach of this covenant by ELC. This provision shall survive the termination of or completion of all performance or obligations under this Agreement and shall be fully binding upon ELC until such time as any proceeding brought on account of this covenant is barred by any applicable statute of limitations.

**IV. FUNDS**

There is no cost associated with this agreement and no funds will be paid by either party to the other party.

**V. TERMINATION**

- A. This Agreement may be terminated by either party for any reason upon no less than thirty (30) days' notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- B. In addition, this Agreement may be terminated by either party for any breach by the other of the terms of this Agreement, including all attachments, upon no less than ten (10) days written notice, unless such breach is cured within said ten (10) day period. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The terminating party may, at its discretion, waive any breach by the other in writing, but such waiver shall not constitute a waiver of any future breaches, including breaches of the same type.
- C. The above provision shall not limit the right of either party to remedies at law or equity including damages.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

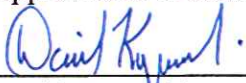
\_\_\_\_\_  
Lindsay Carson  
Chief Executive Officer  
Early Learning Coalition of Pinellas County, Inc.

\_\_\_\_\_  
Peggy L. O'Shea, Chairperson  
School Board of Pinellas County, Florida

Attest:

\_\_\_\_\_  
Dr. Michael A. Grego  
Superintendent

Approved as to form:

  
\_\_\_\_\_  
David Koperski  
School Board Attorney